

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,  
MAY 5, 2026 at 4:30 P.M.  
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,  
MCKINLEYVILLE, CALIFORNIA  
and  
TELECONFERENCE Via ZOOM & TELEPHONE:  
Use ZOOM MEETING ID: 843 3939 9410 (<https://us02web.zoom.us/j/84339399410>)  
or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

**AGENDA ITEM A. CALL TO ORDER:**

- 1.a Call to Order:** The meeting was called to order at 4:30 p.m. by Kevin Creed.
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Kevin Creed, Subcommittee Chair  
Patrick Kaspari, MCSD General Manager  
Kirsten Messmer, MCSD Parks and Recreation Director  
Jennifer Ortega, Committee Member  
Joel Rink, Committee Member

Subcommittee Members Absent:  
Maya Conrad, Subcommittee Vice Chair

Staff in Attendance:  
Jess Elm, MCSD Environmental Programs Coordinator

- 2. Pledge of Allegiance:** The Pledge of Allegiance was led by Kevin Creed.
- 3. Additions or Changes to the Agenda**

There were no additions or changes to the agenda.

**4. Approval of Agenda**

**Motion:** It was moved to approve the agenda.

**Motion by:** Patrick Kaspari **Second:** Joel Rink

**Roll Call:** Ayes: Kevin Creed, Patrick Kaspari, Kirsten Messmer, Jennifer Ortega, Joel Rink

Nays: None

**Absent:** Maya Conrad

**Motion Summary:** Motion passed.

**5. Public Comment and Written Communications**

There was no public comment.

## 6. Review and Approval of Minutes from April 7, 2026 Subcommittee Meeting

**Motion:** It was moved to approve the April 7, 2026 meeting minutes.

**Motion by:** Kirsten Messmer **Second:** Jennifer Ortega

**Roll Call:** Ayes: Kevin Creed, Patrick Kaspari, Kirsten Messmer, Jennifer Ortega, Joel Rink

Nays: None

**Absent:** Maya Conrad

**Motion Summary:** Motion passed.

## 7. Discussion of Potential Memorial Grove Program in the McKinleyville Community Forest

Item presented by Kirsten Messmer, MCSD Parks and Recreation Director. She recommended that the FMP Subcommittee continue having discussions surrounding the potential establishment of a Memorial Grove Program within the McKinleyville Community Forest (MCF). Subcommittee members discussed logistics and recommended Staff to create a rough draft of what a Memorial Grove Program would look like for review.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

## 8. Committee Member Announcements and Future Agenda Items

- California Department of Fish and Wildlife Update
- CAL FIRE Forest Health Program Grant Update
- Next FMP Subcommittee Meeting: June 2, 2026 @ 4:30pm
- Next MCF Committee Meeting: May 19, 2026 @ 5:30pm
- Next TICS Subcommittee Meeting: May 26, 2026 @ 5:15pm
- Possible review of CFIP grant projects

Jennifer Ortega asked a question regarding the Lindsay Creek Easement.

## 9. Adjournment

Meeting Adjourned at 5:48 p.m.

  
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Jess Elm, Environmental Programs Coordinator