



October 7, 2026 Regular Meeting of the McKinleyville Community Services District Board of Directors

Time: 6:00 p.m.

Location: Azalea Hall, 1620 Picket Road, McKinleyville, California

Or

Teleconference via ZOOM or Telephone

Use ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>)

or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

To participate by teleconference, please use the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, October 6.

All Public Comment received before the above deadline may be provided to the Board at 9 a.m. on Wednesday, October 7 in a supplemental packet that will also be posted on the website for public viewing.

Agenda

A. Call to order

- 1 Roll Call
- 2 Pledge of Allegiance

3 Additions or Changes to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

4 Approval of the Agenda

5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

There is no closed session scheduled.

B. Public Hearings

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

There is no public hearing scheduled.

C. Public Comment and Written Communications

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. Comments are limited to 3 minutes. Letters should be used for complex issues.

D. Consent Calendar

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1 Consider Approval of Draft Minutes of the Board of Directors Regular Meeting on September 2, 2026 (Pg. 7)

Attachment 1 – Draft Minutes from September 2, 2026 (Pg. 9)

2 Consider Approval of Draft August 31, 2026 Treasurer’s Report (Pg. 15)

Attachment 1 – August 31, 2026 DRAFT Treasurer’s Report (Pg. 17)

3 Compliance With State Double Check Valve (DCV) Law (Pg. 33)

E. Continued and New Business

1 Discuss and Consider Rejecting All Bids and Rebidding the Highway Sewer Crossing Retrofit Project (Pg. 35)

Attachment 1 – GHD Award Memo (Pg. 37)

2 Consider Approval of Regular Board Meeting Dates, Time, and Location for the 2027 Calendar Year (Pg. 47)

Attachment 1 – Proposed 2027 MCSD Regular Board Meeting Calendar (Pg. 49)

3 Consider Adoption of Resolution 2026-30 Proclaiming October 3 – October 11, 2026 California Water Professionals Appreciation Week (Pg. 51)

Attachment 1 – Resolution 2026-30 (Pg. 53)

4 Consider Scheduling a Special Board Meeting for November 12, 2026 for the Adoption of Cybersecurity Policies (Pg. 55)

5 Consider Appointment of Patrick Courtney to TICS as Voting Member (Pg. 57)

6 Consider Approval of Funds to Assist HBMWD to Develop a Prop. 4 Watershed Resilience Program grant application for the Baduwa’t/Mad River Watershed (Pg. 59)

Attachment 1 – Baduwa’t Watershed Resilience Initiative Seed Funding Fliers (Pg. 61)

Attachment 2 – Baduwa’t Watershed Resilience Initiative Slide Presentation (Pg. 65)

F. Reports

No specific action is required on these items, but the Board may discuss any particular item as required.

1 Active Committee Reports

a. Standing Committees

1. Parks and Recreation Committee (**Binder/Biteman**)
2. Audit and Finance Committee (**Orsini/Biteman**)
3. Employee Negotiations Committee (**Couch/Mayo**)
4. McKinleyville Community Forest Committee (**Orsini/Biteman**)

b. Ad-Hoc Committees

1. Cyber Security Governance Ad-Hoc Committee (**Binder/Orsini**)

c. Board Liasons

1. McKinleyville Area Fund (**John Kulstad/Binder**)
2. Redwood Region Economic Development Commission (**Biteman/Mayo**)
3. McKinleyville Municipal Advisory Committee (**Binder/Orsini**)
4. McKinleyville Senior Center (**Binder/Couch**)
5. Humboldt Local Agency Formation Commission (LAFCo) (**Couch**)

2 Legislative and Regulatory Reports

3 Staff Reports

- a. Finance & Administration Department (Samantha Howard) (Pg. 83)
- b. Operations Department (James Henry) (Pg. 85)
- c. Parks & Recreation Department (Kirsten Messmer) (Pg. 91)

Attachment 1 – McKinleyville Community Forest Committee Approved Meeting Minutes from August 18, 2026 (**Pg. 95**)

- d. General Manager (Pat Kaspari) (Pg. 99)

Attachment 1 – WWMF Monthly Self-Monitoring Report (**Pg. 107**)

4. President's Report

5. Board Member Comments, Announcements, Reports and Agenda Item Requests

G. Adjournment

Posted 5:00 p.m. on October 2, 2026

Pursuant to California Government Code Section 54957.5. this agenda and complete packet are available for public inspection upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.

This Page Left Intentionally Blank

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: D.1 **Consider Approval of Draft Minutes of the Board of Directors Regular Meeting on September 2, 2026**

PRESENTED BY: **Joey Blaine, Board Secretary**

TYPE OF ACTION: **Roll Call Vote – Consent Calendar**

Recommendation:

Staff recommends the approval of the Draft Minutes of the Board of Directors Regular Meeting on September 2, 2026.

The Draft minutes are attached for the above listed meeting(s). A reminder that the minutes are approved by the legislative body that is the Board of Directors, not individual members of the Board who were present at a meeting.

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

Not applicable

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Draft Minutes from September 2, 2026

This Page Left Intentionally Blank

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
SERVICES DISTRICT HELD ON WEDNESDAY, SEPTEMBER 2, 2026 at 6:00 P.M.
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) and
TOLL FREE: 1-888-788-0099**

Items are listed in the order in which they were considered.

AGENDA ITEM A. CALL TO ORDER:

A.1 Roll Call: The meeting was called to order at 6:00 p.m. with following Directors and Staff in attendance in person at Azalea Hall:

Scott Binder, Director	Pat Kaspari, General Manager
James Biteman, Director	Jess Elm, Environmental Programs Coordinator
David Couch, Vice President	James Henry, Operations Director
Dennis Mayo, President	Samantha Howard, Finance Director
Greg Orsini, Director	Kirsten Messmer, Parks & Recreation Director

A.2 Pledge of Allegiance

The Pledge of Allegiance was led by President Mayo.

A.3 Additions to the Agenda

There were no additions or changes to the agenda.

A.4 Approval of the Agenda:

Motion: It was moved to approve the agenda.

Motion by: Director Orsini **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Couch, Mayo and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

A.5 Closed Session Discussion

There was no scheduled closed session.

AGENDA ITEM B. PUBLIC HEARINGS:

B.1 Public Hearings

There was no scheduled public hearing.

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

There was no public comment.

AGENDA ITEM D. CONSENT CALENDAR:

- D.1 Consider Approval of Draft Minutes of the Board of Directors Regular Meeting on August 5, 2026**
- D.2 Consider Approval of July 31, 2026, DRAFT Treasurer's Report**
- D.3 Compliance With State Double Check Valve (DCV) Law**

Motion: It was moved to approve the Consent Calendar.

Motion by: Director Binder **Second:** Director Orsini

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Couch, Mayo and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

- E.1 Consider Adoption of Resolution 2026-29 Supporting the Necessity for a Professional Comprehensive Traffic Circulation Study for the Community of McKinleyville as it Relates to the Proposed Road Diet on Central Avenue**

General Manager Kaspari presented the item.

Directors asked clarifying questions of staff and held a robust discussion.

There was Public comment from Pat Barsanti, Shel Barsanti, Tim Hooven, and Randy Sundberg, McKinleyville Residents.

Environment Programs Coordinator Elm read written comment submitted by Colin Fiske, Executive Director for the Coalition for Responsible Transportation Priorities into the record.

Motion: It was moved to adopt Resolution 2026-29 Supporting the Necessity for a Professional Comprehensive Traffic Circulation Study for McKinleyville prior to the implementation of a Road Diet on Central Avenue and to send the document to the Board of Supervisors, Planning Commission, Public Works Department, Humboldt County Association of Governments, and the Clerk of the Board.

Motion by: Director Binder **Second:** Director Orsini

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Couch, Mayo and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

- E.2 Consider Attendance at the Association of California Water Agencies (ACWA) 2026 Fall Conference & Expo in Anaheim, CA on December 1-3, 2026**

Environmental Programs Coordinator Elm presented the item.

Directors commented, discussed, and asked clarifying questions of staff.

There was no public comment.

Motion: It was moved to approve the interested Board Members to attend the ACWA 2026 Fall Conference & Expo and direct interested Board members to notify the Board Secretary of their desire to attend no later than September 9, 2026.

Motion by: Director Orsini **Second:** Director Biteman

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Couch, Mayo and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

E.3 Consider Second Reading and Adoption of Ordinance 2026-05 Adding to the District's Rules and Regulations Regulation 49 – Operation of the McKinleyville BMX Track & Park

Parks and Recreation Director Messmer presented the item.

Directors commented and discussed.

There was no public comment.

Motion: It was moved to approve the second reading and adoption of Ordinance 2026-05 by title only.

Motion by: Director Orsini **Second:** Director Binder

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Couch, Mayo and Orsini Nays: None Absent: None

Motion Summary: Motion passed.

E.4 Consider Second Reading and Adoption of Ordinance 2026-06 Amending the District's Rules and Regulations Rules 14.02 and 28.26 to Reference Appendix A: Current Special Fee Schedule

Environmental Programs Coordinator Elm presented the item.

Directors commented, discussed, and asked clarifying questions of staff.

There was no public comment.

Motion: It was moved to approve the second reading and adoption Ordinance 2026-06.

Motion by: Director Orsini **Second:** Director Biteman

There were no comments from the Board or public.

Roll Call: Ayes: Binder, Biteman, Couch, and Mayo Nays: Orsini Absent: None

Motion Summary: Motion passed.

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

a. Standing Committees

1. Parks and Recreation Committee (Binder/Biteman) Did not meet.

2. Audit and Finance Committee (Orsini/Biteman) Did not meet.

3. Employee Negotiations Committee (Couch/Mayo) Did not meet.

4. McKinleyville Community Forest Committee (Orsini/Biteman) Director Orsini provided a summary of the August 18, 2026 meeting.

b. Ad-Hoc Committees

1. Cyber Security Governance Ad-Hoc Committee (Binder/Orsini) Director Orsini provided a brief report of the August 12, 2026 meeting.

c. Board Liaisons

1. McKinleyville Area Fund (John Kulstad/Binder) Did not meet.

2. Redwood Region Economic Development Commission (Biteman/Mayo) Did not meet.

3. McKinleyville Municipal Advisory Committee (Binder/Orsini) Director Binder and Orsini were not in attendance as they were attending the CSDA Annual Conference. General Manager Kaspari provided a summary of the August 26, 2026 meeting.

4. McKinleyville Senior Center (Binder/Couch) Director Binder gave a report on the ongoing activities of the Senior Center.

5. Humboldt Local Agency Formation Commission (LAFCo) (Couch) Did not meet.

F.2 LEGISLATIVE AND REGULATORY REPORTS

Director Biteman reported that the Humboldt County Grand Jury had positive things to say about how MCSD is operating and planning for the future in one of their annual reports.

President Mayo reported on the progress of HR 2766, the Special District Fairness and Accessibility Act, which would formally define Special Districts in Federal Legislation.

F.3 STAFF REPORTS

- a. Finance and Administration Department:** Finance Director Howard gave an update on the Tyler Tech software implementation.
- b. Operations Department (James Henry):** Operations Director Henry had nothing further to add to his report.
- c. Parks & Recreation Department (Kirsten Messmer):** Parks and Recreation Director Messmer had nothing further to add to her written report.
- d. General Manager (Patrick Kaspari):** General Manager Kaspari provided an update on the bidding process for the Highway Sewer Crossing Project, positive attendance at the BMX Track and Park Grand Opening, and remaining work and vandalism challenges at the park since its opening.

F.4 PRESIDENT'S REPORT

Director Mayo gave an update on the BMX Track and Park and addressed concern regarding vandalism and the illegal use of unapproved motorized bikes being used on the track.

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS

Director Couch addressed how three of the Board members filed for reelection onto the Board.

Director Binder addressed the handbooks from a public law firm and discussing the Brown Act, Conflict of Interest Law, and Public Records Act.

G. Meeting Adjourned at 7:53 p.m.

Jess Elm, Environmental Programs Coordinator

This Page Left Intentionally Blank

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: D.2 **Consider Approval of August 31, 2026, DRAFT
Treasurer's Report**

PRESENTED BY: **Samantha Howard, Finance Director**

TYPE OF ACTION: **Roll Call Vote- Consent Calendar**

Recommendation

Staff recommends the Board review and approves the August 31, 2026, DRAFT Treasurer's Report.

Discussion

The August 2026 Treasurer's Report is the simple report providing a year-to-date budget to actuals with accompanying graphs as well as the monthly cash disbursement report. All budgets have been updated to reflect the approved master budget for fiscal year 2026-27.

Some highlights from the August 2026 report are as follows:

- YTD Breakeven Revenue is showing as \$367,089 more than Actual Enterprise Operating Revenue. This is mostly due to the timing of this report as year-end adjustments take place, but also because of the Debt Issuance Expense booked in August which total \$563,241.43 between Water and Sewer. Of this, \$281,233.07 is related to Arbitrage fees for the 2021 bonds and \$282,008.36 is issuance expense for the new 2026 bonds.
- Days of Cash on Hand is showing 80 days. This value does not include liquid funds held with California CLASS which can be transferred within one business day. This will also increase as the \$281,233.07 Arbitrage fees are reimbursed from the remaining funds available in both 2021 bonds and grant reimbursements request funds are received.
- Columbia Bank Money Market account continues to earn 2.05% for the next quarter (July1-September 30). This rate is negotiated each quarter.
- Both the Water Fund and the Sewer Fund are tracking Fiscal Year to Date at a deficit. This is due to several large annual costs and one-time costs occurring in July and August. These include the Arbitrage fees as the annual UAL fees. These values will improve as the fiscal year continues.
- As is normal, Parks and Measure B are both showing a deficit. This will improve when the first round of Property Tax and Assessment Revenue is received in December.

Alternatives:

Staff's analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:**Exhibits/Attachments**

Attachment 1- August 31, 2026 DRAFT Treasurer's Report

McKinleyville Community Services District
Draft Treasurer's Report
August 31, 2026

Table of Contents

Page 2	Activity Summary by Fund with Selected Graphic Comparisons
Page 9	August 2026 Cash Disbursement Report

Ratios

as of August 31, 2026

- Utility Accounts Receivable Turnover Days	13
- YTD Breakeven Revenue, Enterprise Funds:	\$ 2,098,359
- YTD Actual Enterprise Operating Revenue:	\$ 1,731,270
- Days of Cash on Hand-Operations Checking/MM	80

McKinleyville Community Services District
Activity Summary by Fund, Approved Budget
August 31, 2026

Department Summaries							% Year Remaining: 83.33%		Notes
	July	August	% of Year 16.67% YTD	Approved YTD Budget	Over (Under) YTD Budget	Over (Under) YTD Budget %	Approved Total	Remaining	
							Budget	Budget %	
Water									All budgeted values are spread evenly across 12 months, but actuals vary by activity
Water Sales	470,062	440,186	910,248	800,000	110,248	13.78%	4,800,000	3,889,752	81.04%
Other Revenues	34,933	6,962	41,895	39,181	2,714	6.93%	235,086	193,191	82.18%
Total Operating Revenues	504,995	447,148	952,143	839,181	112,962	13.46%	5,035,086	4,082,943	81.09%
Salaries & Benefits	238,845	106,340	345,185	278,258	66,927	24.05%	1,669,549	1,324,364	79.32%
Water Purchased	117,597	119,084	236,681	237,780	(1,099)	-0.46%	1,426,679	1,189,998	83.41%
Other Expenses	186,362	135,544	321,906	184,788	137,118	74.20%	1,108,726	786,820	70.97%
Depreciation	38,083	38,083	76,167	77,015	(848)	-1.10%	462,090	385,923	83.52%
Total Operating Expenses	580,888	399,052	979,939	777,841	202,098	25.98%	4,667,044	3,687,105	79.00%
Net Operating Income	(75,893)	48,097	(27,796)	61,340	(89,136)		368,042	395,838	
Grants	-	580	580	327,000	(326,420)		1,962,000	1,961,420	99.97%
Interest Income	8,487	17,194	25,681	33,333	(7,652)	-22.96%	200,000	174,319	87.16%
Loss(Gain) on Disposal	-	-	-	500	(500)		3,000	3,000	100.00%
Interest Expense	13,353	-	13,353	44,590	(31,237)	70.05%	267,542	254,189	95.01%
Total Non-Operating Income	(4,865)	17,774	12,908	316,243	(303,335)		1,897,458	1,884,550	
Net Income (Loss)	(80,759)	65,871	(14,888)	377,583	(392,471)		2,265,500	2,280,388	
Wastewater									All budgeted values are spread evenly across 12 months, but actuals vary by activity
Wastewater Service Charges	408,380	412,643	821,022	800,000	21,022	2.63%	4,800,000	3,978,978	82.90%
Other Revenues	53,493	9,636	63,129	53,529	9,600	17.93%	321,172	258,043	80.34%
Total Operating Revenues	461,872	422,279	884,151	853,529	30,622	3.59%	5,121,172	4,237,021	82.74%
Salaries & Benefits	252,142	126,161	378,302	293,379	84,923	28.95%	1,760,274	1,381,972	78.51%
Other Expenses	167,093	264,506	431,600	231,433	200,167	86.49%	1,388,598	956,998	68.92%
Depreciation	129,167	129,167	258,333	272,126	(13,793)	-5.07%	1,632,753	1,374,420	84.18%
Total Operating Expenses	548,402	519,834	1,068,235	796,938	271,297	34.04%	4,781,625	3,713,390	77.66%
Net Operating Income	(86,529)	(97,555)	(184,084)	56,591	(240,675)		339,547	523,631	
Grants	-	580	580	500,000	(499,420)	-99.88%	3,000,000	2,999,420	99.98%
Interest Income	38,048	34,019	72,067	66,667	5,400	8.10%	400,000	327,933	81.98%
Loss(Gain) on Disposal	-	-	-	-	-		-	-	
Interest Expense	(160,150)	204,540	44,390	62,705	(18,315)	29.21%	376,229	331,839	Negative interest expense because of Fiscal Year End reversals for timing.
Total Non-Operating Income	198,198	(169,941)	28,257	503,962	(475,705)		3,023,771	2,995,514	99.07%
Net Income (Loss)	111,669	(267,496)	(155,827)	560,553	(716,380)		3,363,318	3,519,145	
Enterprise Funds Net Income (Loss)	30,910	(201,625)	(170,715)	938,136	(1,108,851)		5,628,818	5,799,533	

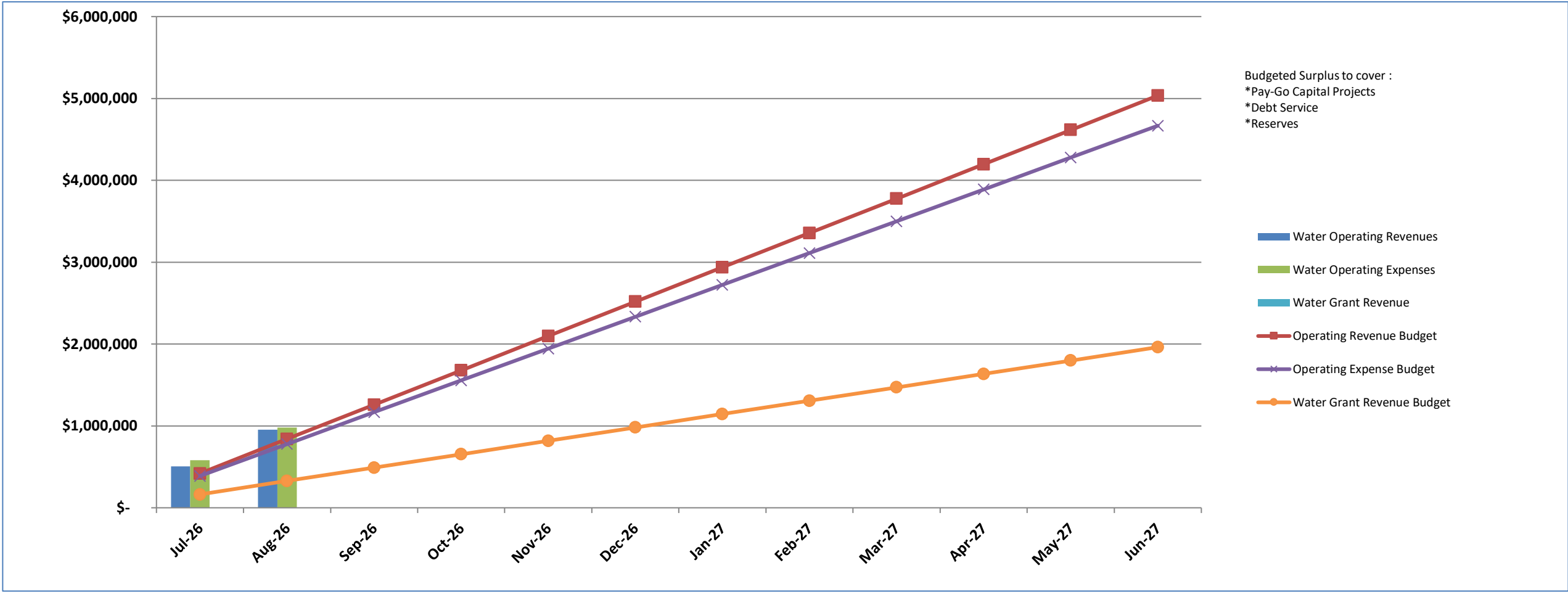
McKinleyville Community Services District
Activity Summary by Fund, Approved Budget
August 31, 2026

Department Summaries							% Year Remaining: 83.33%			
	July	August	% of Year 16.67% YTD	Approved YTD Budget	Over (Under) YTD Budget	Over (Under) YTD Budget %	Approved Total Budget	Remaining		Notes
								Budget	Budget %	
*Parks & Recreation										All budgeted values are spread evenly across 12 months, but actuals vary by activity
Program Fees	19,688	92,810	112,498	127,625	(15,127)	-11.85%	765,750	653,252	85.31%	Received Kids Club Reimbursement in August 2026
Rents & Facility Related Fees	4,206	6,464	10,669	17,102	(6,433)	-37.61%	102,614	91,945	89.60%	
Property Taxes	-	-	-	145,000	(145,000)	-100.00%	870,000	870,000	100.00%	Property Tax revenue received in December, April, and June
Other Revenues	13,795	13,583	27,378	32,682	(5,304)	-16.23%	196,093	168,715	86.04%	
Interest Income	13,092	11,982	25,074	29,167	(4,093)	-14.03%	175,000	149,926	85.67%	
							1,239,457			
Total Revenues	50,781	124,839	175,620	351,576	(175,956)	-50.05%	2,109,457	1,933,837	91.67%	
Salaries & Benefits	237,750	117,681	355,431	235,472	119,959	50.94%	1,412,831	1,057,400	74.84%	Salary budget showing as high in July due to Annual UAL payment.
Other Expenditures	16,458	23,096	39,555	59,768	(20,213)	-33.82%	358,610	319,055	88.97%	
Total Expenditures	254,208	140,778	394,986	295,240	99,746	33.78%	1,771,441	1,376,455	77.70%	
Other Financing Sources:										
Capital Contributions	384	241	625	250	375	149.94%	1,500	875	58.34%	
Grant Revenues	-	-	-	187,667	(187,667)	-100.00%	1,126,000	1,126,000	100.00%	
Capital Expenditures	1,613	221,535	223,148	254,000	(30,852)	-12.15%	1,524,000	1,300,852	85.36%	
Excess (Deficit)	(204,656)	(237,233)	(441,889)	(9,747)	(432,142)		(58,484)			
*Measure B Assessment										All budgeted values are spread evenly across 12 months, but actuals vary by activity
Total Revenues	4,338	4,368	8,706	133,071	(124,365)	-93.46%	798,425	789,719	98.91%	Assessment Revenue Received in December, April, and June
Salaries & Benefits	20,801	27,261	48,062	36,111	11,951	33.09%	216,665	168,603	77.82%	
Other Expenditures	13,062	17,383	30,444	47,949	(17,505)	-36.51%	287,696	257,252	89.42%	
Capital Expenditures/Loan Repayment	9,113	-	9,113	17,833	(8,720)	-48.90%	107,000	97,887	91.48%	
Total Expenditures	42,976	44,643	87,619	101,893	(14,274)	-14.01%	611,361	523,742	85.67%	
Excess (Deficit)	(38,637)	(40,275)	(78,913)	31,178	(110,091)		187,064	265,977		
*Street Lights										All budgeted values are spread evenly across 12 months, but actuals vary by schedule
Total Revenues	13,366	13,180	26,546	25,508	1,038	4.07%	153,050	126,504	82.66%	
Salaries & Benefits	8,182	4,340	12,521	9,804	2,717	27.72%	58,824	46,303	78.71%	Salary budget showing as high in July due to Annual UAL payment.
Other Expenditures	4,938	4,906	9,844	13,724	(3,880)	-28.27%	82,342	72,498	88.05%	
Capital Expenditures/Loan Repayment	-	-	-	15,833	(15,833)	-100.00%	95,000	95,000	100.00%	Budgeted to purchast a boom truck in FY26/27.
Total Expenditures	13,119	9,246	22,365	39,361	(16,996)	-43.18%	236,166	213,801	90.53%	
Excess (Deficit)	247	3,934	4,180	(13,853)	18,033		(83,116)	(87,296)		
Governmental Funds Excess (Deficit)	(243,046)	(273,575)	(516,621)	7,578	(524,199)		45,464	178,680		

*Governmental Funds use a modified accrual basis of accounting per GASB

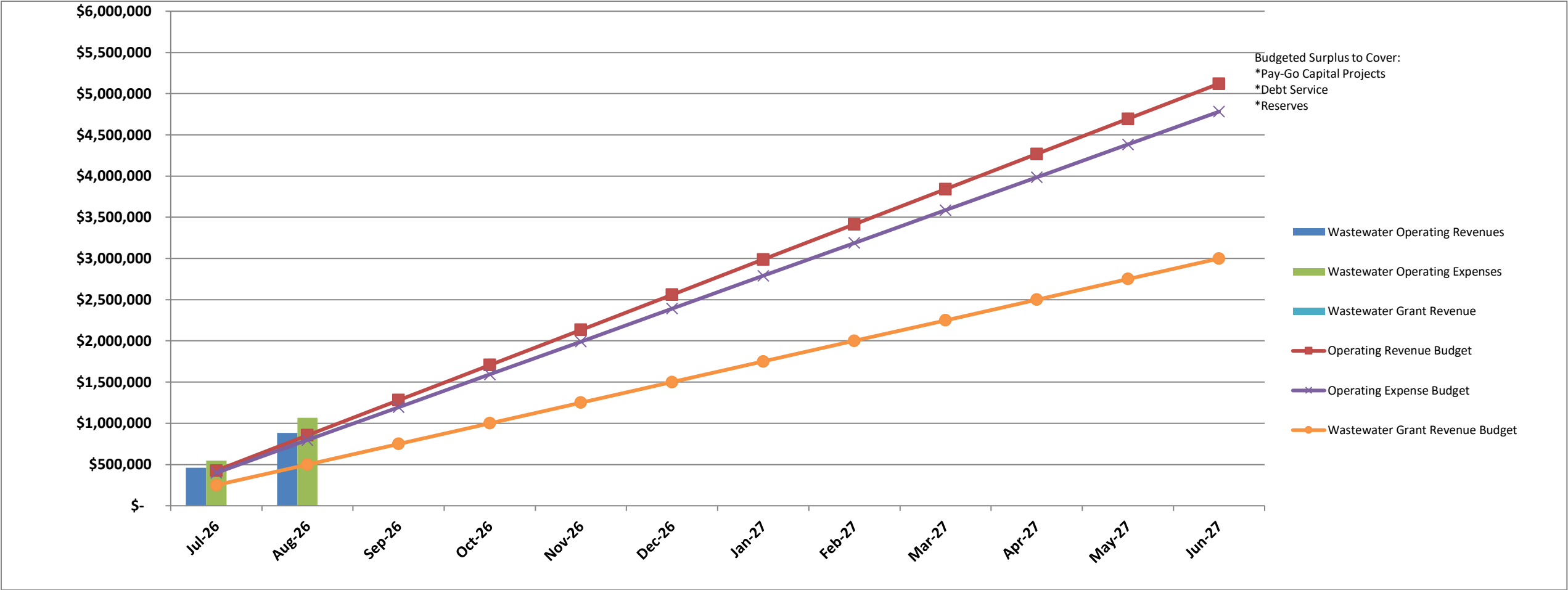
McKinleyville Community Services District
As of August 31, 2026

Comparison of Water Fund Operating Revenues & Expenses to Budget



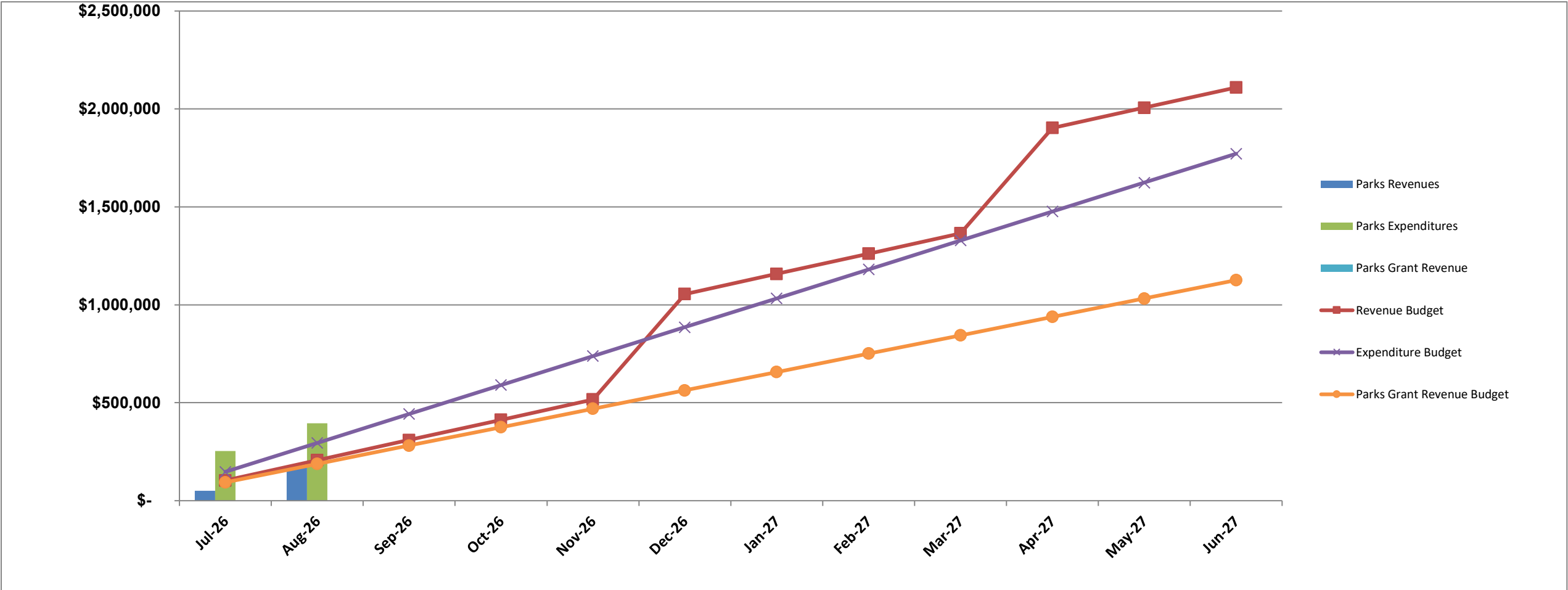
McKinleyville Community Services District
As of August 31, 2026

Comparison of Wastewater Fund Operating Revenues & Expenses to Budget



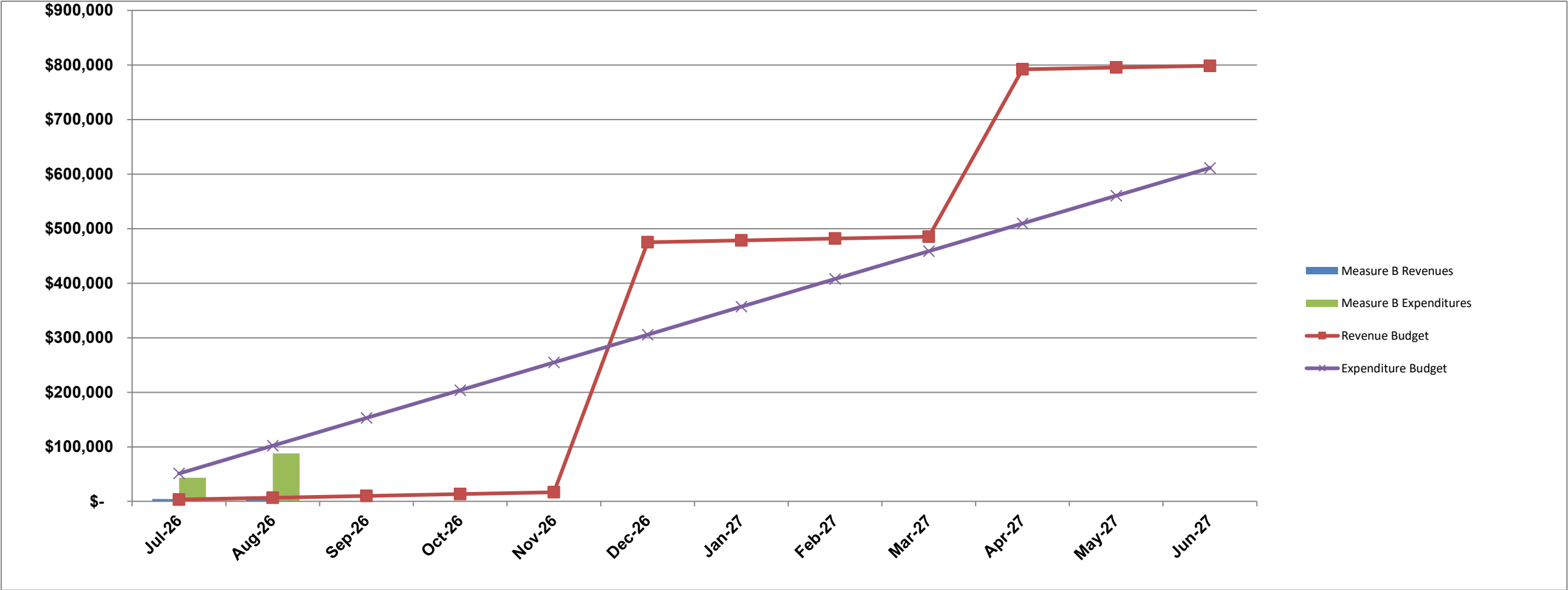
McKinleyville Community Services District
As of August 31, 2026

Comparison of Parks & Recreation Total Revenues & Expenditures to Budget



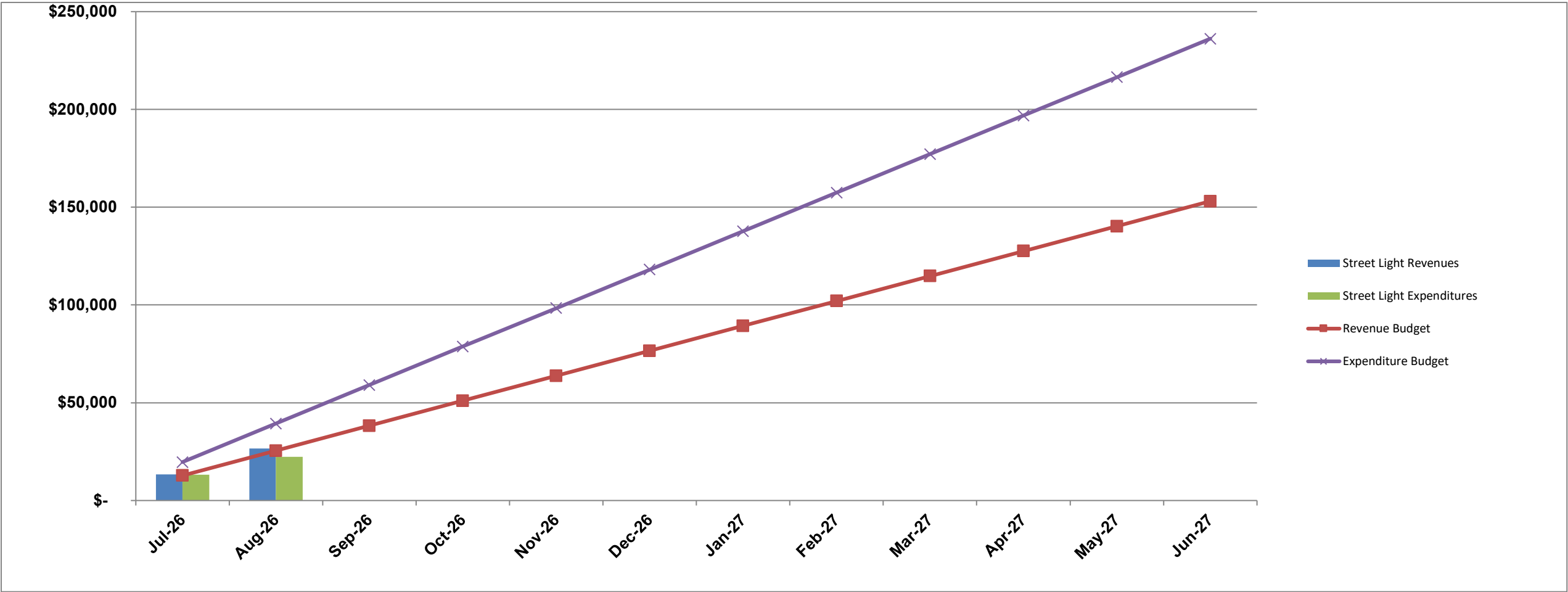
McKinleyville Community Services District
As of August 31, 2026

Comparison of Measure B Fund Total Revenues & Expenditures to Budget



McKinleyville Community Services District
As of August 31, 2026

Comparison of Street Light Fund Total Revenues & Expenditures to Budget



McKinleyville Community Services District
Cash Disbursement Detail Report
For the Period August 1st through August 31st, 2026

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
Accounts Payable Disbursements						
022754	8/25/2026	PER02	MCSD Employee	(858.11)	22754H	REVERSAL OF PR CHK 22754
045504	8/25/2026	STA22	SWRCB	(3,672.00)	C60716u	Ck# 045504 Reversed
045543	8/4/2026	MAY02	DENNIS MAYO	125.00	C60804	DIRECTORS FEES FOR 07/01/
045544	8/7/2026	*0006	CUSTOMER	100.00	C60807	DEPOSIT REFUND
045545	8/7/2026	*0007	CUSTOMER	100.00	C60807	DEPOSIT REFUND
045546	8/7/2026	*0008	CUSTOMER	100.00	C60807	DEPOSIT REFUND
045547	8/7/2026	*0009	CUSTOMER	100.00	C60807	DEPOSIT REFUND
045548	8/7/2026	10102	101 NETLINK	180.00	0260801-1	BACKUP INTERNET SERVICES
045549	8/7/2026	70701	707 PEST SOLUTIONS	85.00	102939	795 HILLER RD
				120.00	104139	1656 SUTTER
				175.00	104337	1705 GWIN RD
				150.00	104338	1620 PICKETT RD
			Check Total:	530.00		
045550	8/7/2026	ACW01	CB&T/ACWA-JPIA	20,673.52	0709973	GRP. HEALTH INS
045551	8/7/2026	AIR01	AIRGAS USA, LLC.	46.50	173850922	REPAIRS/SUPPLY
				154.52	173887885	REPAIRS/SUPPLY
				25.52	173887892	REPAIRS/SUPPLY
			Check Total:	226.54		
045552	8/7/2026	ATT07	AT&T ACCT 9391081626	186.28	025624105	PHONE LINES
045553	8/7/2026	AUT03	AUTOZONE, INC.	14.59	187350160	REPAIRS/SUPPLY
045554	8/7/2026	BAD01	BADGER METER, Inc.	426.93	80245427	MONTHLY FEE
045555	8/7/2026	BIN02	SCOTT BINDER	211.00	C60807	TRAVEL ADV.
045556	8/7/2026	BLU01	BLUE STAR GAS	52.80	991388	FUEL
045557	8/7/2026	CIV01	CIVICPLUS, LLC	555.10	381997	SUBSCRIPTIONS
045558	8/7/2026	COA01	COASTAL BUSINESS SYSTEMS	178.50	42649015	LEXMARK XM3250 COPIERS
045559	8/7/2026	CRA01	CRAWFORD & ASSOCIATES, IN	1,239.50	45187	BMX PARK PROJECT
045560	8/7/2026	DAY02	DAYSMAST SOFTWARE	6,300.00	V01736575	PARKS ANNUAL SUBSCRIPTION
045561	8/7/2026	DAZ01	DAZEY'S SUPPLY	73.04	12290	REPAIRS/SUPPLY
045562	8/7/2026	GHD01	GHD	2,095.40	0-0095331	FISCHER LIFT STATION UPGRADE
				1,455.91	0-0095503	LETZ AVENUE SEWER
			Check Total:	3,551.31		
045563	8/7/2026	GOL02	GOLDEN STATE FURNITURE	1,157.57	2381	STORAGE CABINET

045564	8/7/2026	HAR13	The Hartford - Priority A	543.15	188947261	GRP. HEALTH INS
045565	8/7/2026	HUM01	HUMBOLDT BAY MUNICIPAL WATER	117,597.23	C60807	WTR PURCHASED
045566	8/7/2026	HUM03	HUMBOLDT COUNTY	735.86	C60807	FY 26-27 PROPERTY TAX
				782.08	C60807.2	FY 26-27 PROPERTY TAX
			Check Total:	1,517.94		
045567	8/7/2026	HUM08	HUMBOLDT SANITATION	885.10	67X02632	1620 PICKETT RD TRASH
				901.15	67X02633	1656 SUTTER TRASH
				799.15	67X02634	1705 GWIN RD TRASH
				398.45	67X02635	675 HILLER RD TRASH
			Check Total:	2,983.85		
045568	8/7/2026	INF02	INFOSEND	3,977.57	315455	MAILING AND POSTAGE
045569	8/7/2026	INF03	INFINITE CONSULTING SERVICES	6,445.00	14216	MONTHLY HOSTING FEE
045570	8/7/2026	ISE01	I-SECURE INC.	55.00	028028939	SHREDDING
045571	8/7/2026	LUB01	LUBE CENTRAL	124.18	29924	PARTS & LABOR (UNIT #11)
				124.18	29931	PARTS & LABOR (UNIT #12)
				124.18	29935	PARTS & LABOR (UNIT #14)
			Check Total:	372.54		
045572	8/7/2026	MAD02	MAD RIVER UNION	660.00	459278	LEGAL AD
045573	8/7/2026	MAY03	DENNIS MAYO	211.00	C60807	TRAVEL ADV (CSDA)
045574	8/7/2026	MIT01	MITCHELL LAW FIRM	1,340.50	11898	LEGAL SERVICES
045575	8/7/2026	NOR13	NORTHERN CALIFORNIA SAFET	120.00	31248	MONTHLY FEE
045576	8/7/2026	ORE01	O'REILLY AUTOMOTIVE, INC.	76.10	37-332951	REPAIRS/SUPPLY
045577	8/7/2026	ORS03	GREG ORSINI	211.00	C60807	TRAVEL ADV (CSDA)
045578	8/7/2026	PGE16	PG&E	5.13	C60807	GAS & ELECTRIC BMX PARK
045579	8/7/2026	PPG01	THE PITTSBURGH PAINTS CO.	207.05	920034736	REPAIRS/SUPPLY
				253.52	920035040	REPAIRS/SUPPLY
				77.42	920035042	REPAIRS/SUPPLY
			Check Total:	537.99		
045580	8/7/2026	PRO01	PROFESSIONAL CREDIT SERVICES	56.62	85810	REC. BAD DEBTS
045581	8/7/2026	SIX03	SIX RIVERS MECHANICAL	874.81	I10277	PROFESSIONAL SERVICES
045582	8/7/2026	TWO01	TWO BROTHERS CATHODIC SERVICES	1,771.88	1191	PROFESSIONAL SERVICES
045583	8/7/2026	TYL01	TYLER TECHNOLOGIES, INC	580.00	25-561272	PROFESSIONAL SERVICES
045584	8/7/2026	USA01	USA BLUEBOOK	1,288.69	V01097934	PARTS AND SUPPLIES
045585	8/7/2026	VAL01	VALLEY PACIFIC PETROLEUM	1,623.73	26-008720	GAS/OIL/LUBE
045586	8/7/2026	VAL02	VALLEY PACIFIC	3,220.74	26-008203	GAS/OIL/LUBE
045587	8/7/2026	VER01	VERIZON WIRELESS	89.82	149194164	PAGING/ALARMS
045588	8/7/2026	WES02	WES GREEN	1,455.60	30627	REPAIRS/SUPPLY
045589	8/7/2026	\A016	MQ CUSTOMER	61.77	000C60801	MQ CUSTOMER REFUND

045590	8/7/2026 \A017	MQ CUSTOMER	110.19	000C60801	MQ CUSTOMER REFUND
045591	8/7/2026 \B022	MQ CUSTOMER	65.82	000C60801	MQ CUSTOMER REFUND
045592	8/7/2026 \H016	MQ CUSTOMER	11.34	000C60801	MQ CUSTOMER REFUND
045593	8/7/2026 \H017	MQ CUSTOMER	323.39	000C60801	MQ CUSTOMER REFUND
045594	8/7/2026 \K014	MQ CUSTOMER	33.74	000C60801	MQ CUSTOMER REFUND
045595	8/7/2026 \L030	MQ CUSTOMER	21.51	000C60801	MQ CUSTOMER REFUND
045596	8/7/2026 \P023	MQ CUSTOMER	270.00	C60807	DEP/PF REFUND FOR PET0081
045597	8/7/2026 \R018	MQ CUSTOMER	28.51	000C60801	MQ CUSTOMER REFUND
045598	8/7/2026 \W015	MQ CUSTOMER	19.86	000C60801	MQ CUSTOMER REFUND
045599	8/7/2026 \Y005	YUOK HOUSING AUTHORITY	73.59	000C60801	MQ CUSTOMER REFUND
045600	8/11/2026 PER02	MQ CUSTOMER	858.11	C60811	REISSUE PR CHK#22754
045601	8/12/2026 *0010	MQ CUSTOMER	516.00	C60811	SECURTIY DEPOSIT REFUND
045602	8/12/2026 *0011	MQ CUSTOMER	370.00	C60811	SUMMER CAMP REFUND
045603	8/12/2026 AMA01	AMAZON CAPITAL SERVICES	2,314.99	11XV-QN4P	AMAZON PURCHASES
045604	8/12/2026 COA01	COASTAL BUSINESS SYSTEMS	1,376.00	AR220475	OFFC EQUIP LEAS
045605	8/12/2026 COL04	COLUMBIA BANK COMMERCIAL	4,951.71	0826BD	SUBSCRIPTIONS/BOARD TRAVEL
			2,658.29	0826JH	SUBSCRIPTIONS, REPAIRS
			904.26	0826KM	ACTIVITY, REPAIR, & OFFICE
			417.80	0826LF	SUBSCRIPTIONS/ADS & MARKER
			1,477.06	0826PK	SUBSCRIPTIONS, TELEPHONES
			449.80	0826PARKS	ACTIVITY SUPPLIES, VECHIL
			Check Total:		10,858.92
045606	8/12/2026 COL06	COLANTUONO, HIGHSMITH & W	81.00	71840	PROFESSIONAL SERVICES
045607	8/12/2026 CRU01	CRUZ N KITCHEN	500.00	C60811	GRAND OPENING RIBBON CUTT
045608	8/12/2026 DAV03	DAVE BANG ASSOCIATES INC.	797.53	CA20835	SUPPLIES - SWINGS
045609	8/12/2026 GHD01	GHD	10,766.80	0-0096107	PHASE 2 MCSD SEER HIGHWAY
045610	8/12/2026 HUM15	COUNTY OF HUMBOLDT	50.00	C60811	CEQA ADMIN FEE
045611	8/12/2026 MCK04	MCK ACE HARDWARE	513.10	C60811	REPAIRS/SUPPLY
045612	8/12/2026 MEN01	MENDES SUPPLY CO.	2,381.87	C60811	REPAIRS/SUPPLY
045613	8/12/2026 MIL01	Miller Farms Nursery	1,017.27	C60812	REPAIRS/SUPPLY
045614	8/12/2026 NOR02	NORTH COAST JOURNAL, INC.	900.00	26CI-7450	ADVERTISEMENT
045615	8/12/2026 SEC03	SECURITY LOCK & ALARM	127.50	220050450	PROFESSIONAL SERVICES
045616	8/12/2026 THO02	Thomas Home Center	242.29	C60812	REPAIRS/SUPPLY
045617	8/12/2026 TYL01	TYLER TECHNOLOGIES, INC	145.00	25-562363	PROFESSIONAL SERVICES
045618	8/12/2026 WIL09	WILLDAN FINANCIAL SERVICE	1,250.00	010-66912	REVENUE COP 2021 A WATER

			1,250.00	010-66913	REVENUE COP 2021 B SEWER
		Check Total:	2,500.00		
045619	8/20/2026 *0012	MQ CUSTOMER	100.00	C60820	DEPOSIT REFUND
045620	8/20/2026 *0013	MQ CUSTOMER	100.00	C60820	DEPOSIT REFUND
045621	8/20/2026 *0014	MQ CUSTOMER	250.00	C60820	DEPOSIT REFUND
045622	8/20/2026 *0015	MQ CUSTOMER	100.00	C60820	DEPOSIT REFUND
045623	8/20/2026 CAM01	CAMPTON ELECTRIC SUPPLY	45,229.18	0-1085352	REPAIRS/SUPPLY
			45,229.17	0-1085516	REPAIRS/SUPPLY
		Check Total:	90,458.35		
045624	8/20/2026 CHA03	CHASE INC.	58,206.70	000001060	PIALORSI LOAN REPAYMENT
045625	8/20/2026 COR01	CORBIN WILLITS SYSTEM	1,218.70	00C608151	SUBSCRIPTIONS
045626	8/20/2026 D&H01	D&H WATER SYSTEMS, INC.	534.17	2026-1409	REPAIRS/SUPPLY
045627	8/20/2026 GRA02	GRAINGER	125.81	030727755	REPAIRS/SUPPLY
			93.93	034166661	REPAIRS/SUPPLY
		Check Total:	219.74		
045628	8/20/2026 HUM41	HUMBOLDT WASTE	141.00	11535	WASTE DISPOSAL
045629	8/20/2026 IBS01	IBS OF THE REDWOODS	351.04	180000989	REPAIRS/SUPPLY
045630	8/20/2026 INF03	INFINITE CONSULTING SERVICES	36,467.50	14179	CYBER SECURITY GRANT WORK
			12,350.00	14180	CYBER SECURITY GRANT WORK
			20,585.00	14181	CYBER SECURITY GRANT WORK
			66,685.00	14182	CYBER SECURITY GRANT WORK
		Check Total:	136,087.50		
045631	8/20/2026 INT02	INTERNAL REVENUE SERVICE	87,536.44	C60820	2021A COMPLIANCE EXPENSE
			193,696.63	C60820.2	2021B COMPLIANCE EXPENSE
		Check Total:	281,233.07		
045632	8/20/2026 JWK01	J.W. KERNS, INC.	796.05	566860	REPAIRS/SUPPLY
045633	8/20/2026 KEN02	KENNEDY/JENKS CONSULTANTS	32,220.13	189716	MAD RIVER WATERMAIN CROSS
			38,295.50	189720	MCCLUSKI TANK
		Check Total:	70,515.63		
045634	8/20/2026 KER01	KERNEN CONSTRUCTION	739.02	37229	REPAIRS/SUPPLY
045635	8/20/2026 LOD01	F. LODUCA CO.	220,017.73	C60820	BMX PARK PAY REQUEST #10
045636	8/20/2026 LUB01	LUBE CENTRAL	116.12	30398	PARTS & LABOR (UNIT #5)
			104.17	30413	PARTS & LABOR (UNIT #9)
			160.12	30419	PARTS & LABOR (UNIT #4)
		Check Total:	380.41		
045637	8/20/2026 MAN02	MANTOVA'S TWO STREET	1,306.46	C60820	REPAIRS/SUPPLY
045638	8/20/2026 MCB02	MCSO EMPLOYEE	187.87	C60820	REIMBURSEMENT
045639	8/20/2026 MIC02	MICROBAC LABORATORIES	3,264.00	C60820	LAB TESTS
045640	8/20/2026 MUD01	MUDDY WATERS COFFEE CO.	135.00	358662980	COFFEE
045641	8/20/2026 NET01	NETFILE, INC.	1,500.00	11216	ANNUAL SUBSCRIPTION

045642	8/20/2026	ORE01	O'REILLY AUTOMOTIVE, INC.	20.65	37-336999	REPAIRS/SUPPLY
045643	8/20/2026	PPG01	THE PITTSBURGH PAINTS CO.	105.31	920035832	REPAIRS/SUPPLY
045644	8/20/2026	TYL01	TYLER TECHNOLOGIES, INC	652.50	25-562969	PROFESSIONAL SERVICES
045645	8/20/2026	WAH02	WAHLUND CONSTRUCTION INC.	1,200.00	2607401	PROFESSIONAL SERVICES
045646	8/26/2026	ATT04	ATT	865.91	466398118	TELEMETRY
045647	8/26/2026	BLA01	JOSEPH M. BLAINE	314.00	C60825	FLEX SPENDING
045648	8/26/2026	COA01	COASTAL BUSINESS SYSTEMS	1,387.33	42745759	OFFC EQUIP LEAS (SHARP)
045649	8/26/2026	EXE01	EXELE INFORMATION SYSTEMS	4,993.75	13890	SUBSCRIPTIONS (SCADA)
045650	8/26/2026	FRA03	FRANK A. OLSEN COMPANY	2,040.16	258902	REPAIRS/SUPPLY
045651	8/26/2026	MAY02	DENNIS MAYO	125.00	C60825	DIRECTORS FEES FOR 08/05/26
045652	8/26/2026	MCK03	MCKINLEYVILLE OFFICE SUPP	15.59	55871	OFFICE SUPPLIES
045653	8/26/2026	PAC03	PACE SUPPLY CORP	358.88	1643845-1	REPAIRS/SUPPLY
				2,280.49	211643845	REPAIRS/SUPPLY
			Check Total:	2,639.37		
045654	8/26/2026	PGE01	PG & E (Office & Field)	43,888.87	C60825	GAS & ELECTRIC
045655	8/26/2026	PGE04	PG&E	8.04	C60825	GAS & ELECTRIC S.L.- ZONE
045656	8/26/2026	PGE05	PGE	628.74	C60825	GAS & ELECTRIC S.L.- ZONE
045657	8/26/2026	PGE06	PG&E-STREETLIGHTS	28.52	C60825	GAS & ELECTRIC S.L.- ZONE
045658	8/26/2026	PGE07	PG&E STREETLIGHTS	1,816.18	C60825	GAS & ELECTRIC
045659	8/26/2026	PGE08	PGE STREETLIGHTS	27.62	C60825	GAS & ELECTRIC S.L.- ZONE
045660	8/26/2026	PGE09	PGE-STREETLIGHTS	138.43	C60825	GAS & ELECTRIC S.L.- ZONE
045661	8/26/2026	PGE10	PGE STREETLIGHTS	5.92	C60825	GAS & ELECTRIC S.L.- ZONE
045662	8/26/2026	PGE14	PG&E	10.15	C60825	GAS & ELECTRIC S.L.- ZONE
045663	8/26/2026	PGE18	PG&E	7.40	C60825	GAS & ELECTRIC S.L.- ZONE
045664	8/26/2026	POS01	POSM SOFTWARE LLC	3,250.00	26_1139	SUBSCRIPTIONS SEWAGE SOFTWARE
045665	8/26/2026	STA08	SWRCB ACCOUNTING OFFICE	663,032.08	C60825	SRF LOAN PAYMENT
045666	8/26/2026	TPX01	TPx COMMUNICATIONS	2,249.29	1668777-0	INTERNET SERVICES
045667	8/26/2026	TRI02	TRINITY DIESEL INC.	14,052.58	100-2973	FORESTRY MULCHER FOR SKID
045668	8/26/2026	TYL01	TYLER TECHNOLOGIES, INC	1,875.00	25-563243	PROFESSIONAL SERVICES
D00119	8/4/2026	BIN01	BINDER, SCOTT	125.00	C60804	DIRECTORS FEES FOR 07/01/26
				125.00	C60804	DIRECTORS FEES FOR 07/01/26
				125.00	C60804	DIRECTORS FEES FOR 07/01/26
				125.00	C60804	DIRECTORS FEES FOR 07/01/26
			Check Total:	500.00		
D00120	8/26/2026	BIN01	BINDER, SCOTT	125.00	C60825	DIRECTORS FEES FOR 08/05/26
				125.00	C60825	DIRECTORS FEES FOR 08/05/26

	125.00	C60825	DIRECTORS FEES FOR 08/05/26
	125.00	C60825	DIRECTORS FEES FOR 08/05/26
Check Total:	500.00		
Total Disbursements, Accounts payable:	1,830,724.39		

Payroll Related Disbursements

22714-22772	8/10/2026	EMPLOYEE PAYROLL	56,852.92		PAYROLL CHECKS
22773	8/7/2026 CAL12	CalPERS 457 Plan	7,660.47	C60806	RETIREMENT
			769.77	1C60806	PERS 457 LOAN PMT
			225.06	2C60806	ROTH 457
		Check Total:	8,655.30		
22774	8/7/2026 DIR01	DIRECT DEPOSIT VENDOR- US	58,841.58	C60806	Direct Deposit
22775	8/7/2026 EMP01	Employment Development	3,643.72	C60806	STATE INCOME TAX
22775	8/7/2026 EMP01	Employment Development	2,051.41	1C60806	SDI
		Check Total:	64,536.71		
22776	8/7/2026 HEA01	HEALTHERQUITY, ATTN: CLIEN	225.00	C60806	HSA
22777	8/7/2026 HUM29	UMPQUA BANK--PAYROLL DEP.	14,989.88	C60806	FEDERAL INCOME TAX
			19,574.24	1C60806	FICA
			4,519.38	2C60806	MEDICARE
		Check Total:	39,083.50		
22778	8/6/2026 ACW01	CB&T/ACWA-JPIA	69,846.16	C60731	MED-DENTAL-EAP INSURANCE
22779	8/6/2026 PUB01	Public Employees PERS	32,372.01	C60731	PERS PAYROLL REMITTANCE
22780-22781	8/10/2026	EMPLOYEE PAYROLL	4,604.27		PAYROLL CHECKS
22782	8/25/2026	EMPLOYEE PAYROLL	19,283.80		PAYROLL CHECKS
22803	8/21/2026 CAL12	CalPERS 457 Plan	7,071.29	C60821	RETIREMENT
			769.77	1C60821	PERS 457 LOAN PMT
			150.04	2C60821	ROTH 457
		Check Total:	7,991.10		
22804	8/21/2026 DIR01	DIRECT DEPOSIT VENDOR- US	53,063.38	C60821	Direct Deposit
22805	8/21/2026 EMP01	Employment Development	385.65	C60810	STATE INCOME TAX
			-	C60811	STATE INCOME TAX
			2,628.93	C60821	STATE INCOME TAX
			75.96	1C60810	SDI
			12.38	1C60811	SDI
			1,342.46	1C60821	SDI
		Check Total:	4,445.38		
22806	8/21/2026 FRA05	COURT-ORDERED DEBT COLLECTION	100.00	C60821	FRANCHISE TAX BOARD
22807	8/21/2026 HEA01	HEALTHERQUITY	225.00	C60821	HSA
22808	8/21/2026 HUM29	UMPQUA BANK--PAYROLL DEP.	1,285.50	C60810	FEDERAL INCOME TAX
			-	C60811	FEDERAL INCOME TAX
			10,093.55	C60821	FEDERAL INCOME TAX
			724.56	1C60810	FICA
			118.06	1C60811	FICA
			12,869.14	1C60821	FICA
			169.46	2C60810	MEDICARE
			27.60	2C60811	MEDICARE
			2,956.06	2C60821	MEDICARE
		Check Total:	28,243.93		

Total Disbursements, Payroll:	389,528.46
TOTAL CHECK DISBURSEMENTS	2,220,252.85

This Page Left Intentionally Blank

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: D.3 **Compliance with State Double Check Valve (DCV) Law**

PRESENTED BY: **James Henry, Operations Director**

TYPE OF ACTION: **Roll Call Vote – Consent Calendar**

Recommendation:

Staff recommends that the Board authorize staff to provide the listed customers with formal notice that their water service will be discontinued in one month if they have not come into compliance with state law regarding water service cross-connection in accordance with MCSD Rules 7 and 10.

Discussion:

Customers listed below are currently not in compliance with State Law regarding cross connection control for water customers with an alternate water supply. These customers have been notified of their respective violations, as noted, and have been provided notification of this meeting.

There are no violations to report this month.

This Page Left Intentionally Blank

McKinleyville Community Services District

BOARD OF DIRECTORS

Oct. 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.1 **Discuss and Consider Rejecting All Bids and Rebidding the Highway Sewer Crossing Retrofit Project**

PRESENTED BY: **Patrick Kaspari, General Manager**

TYPE OF ACTION: **Roll Call Vote**

Recommendation:

Staff recommends that Board review the information, discuss, take public comment and authorize the rejection of all bids and the rebidding of Highway Sewer Crossing Retrofit Project.

Discussion:

As the Board is aware, the District has been working on Highway Sewer Crossing Retrofit Project (Project) since well before the original grant applications were submitted in 2018. The Project as originally proposed would replace three existing gravity sewer lines in McKinleyville, which cross under U.S. 101, with pipes that are more resilient to damage in a major earthquake and with a slightly larger capacity to handle larger storm event flows than the existing pipes. The project was to be funded by a Hazard Mitigation Grant from the Federal Emergency Management Agency (FEMA). Unfortunately, the Staff cuts at FEMA left insufficient personnel to process the requested grant extension to allow for the construction of all three crossings. Given the loss of \$5M in grant funding, the District can now only afford to install the most critical crossings, the Middle crossing at Thiel Avenue and the southernmost crossing that flows to the Fischer Lift Station. GHD Inc. prepared the design and bid package for the rehabilitation of the highway sewer crossings. The proposed rehabilitation method for the sewer is to put in parallel sewer mains via horizontal auger bores, consisting of fusible PVC or HDPE carrier pipes within steel casings.

The project went out to bid on July 6, 2026 and bids were due back on August 10, 2026 at 10:00 AM. Four bids were received by the due date and time; one from McCullough Construction, one from Wahlund Construction, one from GR Sundberg, Inc. (GRS), and one from Mercer Fraser, Inc. The four bids ranged from \$2,287,301.32 to \$4,851,839.00.

Wahlund Construction filed a bid protest on Tuesday, August 25, 2026, within the timeframe established by the Bid Documents. Wahlund's Bid Protest claimed that the apparent low bid from McCullough was nonresponsive because it did not include the required Qualifications Statements for geotechnical instrumentation and monitoring,

horizontal auger boring, or carrier pipe installation. Instead of submitting Qualification Statements, McCullough submitted a letter simply stating that it met the qualifications. As the Bid Documents were somewhat unclear on the evidence of qualifications required to be submitted with bids and therefore this issue was arguably one of bidder responsibility and not bid responsiveness, District Staff provided McCullough an opportunity to provide more detailed Qualification Statements. In response, McCullough provided some but not all of the requested evidence of qualifications.

Subsequently, GHD, District Legal Counsel, and District Staff reviewed the qualifications submitted with all of the bids. It was determined that none of the bidders submitted all of the qualification documents that the District intended to use to evaluate the qualifications of the Contractor's and their Subcontractors' personnel to be used to perform the work. Therefore, a comprehensive evaluation of the qualifications of the submitted bidders could not be performed. GHD prepared a Bid Award Memorandum (See **Attachment 1**) recommending that the Board exercise its discretion to reject all bids and rebid the project.

If the Board votes to reject all bids and rebid the project, all Bid Bonds will be returned on October 8th. It would then be District Staff's intent that the bid documents be revised to clarify the qualifications required to be submitted with the bid documents, rebid the project in early October with bids due in early November, and award the project at the December 2, 2026, regularly scheduled MCSD Board Meeting.

Alternatives:

Staff analysis consists of the following potential alternative to the Project

- Take No Action

Fiscal Analysis:

The initial design and permitting for this Project was funded by a Hazard Mitigation Grant. Unfortunately, the grant was not extended, and the grant was closed out on March 22, 2026. The final construction will be funded in part with the remaining 2021B Wastewater Certificates of Participation (COPs) in the amount of \$2.3M. The remainder will be funded through the sale of the new COP issuance finalized in July of 2026.

Environmental Requirements:

The Board approved the required CEQA documents and actions at the May 6th, 2026 Board meeting and Staff filed the Notice of Determination on May 7th, 2026. The required Coastal Development Permit was also approved by Humboldt County on August 27, 2025. All other necessary encroachment permits have also been filed with Humboldt County and CalTrans. The Contractor will be responsible for filing an NPDES permit and completing the encroachment permits with Humboldt County and CalTrans.

Exhibits/Attachments:

- Attachment 1 – GHD Bid Award Memo

Memorandum

September 24, 2026

To	McKinleyville Community Services District		
Copy to	Luke Halonen, Steve Allen		
From	Patrick Sullivan	Tel	+1 707 267-2238
Subject	Highway Sewer Crossing Retrofit – Recommendation to Rebid	Project no.	12669030

1. Bid Opening

The McKinleyville Community Services District (MCSD) opened bids for the Highway Sewer Crossing Retrofit Project on August 21, 2026. The District received bids from four bidders, which are summarized in the table below:

Bidder	Total Bid
McCullough Construction, Inc.	\$2,287,301.32
Wahlund Construction, Inc.	\$2,761,530.00
GR Sundberg, Inc.	\$3,868,610.00
Mercer-Fraser Company	\$4,851,839.00

The Total Bid listed above was the basis for determining the lowest bid as stated in the bid forms. McCullough Construction, Inc. (McCullough) is the apparent low bidder based on the bids received. As stated in the Bidding Requirements, the basis for contract award is the lowest, responsive, responsible, qualified bidder. “Responsive” refers to the “bid” while “responsible/qualified” refers to the “bidder”.

2. Apparent Low Bid Review

In considering whether a bid is “responsive”, GHD evaluated whether the bid appropriately met the relevant requirements of the bidding documents including proper completion and submission of appropriate forms. GHD confirmed that all required bid forms provided by McCullough were complete. If there were any irregularities identified in the bid, GHD would determine whether the irregularity in the bid gave the bidder a material advantage or benefit not enjoyed by other bidders. Upon review of the bid submitted by McCullough, GHD found that no irregularities were identified resulting in a material advantage.

3. Bid Protest

On August 25, 2026, within the bid protest period, a bid protest was submitted by Wahlund Construction, Inc. (Wahlund) requesting that the District reject McCullough’s low bid on the basis that it was not responsive to the contract requirements regarding qualifications statements for Horizontal Auger Boring (HAB), Carrier Pipe Installation, and Geotechnical Instrumentation and Monitoring. McCullough’s bid included a qualifications

statement which indicated that its subcontractors met the requirements of the contract documents but did not provide any documentation of experience. GHD requested that McCullough provide this information for review. Statements of experience for McCullough's HAB subcontractor, (Phoenix Boring) and Geotechnical Instrumentation and Monitoring subcontractor (Municon) were provided on August 25, 2026.

On August 28, 2026, McCullough responded to Wahlund's protest, citing provisions in the specifications and requesting that the District waive what it characterized as minor irregularities in its bid. McCullough also clarified that it will perform carrier pipe installation work, apart from grouting. Later that day, Wahlund provided a final response, reiterating arguments from its original protest with the addition that McCullough has not provided a qualifications statement for their installation of carrier pipe.

4. Additional Bid Reviews

In light of the bid protest from McCullough, GHD reviewed all other bid packages including reviewing the bid documents, the bid protest correspondence, and McCullough's supplemental qualifications statements. The review included verification that each item in the bidder's checklist was completed satisfactorily, and that all contractors and subcontractors possessed the required active licenses.

For an objective review of the bidders' qualification statements, GHD compared each submission against the corresponding requirements in the specifications and identified which requirements were fully met, partially met, or not met. Based on this review, GHD determined that no bidder fully met all the requirements listed in the specifications. A copy of the bid proposal review checklists and bidder qualifications review for each bidder is included in Attachment 1.

5. Recommendation and Next Steps

Based on the contents of the bids received, it is apparent that there was a misunderstanding by the contractors as to the documents required to evidence their qualifications. Based on this, GHD recommends that the District reject all bids and rebid the project.

Prior to reissue, GHD will revise the contract documents to clarify the requirements for qualifications statements. This approach is not expected to significantly impact the overall project schedule.

If the District chooses to reject all bids and rebid the project, GHD will work to meet the following schedule:

- District Board considers rejection of all bids at the October 7, 2026 Board Meeting.
- GHD updates contract documents and reissues for bidding the week of October 12, 2026 with bid opening on November 6, 2026.
- District awards the project to the lowest responsive and responsible bidder at the December 2, 2026 Board Meeting

For any questions or clarifications, please contact GHD.

Regards



Patrick Sullivan
Project Manager

Attachment 1

Bid Proposal Review Checklists and Bid Qualifications Review

McKinleyville Community Services District
Highway Sewer Crossing Retrofit

BID PROPOSAL REVIEW CHECKLIST

McCullough Construction Inc.



No	Item	Checked	Checked By	Note
Bidders Checklist				
1	Bid Proposal (Bid & Bid Schedule)	X	ES	Low Bidder. No corporation seal on bid.
2	Acknowledgement of Addenda	X	ES	
3	List of Subcontractors	X	ES	
3.1	Corrosion Protection Solutions	X	ES	Cathodic protection install and testing. No CSLB license (consultant)
3.2	Sak Construction, LLC	X	ES	Temporary bypass pumping
3.3	Phoenix Boring	X	ES	HAB
3.4	Underground Solutions	X	ES	Carrier pipe supply and fusing. CSLB license currently suspended while workers comp certificate/exemption is processed
3.5	Municon	X	ES	Settlement monitoring. No CSLB license (consultant)
3.6	Kernen Construction	X	ES	Paving
4	Bid Bond	X	ES	Provided and notarized
5	Authority to Sign Bid Proposal	X	ES	Chelsey Rios
6	Power of Attorney	X	ES	Provided and notarized
7	Non-Collusion Affidavit	X	ES	Signed
8	Workers Compensation Certification	X	ES	Signed
9	Anti-Lobbying Certification	X	ES	
10	Davis Bacon Requirements	X	ES	
11	Davis Bacon and California Prevailing Wage Determinations	X	ES	
12	Qualifications Statement - Geotech Instrumentation	X	ES	Statement of qualification does not include contractor, project, staff experience/details. Supplemental qualifications provided 8/25. Qualifications partly met. ¹
13	Qualifications Statement - HAB	X	ES	Statement of qualification does not include contractor, project, staff experience/details. Supplemental qualifications provided 8/25. Qualifications partly met. ¹
14	Qualifications Statement - Carrier Pipe Installation	X	ES	Statement of qualification does not include contractor, project, staff experience/details. No supplemental qualifications provided on 8/25. ¹
15	Qualifications Statement - Manhole Rehab	X	ES	Not in bidder's checklist, but a requirement of tech spec. Not included in bid. No supplemental qualifications provided on 8/25. ¹
Other Checks				
16	Bid prices	X	PS/ES	Sum of individual bid items matches total
17	License/DIR Verifications	X	ES	See licenses in folder and notes above
18	Disbarment	X	ES	https://www.dir.ca.gov/dlse/debar.html

¹ See supplemental Bid Qualifications Review table.

McKinleyville Community Services District
Highway Sewer Crossing Retrofit

BID PROPOSAL REVIEW CHECKLIST

Wahlund Construction Inc.



No	Item	Checked	Checked By	Note
Bidders Checklist				
1	Bid Proposal (Bid & Bid Schedule)	X	ES	No corporation seal on bid.
2	Acknowledgement of Addenda	X	ES	
3	List of Subcontractors	X	ES	
3.1	Golden State Boring	X	ES	HAB.
3.2	H&R Underground	X	ES	Manhole Rehab. Actual business name is H&R Plumbing and Drain Cleaning Inc.
3.3	Municon West Coast Inc.	X	ES	Settlement monitoring. No CSLB license (consultant)
4	Bid Bond	X	ES	Provided and notarized
5	Authority to Sign Bid Proposal	X	ES	Ryan Wahlund
6	Power of Attorney	X	ES	Provided and notarized
7	Non-Collusion Affidavit	X	ES	Signed
8	Workers Compensation Certification	X	ES	Signed
9	Anti-Lobbying Certification	X	ES	
10	Davis Bacon Requirements	X	ES	
11	Davis Bacon and California Prevailing Wage Determinations	X	ES	
12	Qualifications Statement - Geotech Instrumentation	X	ES	Qualifications and experience provided. Majority requirements met. PE is not registered in CA, but multiple PGs are. ¹
13	Qualifications Statement - HAB	X	ES	Qualifications and experience provided. Majority requirements met. No surveyor listed. ¹
14	Qualifications Statement - Carrier Pipe Installation	X	ES	Qualifications and experience provided. Majority requirements met. No surveyor listed. ¹
15	Qualifications Statement - Manhole Rehab	X	ES	Qualifications and experience provided. Spec requirements met. ¹
Other Checks				
16	Bid prices	X	PS/ES	Sum of individual bid items matches total
17	License/DIR Verifications	X	ES	See licenses in folder
18	Disbarment	X	ES	https://www.dir.ca.gov/dlse/debar.html

¹ See supplemental Bid Qualifications Review table.

McKinleyville Community Services District
Highway Sewer Crossing Retrofit

BID PROPOSAL REVIEW CHECKLIST

GR Sundberg Inc.



No	Item	Checked	Checked By	Note
Bidders Checklist				
1	Bid Proposal (Bid & Bid Schedule)	X	ES	South crossing subtotal incorrect. Total is correct. No corporation seal on bid
2	Acknowledgement of Addenda	X	ES	
3	List of Subcontractors	X	ES	
3.1	H&R Plumbing and Drain	X	ES	Manhole Rehab
3.2	PSC Primoris	X	ES	HAB. Legal name is Pipe Jacking Trenchless Inc.
3.3	Points West Surveying Co	X	ES	Staking, Survey for settlement monitoring. No CSLB license (consultant).
4	Bid Bond	X	ES	Provided and notarized
5	Authority to Sign Bid Proposal	X	ES	Listed as N/A. Documents are signed by President. Not sure if this applies.
6	Power of Attorney	X	ES	Provided and notarized
7	Non-Collusion Affidavit	X	ES	Signed
8	Workers Compensation Certification	X	ES	Signed
9	Anti-Lobbying Certification	X	ES	
10	Davis Bacon Requirements	X	ES	
11	Davis Bacon and California Prevailing Wage Determinations	X	ES	Not wage determination not included in printed bid, but not an issue with bid since it was provided in the bidding documents.
12	Qualifications Statement - Geotech Instrumentation	X	ES	Unclear who is performing this work. No qualifications provided. ¹
13	Qualifications Statement - HAB	X	ES	Qualification provided with project experience, but not all spec required info included. ¹
14	Qualifications Statement - Carrier Pipe Installation	X	ES	Qualification provided with project experience, but not clear if carrier pipe installation was performed. ¹
15	Qualifications Statement - Manhole Rehab	X	ES	Not in bidder's checklist, but a requirement of tech spec. Not included in bid. ¹
Other Checks				
16	Bid prices	X	PS/ES	South crossing subtotal incorrect. Total is correct
17	License/DIR Verifications	X	ES	See licenses in folder
18	Disbarment	X	ES	https://www.dir.ca.gov/dlse/debar.html

¹ See supplemental Bid Qualifications Review table.

McKinleyville Community Services District
Highway Sewer Crossing Retrofit

BID PROPOSAL REVIEW CHECKLIST

Mercer Fraser Company



No	Item	Checked	Checked By	Note
Bidders Checklist				
1	Bid Proposal (Bid & Bid Schedule)	X	ES	Bid total does not match sum of subtotals. No seal for corporation.
2	Acknowledgement of Addenda	X	ES	
3	List of Subcontractors	X	ES	
3.1	Hydro2Geotech (H2G) LLC	X	ES	Settlement monitoring. No CSLB license (consultant).
3.2	Golden State Boring & Pipe Jacking, Inc.	X	ES	Boring and casing.
3.3	M&S Environmental Landscapes, Inc.	X	ES	Hydroseeding.
3.4	Underground Solutions	X	ES	Fusing pipe. CSLB license currently suspended while workers comp certificate/exemption is processed
3.5	Rain for Rent	X	ES	Bypass pumping. Western Oilfields Supply Company, DBA Rain for Rent
3.6	Exaro Technologies Corporation	X	ES	Cathodic protection.
3.7	Cell-Crete Corporation	X	ES	Grouting.
4	Bid Bond	X	ES	Provided and notarized.
5	Authority to Sign Bid Proposal	X	ES	Not included. N/A if President signs?
6	Power of Attorney	X	ES	Provided and notarized.
7	Non-Collusion Affidavit	X	ES	Signed
8	Workers Compensation Certification	X	ES	Signed
9	Anti-Lobbying Certification	X	ES	
10	Davis Bacon Requirements	X	ES	
11	Davis Bacon and California Prevailing Wage Determinations	X	ES	
12	Qualifications Statement - Geotech Instrumentation	X	ES	Qualifications and experience provided, some information missing : no surveyor listed, technician experience not detailed. "Crew resumes available upon request." ¹
13	Qualifications Statement - HAB	X	ES	Qualifications and experience provided. Majority requirements met. No surveyor listed. ¹
14	Qualifications Statement - Carrier Pipe Installation	X	ES	Qualifications and experience provided. Majority requirements met. No surveyor listed. ¹
15	Qualifications Statement - Manhole Rehab	X	ES	Not in bidder's checklist, but a requirement of tech spec. Not included in bid. ¹
Other Checks				
16	Bid prices	X	PS/ES	Bid total does not match sum of subtotals.
17	License/DIR Verifications	X	ES	See licenses in folder
18	Disbarment	X	ES	https://www.dir.ca.gov/dlse/debar.html

¹ See supplemental Bid Qualifications Review table.

McKinleyville Community Services District
Highway Sewer Crossing Retrofit

BID QUALIFICATIONS REVIEW



Bidder	McCullough Construction, Inc.	Wahlund Construction, Inc.	GR Sundberg, Inc.	Mercer Fraser Company
Bid Details	Total of Bid: \$2,287,301.32	Total of Bid: \$2,761,530.00	Total of Bid: \$3,868,610.00	Total of Bid: \$4,877,259.00 <i>Bid total does not match sum of subtotals.</i>
List of Subcontractors	<u>Corrosion Protection Solutions</u> - Cathodic Protection <u>Sak Construction, LLC</u> - Temporary Bypass Pumping <u>Phoenix Boring</u> - HAB (Casing Install and Grouting) <u>Underground Solutions</u> - Supply and Fuse Carrier Pipe <i>*CSLB license currently suspended while workers comp certificate/exemption is processed</i> <u>Municon</u> - Settlement Monitoring <u>Kernen Construction</u> - Paving	<u>Golden State Boring</u> - HAB, Carrier Pipe Installation <u>H&R Underground</u> - Manhole Rehab <u>Municon</u> - Geotech Instrumentation (Settlement Monitoring)	<u>H&R Plumbing and Drain</u> - Manhole Rehab <u>PSC Primoris</u> - HAB <u>Points West Surveying Co</u> - Staking, Ground Monitoring (Partial)	<u>Hydro2Geotech (H2G) LLC</u> - Settlement Monitoring <u>Golden State Boring & Pipe Jacking, Inc.</u> - Boring and Casing <u>M&S Environmental Landscapes, Inc.</u> - Hydroseeding <u>Underground Solutions</u> - Fusing Pipe <i>*CSLB license currently suspended while workers comp certificate/exemption is processed</i> <u>Rain for Rent</u> - Bypass Pumping <u>Exaro Technologies Corporation</u> - Cathodic Protection <u>Cell-Crete Corporation</u> - Grouting - <i>Appears to be HAB, not MH</i>
Qualifications Statements:	8/21/2026 - Qualifications Statement Submitted with Bid. States that "All listed subcontractors meet and exceed the qualifications required in the project documents". No documentation provided with bid. 8/25/2026 - Experience Statements provided: • Phoenix Boring (HAB) • Municon (Settlement Monitoring). See notes below. 8/28/2026 - Response to bid protest provided.	8/21/2026 - Experience Statements/Resumes provided with bid, including: • Golden State Boring (HAB) • Woodcrest Engineering (HAB Tunnel Engineer) • H&R Underground (Manhole Rehab) • Municon (Settlement Monitoring) See notes below. 8/25/2026 - Bid Protest Submitted	8/21/2026 - Experience Statement provided with Bid: • PSC Primoris (HAB) See notes below.	8/21/2026 - Experience Statements/Resumes provided with bid, including: • Hydro2Geotech (Settlement Monitoring) • Golden State Boring (HAB) • Woodcrest Engineering (HAB Tunnel Engineer) See notes below.
Horizontal Auger Boring (HAB)	<u>Phoenix Boring</u> Company formed in 2019. Statement claims that experience requirements are met through previous employment. Requirements Partially Met: • Contractor's (5) most recent projects provided. These are the only projects submitted that were completed by Phoenix Boring. - Project name, location, owner, GC contact info, drive lengths and pipe ODs included. - Pipe OD's 2-4 ft - Drive lengths are <i>less than 300 ft</i> - Soil conditions described but <i>UCS not reported</i> . 3/5 have similar ground conditions. • Superintendent: - 12 yrs experience (HAB, Jack and Bore) - Superintendent for previous Phoenix projects (see above) - Previous project resume (19 projects listed, all in Colombia) • Operators: - (2) operators listed - Both have 3+ years experience - Completed projects provided from previous employment (Ayala Boring). (4) projects provided for each operator, with (3) shared and (1) individual project each. All projects listed have ODs 2-4 ft and drive lengths above 300 ft. - Soil conditions described but <i>UCS not reported</i> . 4/5 have similar ground conditions. Requirements Not Met: • No licensed Tunnel Engineer listed. • No licensed Surveyor listed.	<u>Golden State Boring</u> Active jack and bore contractor since 1993. <u>Woodcrest Engineering (Tunnel Engineer)</u> • Licensed CA PE. Resume lists projects but <i>does not include dates or role on project</i> (to confirm requirement of performing calculations on (5) projects in last (5) years) Requirements Partially Met: • Contractor's (5) most recent projects provided - Project name, location, owner, contact info, drive lengths and pipe ODs included. - Ground conditions stated "Similar to Project" but <i>not described and UCS not reported</i> . • Superintendent: 15 yrs experience supervising HAB. - (5) projects provided - Project name, location, owner, GC, contact info, drive lengths and pipe ODs included. - Ground conditions stated "Similar to Project" but <i>not described and UCS not reported</i> . • Operator (Same person as Super): 20 yrs experience operating HAB. - (5) projects provided: - Project name, location, owner, GC, contact info, drive lengths and pipe ODs included. - Ground conditions stated "Similar to Project" but <i>not described and UCS not reported</i> . Requirements Not Met: • No licensed Surveyor listed.	<u>PSC Primoris</u> Company formed in 2016. Requirements Partially Met: • Details provided for (4) recent projects. - Project name, location, owner, GC, completion date, total LF and pipe OD included. - <i>Longest drive length, ground conditions, and contact information not included</i> • Table shows additional 29 projects, majority using HAB. 12/19 are sewer. Pipe OD's all within 2-4 ft. <i>Lengths appear to be totals, not longest drive</i> . Requirements Not Met: • No individual staff qualifications. - Superintendent - Operator(s) - Licensed Tunnel Engineer - Licensed Surveyor	<u>Golden State Boring/Woodcrest Engineering</u> Same subcontractor as Wahlund, with same qualifications statement submitted. See left.

Bidder	McCullough Construction, Inc.	Wahlund Construction, Inc.	GR Sundberg, Inc.	Mercer Fraser Company
Carrier Pipe Installation	According to bid protest response, McCullough will perform carrier pipe installation work except for grouting, which will be performed by Phoenix (per bid subcontractor list). Phoenix: No carrier pipe installation experience described. See HAB experience above. McCullough: No qualifications provided.	<u>Golden State Boring</u> Requirements Fully Met: • (5) projects with 8"-24" carrier pipe installed • (5) projects with same carrier pipe material as this project (all HDPE listed, no FPVC) • (1) project with at least 250' continuous carrier pipe installed • Superintendent and Grout Pump Operator are same person as HAB Super/Operator: 20 yrs experience installing carrier pipes. - (9) projects provided - 6/9 have >250 ft continuous install - 4/9 use pipe OD 8"-24" - 3/9 use HDPE. No FPVC. - 3/9 installed length longer than max for this project - has operated equipment like the proposed Requirements Partially Met: • Unclear if projects listed include the Contractor's (5) most recent carrier pipe installations. Requirements Not Met: • No licensed Surveyor listed.	Unclear who will perform this work. No carrier pipe installation qualifications provided for GR Sundberg, Inc. or PSC Primoris.	<u>Golden State Boring</u> Same subcontractor as Wahlund, with same qualifications statement submitted. See left. <u>Cell-Crete Corporation</u> Grouting. Unclear if only providing grout material, or operator and equipment.
Geotechnical Instrumentation and Monitoring	<u>Municon</u> Requirements Partially Met: • Geotechnical Instrumentation Specialist: - Several staff listed. Professional Engineer is licensed in Canada, not in California. Multiple CA licensed Professional Geologists. - At least (2) tunneling settlement projects listed. Many settlement monitoring projects listed. • Technician: over 2 years experience on settlement monitoring projects Requirements Not Met: • No licensed Surveyor listed. • No drilling experience listed. Unclear if Municon will perform this work (appears that they usually use drilling subs)	<u>Municon</u> Same subcontractor as McCullough, with same qualifications statement submitted. See left.	Unclear who will perform this work. No geotechnical instrumentation and monitoring qualifications provided.	<u>Hydro2Geotech (H2G) LLC</u> Requirements Fully Met: • Geotechnical Instrumentation Specialist: - Licensed PE, California • Staff are stated to meet experience requirements. Resumes available upon request. • Drilling subbed to Cascade Drilling (not listed in bid) Requirements Not Met: • Surveyor is "provided by General Contractor" according to qualifications statement, but no surveyor listed in bid.
Manhole Rehabilitation	No subcontractor, assumed to be performed by McCullough. No qualifications submitted.	<u>H&R Underground</u> Requirements Fully Met: • Company history • Manufacturer's license to install • OSHA confined space trainings/certificates	<u>H&R Plumbing and Drain</u> Same subcontractor used by Wahlund. No qualifications provided, but likely same information available upon request.	No sub listed, assumed to be performed by Mercer Fraser. No qualifications provided.

This Page Left Intentionally Blank

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.2 **Consider Approval of Regular Board Meeting Dates, Time, and Location for the 2027 Calendar Year**

PRESENTED BY: **Joey Blaine, Board Secretary**

TYPE OF ACTION: **Roll Call Vote**

Recommendation:

Staff recommends the Board review the material provided, discuss, take public comment, and approve the 2027 Regular Board Meeting Calendar (Attachment 1).

Discussion:

Both the MCSD Rules and Regulations (under Regulation 61, Board Meetings, Rule 61.0, Regular Meetings) and the Board of Directors Policy Manual (under Part 5, Board Meeting Procedures, Rule 5-1: Regular Meetings) address this topic – Regular meetings of the Board of Directors shall be held on the first Wednesday of each calendar month at 6:00 PM at either Azalea Hall, 1620 Pickett Road, or the District Office, 1656 Sutter Road, as specified by the agenda. Additionally, the public may be able to attend regular Board meetings by Teleconference via Zoom & Telephone (Zoom meeting ID 6756336928 or Dial in at 1-888-788-0099). The date, time, and place of the regular meetings shall be reconsidered annually.

The Board previously considered this matter as an informational item at its regular meeting on August 5, 2026. After further evaluation, staff recommends rescheduling the January 6, 2027 meeting to January 13, 2027, as a special meeting. This change would give staff additional time to prepare meeting materials following the December holiday schedule.

Alternatives:

Staff analysis consists of the following potential alternative

- Adjust the meeting dates as needed.

Fiscal Analysis:

Not applicable

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Proposed 2027 MCSD Board of Directors Regular Meeting Schedule

This Page Left Intentionally Blank

Proposed 2027 MCSD Board of Directors Regular Meetings

First Wednesdays of the month for year 2027. Meetings are planned to take place in person with a Zoom option for the public.

DATE	LOCATION
January 13, 2027*	Azalea Hall
February 3, 2027	Azalea Hall
March 3, 2027	Azalea Hall
April 7, 2027	Azalea Hall
May 5, 2027	Azalea Hall
June 2, 2027	Azalea Hall
July 7, 2027	Azalea Hall
August 4, 2027	Azalea Hall
September 1, 2027	Azalea Hall
October 6, 2027	Azalea Hall
November 3, 2027	Azalea Hall
December 1, 2027	Azalea Hall

*Staff recommends the January 6, 2026 regular meeting be rescheduled as a special meeting on January 13, 2027.

This Page Left Intentionally Blank

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.3 **Consider Adoption of Resolution 2026-30 Proclaiming
October 3 – October 11, 2026 California Water
Professionals Appreciation Week**

PRESENTED BY: **Pat Kaspari, General Manager**

TYPE OF ACTION: **Roll Call Vote**

Recommendation:

Staff recommends that the Board review the information provided, read into the record, and adopt Resolution 2026-30, **Attachment 1**, proclaiming October 3 – October 11, 2026 as California Water Professionals Appreciation Week.

Discussion:

In 2017, the California Legislature established Water Professionals Appreciation Week. In 2026, the week will be celebrated October 3-11. The week is intended to recognize the important role water and wastewater professionals play in California by ensuring a safe and reliable water supply. Water is essential to the well-being and economic prosperity of California. This resolution acknowledges the significant contributions of these professionals, a consortium which includes MCSD staff, and the importance of their work.

The District will run an informational social media campaign in celebration of the week and show appreciation of District Staff through various actions throughout the week.

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

Not applicable

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Resolution 2026-30

This Page Left Intentionally Blank

RESOLUTION 2026 – 30**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MCKINLEYVILLE COMMUNITY SERVICE DISTRICT PROCLAIMING OCTOBER 3 – OCTOBER 11, 2026 CALIFORNIA WATER PROFESSIONALS APPRECIATION WEEK**

WHEREAS, water is the lifeblood of California and without safe and reliable water, no community and no sector of the economy – from high tech to manufacturing to agriculture – can thrive or expand; and

WHEREAS, now more than ever, the water industry is proud of the important role our essential workers play in making sure our communities have safe and reliable drinking water; and

WHEREAS, thanks to technological advances by highly skilled and trained water professionals and the dedication of thousands of industry professionals in the state, California drinking water and treated wastewater meets some of the most stringent water quality standards in the nation; and

WHEREAS, depending on where you live in California, your water may come from a nearby well or river, or it may travel hundreds of miles through rivers, canals, or pipelines to reach your tap. Regardless of where it originates, your drinking water is filtered, cleaned, tested and distributed in a process carefully managed by trained water professionals; and

WHEREAS, California is steadily expanding the reuse of treated wastewater and pioneering the use of advanced purified recycled water to replenish aquifers, prevent seawater intrusion and improve local water supply reliability; and

WHEREAS, water professionals at local public water and wastewater agencies work 24/7 to plan for the future, maintain and upgrade their systems and improve the safety and resiliency of local water supplies for their communities; and

WHEREAS, according to the Public Policy Institute of California, local public water and wastewater agencies invest more than \$25 billion a year on local water-related programs and projects that protect public health and the environment, improve local water supply reliability, replenish and clean up groundwater basins, provide water for fire protection and protect against floods; and

WHEREAS, thousands of essential water, wastewater and recycled water industry professionals in the state dedicate their careers to keeping drinking water, recycled water and treated wastewater safe and reliable for use by Californians;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the McKinleyville Community Services District hereby declares October 3-11, 2026 Water Professionals Appreciation Week and extends its sincere gratitude and appreciation to the water and wastewater professionals who work 24/7 to provide excellent essential services to our community every day.

ADOPTED, SIGNED AND APPROVED at a duly called meeting of the Board of Directors of the McKinleyville Community Services District on October 7, 2026 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dennis Mayo, Board President

Attest:

Joey Blaine, Board Secretary

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.4 **Consider Scheduling a Special Board Meeting for November 11, 2026 for the Adoption of Cybersecurity Policies**

PRESENTED BY: **Joey Blaine, Board Secretary**

TYPE OF ACTION: **Roll Call**

Recommendation:

Staff recommends that the Board review the information provided, discuss, take public comment, and schedule a special Board meeting for November 11, 2026 (time to be determined).

Discussion:

As the Board is aware, the District has received \$250,000 of funding through the State and Local Cybersecurity Grant Program (SLCGP) through the California Office of Emergency Services to bring the District into alignment with National Institute of Standard and Technology (NIST) Cybersecurity Framework 2.0.

Throughout this process, Board Secretary Blaine partnered closely with Gabriel Manigat Jr., Cybersecurity Engineer with Infinite Consulting Services, to create a robust framework of policies and procedures, including an Acceptable Use Policy, an Artificial Intelligence (AI) Policy, a Cybersecurity Plan, a Business Continuity and Disaster Recovery Plan, among others.

The Board must formally adopt these policies. Given the sensitive nature of the information they contain, and as a cybersecurity best practice, it is recommended that the Board's review and consideration of these policies occur in closed session pursuant to the public security exemption provided under California Government Code Section 54957. This approach will help safeguard sensitive information while allowing for a thorough discussion of the policies prior to adoption.

Staff has proposed a date of Wednesday, November 11, 2026 to conduct this special meeting.

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action
- Propose a different date for the special meeting

Fiscal Analysis:

Not applicable

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- None

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.5 **Consider Appointment of Patrick Courtney to TICS as Voting Member**

PRESENTED BY: **Kirsten Messmer, Parks & Recreation Director**

TYPE OF ACTION: **Roll Call Vote**

Recommendation:

Staff recommends that the Board review the information provided, discuss, take public comment, and consider appointing Patrick Courtney for the vacant Trails, Infrastructure, Cleanups, Security (TICS) Voting Member seat for a term of two years.

Discussion:

During the August 25, 2026 TICS Subcommittee meeting, the Subcommittee voted to recommend Patrick Courtney, currently seated as an Alternate on TICS, to fill the Vacant Voting Member seat on the Subcommittee. The McKinleyville Community Forest Committee (MCFC) met on September 15, at which time the MCFC also voted unanimously to recommend Patrick Courtney to fill the TICS Voting Member seat to the MCSD Board.

Alternatives:

None

Fiscal Analysis:

None

Environmental Requirements:

Not applicable

Exhibits/Attachments:

None

This Page Left Intentionally Blank

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **ACTION**

ITEM: E.6 **Consider Approval of Funds to Assist HBMWD to Develop a Prop. 4 Watershed Resilience Program grant application for the Baduwa't/Mad River Watershed**

PRESENTED BY: **Patrick Kaspari, General Manager**

TYPE OF ACTION: **Roll Call**

Recommendation:

Staff recommends that the Board listen to Staff's presentation, discuss, take Public comment and authorize \$10,000 of funding to be allocated to HBMWD to help fund the development of a Prop. 4 Watershed Resilience Program grant application for the Baduwa't/Mad River Watershed.

Discussion:

The Humboldt Bay Municipal Water District (HBMWD) is positioning itself, together with regional partners, to compete for funding under Proposition 4. The Watershed Resilience Program, administered by the California Department of Water Resources (DWR), is of direct relevance, anticipated at approximately \$152 million statewide. Program guidelines and solicitation have not yet been published by DWR, and award amounts, timelines, and eligibility requirements remain subject to change. Successful applications under programs of this kind typically come from coalitions that have organized in advance of the solicitation. HBMWD Staff have accordingly been engaged in early coalition building across the watershed, from the Trinity County headwaters to the Humboldt Bay service area, while also strengthening relationships with state and federal agencies, tribal governments, and elected officials.

To build that coalition in a structured and credible way, HBMWD applied to the North Coast Resource Partnership (NCRP) Technical Assistance program to fund neutral, third-party facilitation. They were successful in obtaining a \$15,000 grant from the NCRP. The purpose of the NCRP grant is to confirm the coalition's partners and their roles, establish clear tiers of participation, and guide the partners to a shared watershed vision and set of guiding principles that will be built upon to further develop the Prop. 4 grant application. DWR has emphasized that this kind of coalition development and shared visioning is important to a competitive application and increases the likelihood of advancing to a more detailed, second-stage application developed with DWR technical assistance.

HBMWD is also asking if partners, including their Municipal customers, are willing to contribute "seed funding" to help facilitate the coalition formation and perform the planning and scoping activities necessary to develop a successful

grant application. Further information can be found on the flier HBMWD prepared to solicit funds and the HBMWD slide presentation prepared for their Board, which are included as **Attachments 1 and 2**.

Alternatives:

Staff analysis consists of the following potential alternative

- Take No Action

Fiscal Analysis:

The HBMWD obtained a \$15,000 grant from the NCRP and has committed \$15,000 toward the development of the grant application. They are asking for commitment of \$5,000 to \$10,000 from their Municipal Customers and other potential stakeholders and partners to fully fund the application and plan development. This contribution was of course not budgeted for, but would easily fit within the District's operational funds.

Environmental Requirements:

Not applicable

Exhibits/Attachments:

- Attachment 1 – Baduwa't Watershed Resilience Initiative Seed Funding Fliers
- Attachment 2 – Baduwa't Watershed Resilience Initiative Slide Presentation

BADUWA'T WATERSHED RESILIENCE INITIATIVE

Coalition Pre-Positioning: Facilitation Scope and Funding

Where Funding Stands, and How Yours Would Help

Convening this coalition well takes neutral, professional facilitation. The scope below is the facilitator's six-task plan to build a shared vision and prepare a competitive Proposition 4 application. Two contributions have launched the work; the remaining tasks are where new seed funding goes directly. Every dollar advances the whole region's pre-positioning, not any single organization's agenda. Local consultant, Jen Rice, has been retained as lead process designer and facilitator for this effort. Learn more about Jen's qualifications [here](#).

Committed to date, and what remains

\$30,000 committed
24% of need

\$93,745 to raise
76% remaining

\$15,000 North Coast Resource Partnership technical assistance award plus a **\$15,000 Humboldt Water matching contribution** have funded the coalition's start-up. That \$30,000 covers the first tasks; roughly \$93,745 remains to fully resource facilitation through the application.

The six-task facilitation scope

The coalition is guided by a neutral, third-party facilitator engaged through NCRP, so the shared vision is shaped by every partner rather than any single organization. Estimated costs assume a six-month timeframe with convenings in late January and February.

Facilitation task	Est. cost	Status	Funding source / next up
Task 1 Design Team Establishing and running the small team that steers the effort (six working convenings). <i>NCRP TA (funded in full)</i>	\$11,200	Funded	Complete
Task 2 Coalition Communications & Partner Support Drafting and follow-up that keeps partners informed and engaged throughout. <i>NCRP TA + Humboldt Water</i>	\$9,600	Funded	Complete
Task 3 Listening Campaign Interviews and a survey to surface each partner's priorities and the questions worth answering. <i>Humboldt Water (\$9,200)</i>	\$21,200	Partially funded	\$12,000 open
Task 4 Co-Creative Design Sessions The convenings where partners define a shared vision together. <i>Seeking funders</i>	\$45,045	To be funded	Highest need
Task 5 Results & Guiding Principles Compiling the shared vision, roles, priorities, and agreements into a final report. <i>Seeking funders</i>	\$26,700	To be funded	Open
Task 6 Documentation & Storytelling Photo and video documentation and storytelling of the process and the watershed. <i>Seeking funders</i>	\$10,000	To be funded	Open
Funded		Partially funded	To be funded

WHERE YOUR CONTRIBUTION GOES

New seed funding is directed to the unfunded tasks, above all the **Co-Creative Design Sessions (Task 4)**, where the coalition and tribal partners define a shared vision together. Contributions can be designated to a task or applied where the need is greatest.

Michiko Mares, P.E., General Manager · gm@hbmwd.com · (707) 443-5018.

Figures are draft planning estimates from the facilitation scope of work and are subject to change | September 2026

BADUWA'T WATERSHED RESILIENCE INITIATIVE

A Headwaters-to-Pacific Ocean Coalition for Integrated Watershed Planning
Proposition 4 Watershed Resilience Program

Seed Funding Partners

What is possible?

We are inviting mission-aligned philanthropy to help spark something rare: the early, generative work of bringing a whole watershed's people together to imagine its future, before any grant deadline, while the possibilities are still wide open. The Baduwa't (Mad River) flows ~1,900 square miles from its headwaters in the Yolla Bolly Mountains of Trinity County, past Ruth Lake, to its mouth near McKinleyville, and Humboldt Water carries that water across the Humboldt Bay region to the communities served, including disadvantaged and vulnerable bay-shore communities. One connected system, from the mountain headwaters to the families at the tap, and one opportunity to care for all of it together.

Land Acknowledgment The Baduwa't (Mad River) and the lands and waters of this watershed have been cared for since time immemorial by tribal peoples whose stewardship continues today. A land acknowledgment belongs in this work, but its words are not ours to write alone. As an early act of this partnership, the coalition will develop one together with the watershed's tribal nations, in language they shape and approve.

A Watershed of Abundance

This is not a story of scarcity. The Baduwa't is alive and rich in water, in aquatic life, in ancient forests, in tribal knowledge held since time immemorial, and in communities who care deeply about its future. Our task is not to ration what is left, but to steward and grow what we have, together. The strongest applications will come from coalitions that share a common vision for the future.

Recent Momentum

This coalition is already taking shape. On August 24, 2026, partners from across the watershed shared an aerial tour of the Baduwa't, headwaters to coast, as guests of [EcoFlight](#), seeing the river as one connected system, the kind of shared understanding a coalition is built on. On August 31, 2026, the [North Coast Resource Partnership](#) (NCRP) approved technical assistance funding neutral, third-party facilitation, so the coalition and its shared vision are shaped by every partner, including tribal nations, rather than by any single entity. Humboldt Water is contributing matching funds and seeking additional seed funding so the cost and ownership of this early work are shared across the coalition.

What This Watershed Already Holds

- **Living tribal knowledge** — nations who have stewarded this watershed since time immemorial, invited as full governing partners
- **Communities across the whole system** — from Trinity County headwaters towns to Humboldt Bay's coastal neighborhoods, including disadvantaged and vulnerable communities whose voices matter
- **A working water system** — source water for ~94,000 residents, a dam, reservoir, and delivery network worth protecting and improving
- **Wild and natural wealth** — salmon-bearing rivers, an estuary, headwaters forests, and floodplains ready to be restored and renewed
- **Urgency that unites** — wildfire recovery, sediment, sea level rise and landscape subsidence are shared challenges that give us common cause

What Your Early Investment Could Spark

Imagine what becomes possible

- A watershed forum where tribal nations, agencies, communities, and scientists dream together for the first time
- A shared survey that surfaces every partner's best ideas and deepest priorities
- Travel, translation, and facilitation so every community, not just the well-resourced, can fully take part
- A coalition and a shared vision that endure far beyond any single grant

What Can We Build Together?

A planning grant of this scale can hold the whole spectrum, from a shared map to major restoration. These are starting points, not a fixed list. What would you add?

- **Know it together** — gather stories, studies and data already completed across the watershed into one shared, public Story Map, so every partner sees the same picture and we build on what exists rather than paying twice. Tribal knowledge and data are treated with care: each nation decides what, if anything, is shared, and tribal data sovereignty governs the Story Map from the start.
- **Study what we don't yet know** — how climate will reshape our flows, where sediment is going, how forests and floodplains are changing, which lands matter most to protect.
- **Care for the land** — restore forests and floodplains, return good fire to the land, reconnect the estuary, secure water for vulnerable communities, and protect cherished watershed lands.
- **Follow the water to the tap** — look hard at the transmission pipelines and bay crossings that carry this water the last miles, through some of the fastest sea level rise on the West Coast, to the bay-shore communities at the end of the line.

Why Now, and the Opportunity

Funded by Proposition 4 (2024), the [DWR Watershed Resilience Program](#) funds watershed-scale planning from headwaters to outflow that centers equity and tribal partnership, analyzes climate risk, and rewards collaboration across the water-supply, flood, groundwater, water-quality, forest and fire, ecosystem, and land-use sectors. DWR is anticipated to use a two-phase process: an initial application from all applicants, then a short-list invited to a detailed application with DWR technical assistance. The coalitions that reach that short list will be the ones that came together early. To see what a funded watershed can produce, the Sacramento region completed its pilot, the [American, Bear & Cosumnes Watersheds Resilience Plan](#), one of five 2024 pilots. That work is what we are inviting you into now.

Summer 2026	WE ARE HERE: facilitation funded, convening the coalition to build a shared vision
March 2027 →	Anticipated guidelines and initial application
Anticipated	Short-list invited to detailed application, with DWR technical assistance
Upon award	Multi-year watershed resilience planning + pilot implementation

~\$100M Watershed Resilience Program pool (40% of Prop 4 to disadvantaged communities)	~\$8M Anticipated award (implementation)	\$0 Required local cost share
---	---	----------------------------------

The 2024 pilot round awarded \$2M to each of five regional watersheds. The implementation round is expected to be substantially larger, and we are planning around an anticipated award on the order of \$8M, with no required local match, though final award sizes and guidelines have not yet been published by DWR.

A Launch Pad, Not a Finish Line

Whatever we plan together becomes the foundation for what comes next. The studies, designs, and shared vision this grant funds turn ideas into shovel-ready projects, positioning the coalition to pursue the much larger implementation and infrastructure funding ahead (state climate bonds, FEMA BRIC, USDA programs, future Proposition 4 rounds), and to protect priority watershed lands through future acquisition and conservation easements with regional land-trust partners. Every conversation now multiplies into investment later.

LET'S START THE CONVERSATION
Would you help us light the spark? Flexible seed funding lets us convene the coalition and build the grant application so the Baduwa't Watershed Resilience Initiative can launch. Let's talk about what your support could make possible.

This Page Left Intentionally Blank

Clean. Reliable. Resilient.

Board of Directors

Baduwa't Watershed Resilience Initiative

Humboldt Bay Municipal Water District

Regular Board Meeting • September 10, 2026

Presented by Michiko Mares, P.E., General Manager

Agenda

- 1 The Baduwa't: one connected system
- 2 What the Watershed Resilience Initiative is
- 3 The watershed flight, and why we flew
- 4 What we saw, and why it matters
- 5 The coalition coming together
- 6 Next steps and requests

SECTION 01

One Connected System, Headwaters to Tap

From the Yolla Bolly Mountains to the families at the tap, every part of the region the Baduwa't touches shares its future. "Yolla Bolly" comes from the Wintun language where "yo-la" means snow covered and "bo-li" means high peak.

BACKGROUND

The Baduwa't (Mad River)

A single source supplies clean drinking water to roughly 94,000 residents across the Humboldt Bay region. When this system is at risk, the whole region is at risk.



The river flows from its headwaters in the Yolla Bolly Mountains of Trinity County, past R.W. Matthews Dam and Ruth Lake, to its mouth near McKinleyville, then across Humboldt Bay to the communities it serves, including disadvantaged and vulnerable bay-shore communities on the Samoa Peninsula and at King Salmon and Fields Landing.

KEY TAKEAWAY

This watershed has never been studied as one connected system. Proposition 4 gives us a rare chance to change that.

Baduwa't Watershed Resilience Initiative

A headwaters-to-Pacific coalition for integrated watershed planning, convened ahead of new Proposition 4 funding.



Why now

Prop 4 dedicates roughly \$100M statewide through DWR's Watershed Resilience Program, designed for complex, multi-jurisdictional watersheds like ours. The coalitions that reach the short list will be the ones that came together early.



Built on partnership

Grounded in partnership with the watershed's tribal nations, resource agencies, conservation and research organizations, private owners, and both Humboldt and Trinity Counties.



What HBMWD brings

As the regional wholesale supplier for 70-years, a deep, working knowledge of the river from headwaters to tap: the Yolla Bolly wilderness, reservoir, collectors, treatment, transmission system, and communities served. HBMWD brings the water-supply and infrastructure perspective, its instream flow work under Section 1707, and a trusted role as regional convener.

Yolla Bolly Headwaters



Yolla Bolly Headwaters

The Baduwa't rises in the Yolla Bolly high country, the same rugged headwaters that give rise to the Middle/North Forks of the Eel, the South Fork Trinity, and Cottonwood and Thomes Creeks flowing to the Sacramento River. The Yolla Bolly sits at the divide of the Klamath, Sacramento, Eel and Baduwa't Rivers. Our drinking water begins in one of the most hydrologically significant landscapes in Northern California.

Upper Ruth Lake



Upper Ruth Lake

Looking west at Upper Ruth Lake, where the 2020 August Complex scars are visible. The August Complex was California's first mega-fire at over one million acres, which burned through the Yolla Bolly high country leaving behind denuded slopes and unstable soils that continue to shed sediment into Ruth Lake and drive turbidity downstream.

Hetten Cove and Boy Scout Camp



Hetten Cove & Boy Scout Camp

Looking south-west at Hetten Cove where the road culvert is failing due to increased erosion, sediment, and downed trees.

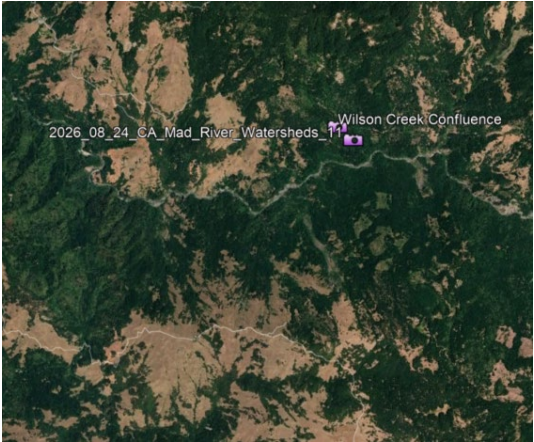


Down toward Kneeland



Down toward Kneeland

The mid-watershed working lands and river canyons, most of it behind private and federal gates with no public access. Facing downstream with McAlvey ridge (Showers Pass Road) to the west.



Turned back by fog in the lower watershed



Turned back by fog in the lower watershed

Coastal fog ended the flight near Kneeland. Facing downstream in the direction of the Sweasy Dam ruins.



Looking Back to the Headwaters



Looking back to the Yolla Bolly

Looking south-east from above Redwood and Panther Creeks to Black Rock Mountain within the North Yolla Bolly.

Why we flew with EcoFlight

EcoFlight is a nonprofit that uses small aircraft to give people an aerial view of the lands and waters they are working to protect. The flight was made possible through EcoFlight.



The aerial perspective

From the air, the connections between headwaters, forest, reservoir, and river become visible in a way no map or meeting can convey. It shows partners how the pieces of the watershed fit together as one system.



A neutral platform

EcoFlight is nonpartisan and works with all sides of an issue. The airplane becomes common ground, a place where partners with different roles and viewpoints share the same view and the same conversation.



A catalyst for coalition

Flights are a proven way to build shared understanding and spark collaboration. Putting future partners in the plane together, seeing the watershed as one, helps a coalition form around a common picture.

Partners in the plane

The flight brought together partners from across the watershed to see the river as one system, the kind of shared experience a coalition is built on.

County leadership

Elected county representatives from both Humboldt and Trinity Counties, spanning the length of the watershed.

Conservation & fisheries

National, Statewide and regional conservation, fisheries, and watershed organizations working on river health and restoration.

Watershed Research & Training Center

The watershed's research and training partners and a local watershed non-profit, bringing on-the-ground capacity and knowledge.

Resource conservation

Resource Conservation District partners who connect landowners, agriculture, and forest interests across the watershed.

State funding partner

A representative from the Department of Water Resources, seeing the watershed firsthand at the earliest stage of planning.

HBMWD

The regional wholesale water supplier, anchoring the water-supply and infrastructure perspective.

The challenges we face

The questions in this watershed are connected, and none of them can be answered by any one organization alone.



Fire & post-fire recovery

The August Complex burned a large share of the headwaters. What grows back, and how the next fire behaves, shapes the whole river.



Roads & sediment

Failing roads and culverts and post-fire erosion are moving sediment downstream, reducing Ruth Lake storage and driving turbidity.



Flooding & channel change

Changing flood patterns reshape the river channel, the floodplain, and the infrastructure that sits within them.



Groundwater & the collectors

How surface water and groundwater interact drives the Ranney collectors that supply the region and requires better understanding.



Salinity & sea level rise

Some of the fastest sea level rise on the West Coast combined with Bay subsidence, threatens the bay crossings and raises saltwater intrusion risk for water supply.



Climate adaptation

Warmer, more variable conditions stress flows, supply, fisheries, and the estuary, and demand a watershed-scale plan to adapt.

A regional coalition, coming together now

We have begun outreach to dozens of organizations across the watershed, from the headwaters in Trinity County to the coast in Humboldt County, and the early response has been strongly positive.

Who is at the table

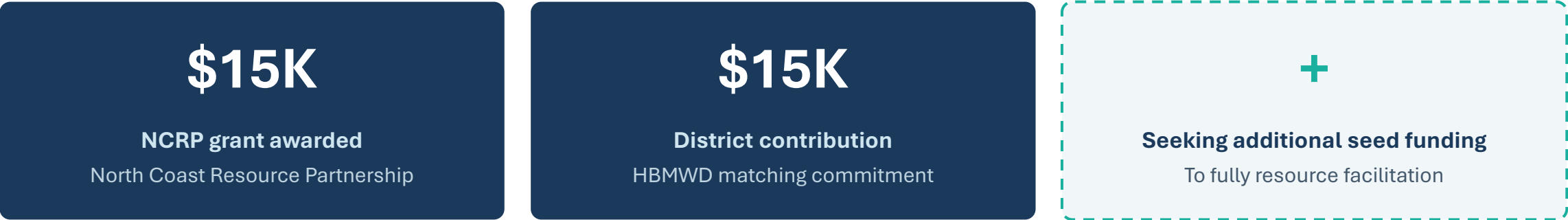
Humboldt and Trinity County staff and elected officials	State elected officials	Wholesale customers
Local, state, and federal non-profits	Resource Conservation Districts	Cal Poly Humboldt academic research on regional resilience
Tribal nations	Private property owners	State and federal agencies

How this connects to DWR & Proposition 4

A shared vision	The coalition is organizing around exactly the watershed-scale, headwaters-to-tap, cross-sector approach DWR's Watershed Resilience Framework describes.
A rural North Coast test case	A chance for DWR to see how the program works for a remote rural, tribal, disadvantaged, vulnerable, and geographically vast watershed at the very start of its planning.
Early dialogue	We are engaging DWR while the coalition and the questions are still taking shape, well ahead of any solicitation, and co-hosted DWR on the watershed by air.

Technical assistance & seed funding

To convene the coalition well, we are seeding third-party facilitation, so the coalition is shaped by a neutral hand rather than any one organization.



What the facilitation would do

- Bring the coalition together and build trust
- Establish partnership agreements
- Define each partner's level of participation
- Define a shared vision statement, in partners' words
- Surface the questions the coalition needs to answer
- Explore what is possible for the watershed

NEXT STEPS

Where we go from here

- Secure the technical assistance grant and seed funding for third-party facilitation
- Convene the coalition to define a shared vision and levels of participation
- Continue outreach to remaining partners
- Track DWR's guidelines and solicitation, and shape the application together – **anticipated application March 2027**

Questions & Discussion

Michiko Mares, P.E. • General Manager • gm@hbmwd.com • (707) 443-5018

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **INFORMATION**

ITEM: F.3.A **Finance & Administration – August 2026 Report**

PRESENTED BY: **Samantha Howard, Finance Director**

TYPE OF ACTION: **Informational**

FINANCIAL, AUDIT, & BUDGET INFORMATION

Board Travel costs totaled \$6,319.55 as of August 31, 2026; this is 16.80% of the approved \$37,620 budget. (GL# 001/005/501/551 62035/62090/62155-888)

Audit/Budget Update:

As of the date of this report, staff delivered the trail balance to the auditors in preparation for their on-site visit October 5, 2026. With the software conversion taking place at the same time as the audit work, staff is confident that there will be some outstanding items this year that will need adjustment after the auditor's visit. This should not impact the delivery date of the final audit.

Treasurer's Report Highlights:

August 31, 2026 Treasurer's Report is item D.2 of this board packet. This report is a draft as beginning balances could change with fiscal year end balancing.

Financial Updates

Columbia Bank interest earnings for August 2026 were \$3,419.50. The interest rate on the money market remains the same at 2.05% for this next quarter (July 1-Sept 30).

California CLASS Prime Fund has a current daily yield of 3.9238%, and Enhanced Cash has a Current Yield of 3.9518%. Total District net earnings on funds held in California CLASS in August totaled \$41,806.65, bringing the total balance for all funds, including restricted and unrestricted, to \$25,949,074.16.

Staff have recently made investment adjustments to funds held in California CLASS. California CLASS recently introduced a term product that offers fixed rates for terms ranging from one to 12 months. In June, staff invested \$1,401,703 in a 12-month term product earning 3.9483%, with a maturity date of May 20, 2027. These funds are the District's restricted reserves for the Davis-Grunsky loan, Wastewater Management Facility loan, and Microgrid loan. Because the term is 12 months, these funds are still

considered current assets. Earnings accrue throughout the term and will be applied to District accounts at maturity.

Additional changes made in July included moving \$4,000,000 in operating reserves to a 12-month term product earning 4.14%, with a maturity date of July 21, 2027, and moving \$7,577,810 in designated reserves to a 7-month term product earning 3.93%, with a maturity date of March 17, 2027. These funds are still considered current assets. Earnings accrue throughout the term and will be applied to District accounts at maturity.

Other Updates

The Tyler Technologies software transition fully is underway. Staff is now working fully in Tyler Tech for accounting activities, Bank Reconciliation, Accounts Payable, and Project Accounting.

The next step is configuration and implementation of the Payroll module which begins October 19, 2026 and should be completed by December 7, 2026.

Utility Billing starts November 5, 2026 and is a much longer project with completion not projected until August 2027.

Attachments

None

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **INFORMATION**

ITEM: F.3.B **Operations Department – Aug. / Sept. 2026 Report**

PRESENTED BY: **James Henry, Operations Director**

TYPE OF ACTION: **None**

Water Department:

Water Statistics:

The district pumped 49.3 million gallons of water in August.
Six water quality complaints were investigated and rectified.
Daily, weekly and monthly inspections of all water facilities were conducted.

Double Check Valve Testing:

Testing of DCV's in Route 15 were conducted in August. Customers with failed DCV's were notified to make repairs and call the office to schedule a retest.

Average and Maximum Water Usage:

The maximum water usage day was 2.2 million gallons and the average usage per day was 1.6 million gallons.

Water Distribution Maintenance:

Weekly Bacteria Samples were collected on Schedules 1, 2, 3, 4, and 6 which represent different locations in the water distribution system. The schedules are made up of a sample taken in each pressure zone. Valve exercising continues and is used as fill in work when possible. This will continue into the next few months. Several R.O.W.'s were trimmed. Broken angle-stops were replaced on First Rd, Penn Ave and Birch. Painting of Fire Hydrants is 90% completed. A water leak was repaired on Whitmire. The leak was caused by an aggressive bend in the pipe that wore over the years. A leak was also repaired on Central Avenue due to a leaking brass nipple on the saddle. This required staff to work from 10pm to 3am, dig down to the main, repair the leak, backfill and install cold mix.

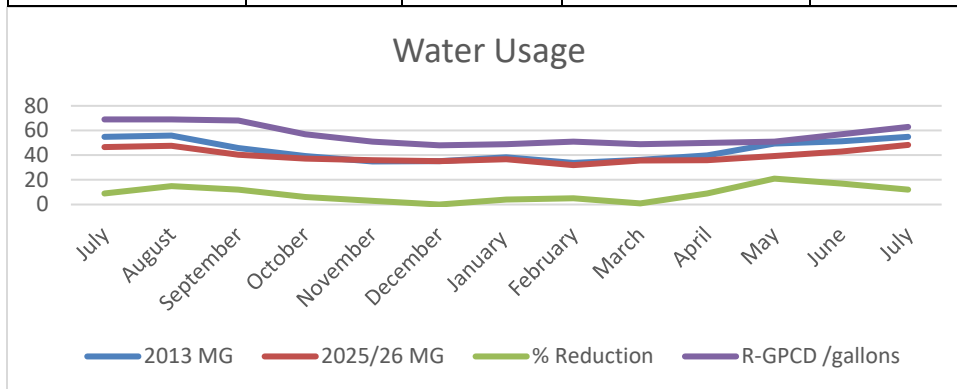
Water Station Maintenance:

Monthly inspections and daily routines were conducted at the water stations. Any minor issues found are repaired during inspections, but if they require parts or extensive labor, the issue is documented on the monthly sheet, which will then generate a work order for repairs. The semi-annual inspection and exercise of the PRV stations was conducted. Any adjustments or tube replacing was completed during the inspections. Staff has installed a shed, a new tower and relocated the radio and antennas at McCluski to

prepare for the tank project. A new latch was installed on tank 1A due to age of existing latch.

As of July 2014, the District is required to submit a Public Water Monthly Monitoring Report to compare water usage to last year's usage in the same month. I will keep the Board updated each month using the Table below.

	2013 (MG)	2025/26 (MG)	% Reduction	R-GPCD
July	54.757	46.474	9	69
August	55.908	47.598	15	69
September	45.702	40.316	12	68
October	39.439	37.126	6	57
November	34.879	35.848	3	51
December	35.203	35.263	0	48
January	38.241	36.735	4	49
February	33.751	31.941	5	51
March	36.244	35.780	1	49
April	39.755	36.068	9	50
May	49.407	39.199	21	51
June	51.337	42.817	17	57
July	54.757	48.323	12	63
August	55.908	49.373	12	69



R-GPCD = Residential Gallons Per Capita Day

New Construction Inspections:

Beau Pre Heights subdivision is moving forward and have installed approximately 3500 feet of water main. They paused due to other priorities. They have installed the water main along with hydrants. They still need to lower angle-stops and test. Valedao subdivision on Pickett has started and will include new water and sewer infrastructure.

Sewer Department:**Wastewater Statistics:**

23.8 million gallons of wastewater were collected and pumped to the WWMF. 21.5 million gallons of wastewater were treated and discharged to NPDES Permit REC-001 land discharge.

Sewer Station Maintenance:

Monthly inspections and daily routines were conducted at all sewer stations. Several Stations were cleaned and minor maintenance done from the monthly inspection list. The Letz and Kelly stations were serviced as part of the quarterly maintenance plan. During this time, pumps were inspected, and the wet well washed. This is done to prevent hydrogen sulfide build up which can deteriorate the concrete walls along with removing rags and debris to prevent plugging up the pumps.

Sewer Collection System:

Grease traps were inspected at required facilities. Several Right of Way locations were string trimmed and mowed to prevent access to manholes and prevent trees from growing over the mains. A section of sewer main was replaced on Gwin due to the bottom of the main rotting out. This section will be included in our next sewer main repair/replacement. Currently, staff is installing the new force main along the Hammond trail from Letz station to Murray Road. This is being done in house resulting in a huge cost savings. Quarterly hydro-cleaning was completed using the Vac-con and 2500 psi of water through a rotating nozzle. This is done to remove grease and debris from the main a preventing sewer overflow. Customers were notified in advance. Grease traps were inspected as part of the Fats, Oils and Grease program.

Wastewater Management Facility:

Daily and weekly maintenance continues at the treatment plant to perform the required service on the equipment. Light poles were removed, painted and bases welded due to rust and corrosion. Chlorinators were serviced as part of the annual maintenance. Aeration Diffusers were lifted, clean and replaced if necessary. BSB pump was removed to derag and then placed back into service. The sign was pressure washed and stained.

Daily Irrigation and Observation of Reclamation Sites:

River discharge ended on May 11th and Land Discharge began.

Street Light Department:

There was one streetlight complaint in August due to a bad photo cell.

Promote Staff Training and Advancement:

Weekly tailgate meetings and training associated with job requirements. Staff received training on Emergency Action Plan review, Lock Out/ Tag Out, Working in Extreme Heat and Bloodborne Pathogens.

Special Notes:

Monthly river samples were completed

Monthly Self-Monitoring Reports (DMR/SMR) were submitted

Public Water Monthly Monitoring report was submitted

Monthly Water Quality report was sent to the Dept. of Health

Monthly Drought and Conservation report was completed

Attended BMX Track meetings and site visits and inspections

Reviewed Mad River Crossing project design from KJ and met with engineers

Met with ICAD and surrounding radio site users to discuss radio towers.

Attended CWEA meetings and scheduled trainings.

Attended McCluski Tank project meetings and site visits for tower install.

GIS:**Plans & Programs**

- Annual review of the Hazardous Energy Control Plan/ Lockout Tagout
 - Updated list of Lockout tagout equipment at MCSD sites
- Updates to Cross Connection Control Plan
 - Added language pertaining to sewer pump cross connections
 - Added pages from MCSD Standards and Specs drawings pertaining to backflow devices
 - Revised section on installation criteria for backflow devices

General GIS/ Maps Created

- Hammond Trail Alternative Route Map
 - To be utilized for Letz force main replacement project
- Community Forest Trail Map
 - Updated Trail Map to reflect current trail numbers and legend
- Community Forest maps for Forest Management Plan
 - Created two maps of the MCF with one having a topographic basemap and the second having an imagery basemap
- Water/sewer and service area boundary map
 - Swapped TRA boundary for MCSD service area for Berkson Associates to utilize for their report
- Misc. GIS web map edits
 - Edits made to several different layers to correct errors found over the past month
 -

Misc. Work Completed

- USAs and Document Filing
- Central Ave OSMZ Reformation
 - Reassessed all parcels along Central Ave for the 2026 reformation process
 - Verified 2021 frontages, total areas and customers are still accurate and made edits where needed

This Page Left Intentionally Blank

McKinleyville Community Services District

BOARD OF DIRECTORS

October 7, 2026

TYPE OF ITEM: **INFORMATION**

ITEM: F.3.C **Parks & Recreation Director's Report for September 2026**

PRESENTED BY: **Kirsten Messmer, Parks & Recreation Director**

TYPE OF ACTION: **None**

TEEN & COMMUNITY CENTER-BOYS & GIRLS CLUB PARTNERSHIP:

Staff continues to meet with BGCR staff weekly. The Teen Club hours of Monday-Friday 2:00pm-6:00pm. The Teen Club runs a wide variety of programs including a weekly cooking program, a cycling program, an art program, a community service program and several BGCA national programs such as Power Hour, SMART Girls, SMART Moves and Youth for Unity. The Club's average daily attendance reached 25-30 teens per day this month.

PARK AND RECREATION COMMITTEE:

The Park and Recreation Committee (PARC) met on July 15, 2026, however, there was not a quorum so nothing was voted on and no minutes will be taken. The April 15 PARC Meeting Minutes will be taken to the October 21 meeting for approval. The committee meetings are now on a quarterly meeting schedule beginning in 2026, meeting on the third Wednesday in January, April, July and October.

BMX TRACK & PARK PROJECT:

Bi-weekly construction meetings have been held with District staff and representatives from F. Loduca Co. and Melton Design Group. Major construction activities completed over the past several months include installation of the fencing around the BMX track, starting hill and gate, playground equipment and safety surfacing, safety lighting, asphalt for the walking trails, pickleball court and half basketball court, as well as the landscaping. Site amenities, including picnic tables, benches and trash receptacles, have also been installed.

The BMX Track & Park Grand Opening was held on Saturday, August 22, and was very well attended, with well over 300 community members in attendance. The District appreciates all of the community partners, volunteers, contractors and staff who helped make the event a success.

The contractor is currently working through the remaining punch-list items, hopefully within the next couple weeks. The District also coordinated with USA BMX's track contractor on final track improvements, and we are happy to report after this work our track is now an officially USABMX certified Track!

Several alternate bid items that could not be completed as part of the current project due to funding limitations have been identified as future projects. These include construction of the restroom and concessions building, paving the parking lot, and construction of a second pickleball court. The District will continue to pursue grant funding and other funding

opportunities to complete these improvements.

The McKinleyville Family Resource Center (MFRC) was awarded an Arts in California Parks Grant in partnership with the District's Parks & Recreation Department and the Native Women's Collective. The grant supports the incorporation of Indigenous art and cultural elements into the BMX Track & Park.

It should also be noted that the project is currently over the original budget. In addition, the project did not include EV charging stations, which are now required by the State but were not known or applicable requirements when the District originally applied for the grant in 2019-2020. The District will continue to monitor these costs and identify potential funding sources to address the remaining project needs.

MCKINLEYVILLE COMMUNITY FOREST COMMITTEE & SUBCOMMITTEES:

MCF Committee Update

The McKinleyville Community Forest Committee (MCFC) met on September 15, 2026. The August 18 MCFC Minutes were approved (**Attachment 1**). There were reports from both subcommittees. The Committee recommended that the MCSD Board appoint Patrick Courtney to fill the vacant TICS voting member seat. The Committee also reviewed and discussed the updated Draft McKinleyville Community Forest Trail Plan and proposed trail maps, providing feedback as the plan moves toward completion.

TICS Subcommittee Update

The Trails/Infrastructure/Clean Ups/Security (TICS) Subcommittee met on September 22 and continued its work on the McKinleyville Community Forest Draft Trail Plan. The Subcommittee reviewed the most recent draft, proposed trail maps, and comments submitted by the McKinleyville Community Forest Committee, with discussion focused on refining the plan's organization, consistency with the Forest Management Plan, trail access, maintenance and liability considerations, environmental protections, and proposed trail uses. The Subcommittee also discussed potential future tasks following completion of the Trail Plan, including assisting with a public workshop and coordinating future community forest cleanup efforts. The Subcommittee also reviewed the upcoming meeting schedule and each member's terms. There were a few subcommittee members who let us know they would not be reapplying for an additional term. The subcommittee also canceled their November and December meeting dates due to the closeness of the meetings to the major holidays those months.

FMPFB Subcommittee Update

The Forest Management Plan and Funding/Budget (FMP) Subcommittee met on September 1, 2026. Members began the meeting by reviewing potential maps that could be included within the Forest Management Plan. The Subcommittee narrowed down their selection and chose the ones they thought were the most appropriate to include and requested edits be made to them before their inclusion. The Subcommittee spent the remainder of the meeting reviewing and editing in real time the Rough Draft of the Rules and Regulations for the Memorial Grove Program for the McKinleyville Community Forest.

RECREATION PROGRAM UPDATES

Recreation Program Updates

- Drop-in Pickleball's regular school year schedule resumed August 17: Monday, Wednesday and Friday Mornings from 9am-12pm.
- Beginning Pickleball's next session was October 7 – 28. The classes are on Wednesdays from 6:00-8:00pm. The class fee is \$50 for residents and \$55 for non-residents. This session has 6 of 12 participants signed up already. The next Session dates TBD.
- Drop-in Kung Fu is on Tuesday and Thursday evenings 5:45pm-7:15pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class.
- Drop-in Tai Chi is Sundays 11:00am-12:00pm \$10 per person per class. Bulk class passes are available to purchase at \$7.50 per class. The Martial Arts classes are averaging 5-8 people per class.
- Fast Break Friday is a drop-in basketball program for youth ages 13 to 17. Drop-in is \$5 per participant.
- Sunday Night drop-in Basketball is averaging 8-10 participants per week.
- The Adult Wood Bat Softball League registration opened June 1st. The Leagues will play on Sundays from August 2 – October 4. The league is full with 13 teams signed up.
- Playgroup resumed August 20, after being closed for the summer. It is on Thursday mornings from 10:30am-12:30pm.
- The Summer Basketball Program had Co-ed 3rd-4th graders playing on Tuesdays, with co-ed 5th-6th graders playing on Thursdays from 6-8pm. There were 37 participants between the two nights.
- The Tot-letics: Soccer session is September 5th to October 3, 2026 on Saturday mornings. The registration fee is \$80 for McKinleyville residents and \$85 for non-residents. The next session will be Basketball and will be on Saturdays October 24 to November 21, 2026.
- We are partnering with MUSD this summer for After-school Leader ELP Programing Staffing.
- We are planning for a Thanksgiving week Breakout and one of the December holiday weeks Breakout as well. Registration will open October 1, 2026.
- We will hold two Middle School Dances this School Year on Friday, October 30, 2026 and Friday, December 11, 2026. Tickets go on sale three weeks before each dance.

PARK & FACILITY MAINTENANCE UPDATES:

The Parks crew and NHES continue the routine schedule for landscape maintenance on Central Avenue and Open Space Zone landscaping. The Saturday SWAP crews have been doing a great job working on the Central Avenue OSMZs. Fully in swing in the sunny summer season, staff have been busy trying to keep up on all the growth that happens at all of our spaces during this time. With limited staff and hours in the day, we are prioritizing areas as best we can and appreciate the community's patience as we work to keep up. Staff continue to perform daily and weekly routine maintenance on facilities and vehicles, and monthly inspections were completed across all facilities and open spaces.

FACILITY RENTALS & USE

September Rentals:

- 5 Azalea Hall Rentals plus a weekly and a bi-weekly meeting room rental.
- 7 Pierson Park Rentals.

- 0 Hiller Park Picnic Area Rentals.
- 0 Teen Center Rentals.
- 5 Activity Center Rentals.
- 1 Activity Center and 0 Teen Center Birthday Party Program Rentals.
- The Teen Center Kitchen has one regular Vendor renting it for food preparation.
- The Azalea Hall Kitchen has two regular Vendor renting it for food preparation.

OTHER UPDATES:

- Staff continues to work with MUSD to provide staff for the school districts after school and summer programs.
- Staff continues to participate as members of the McKinleyville Chamber of Commerce Board of Directors, as well as serving on Fundraising Committees for the Boys & Girls Club of the Redwoods.
- Staff continues to provide support to other departments of the District; assisting with accounts payable.

ATTACHMENTS:

- Attachment 1 – McKinleyville Community Forest Committee Minutes from August 18, 2026

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, AUGUST 18, 2026 at 5:30 P.M.
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and

TELECONFERENCE Via ZOOM & TELEPHONE:
ZOOM MEETING ID: 848 9634 6527 (<https://us02web.zoom.us/j/84896346527>) or DIAL IN TOLL FREE:
1-888-788-0099

NOTE: Items are listed in the order in which they were considered.

1 Call To Order

The meeting was called to order at 5:30 p.m. by Gregory Orsini.

Roll Call

The following Committee Members were in attendance in person at Azalea Hall.

Gregory Orsini, Chair, MCSD Board Director (Non-Voting Member)
James Biteman, MCSD Board Director (Non-Voting Member)
Patrick Kaspari, MCSD General Manager
Kirsten Messmer, MCSD Parks and Recreation Director
Jess Elm, MCSD Environmental Programs Coordinator
Jens Andersen, MCSD Recreation Coordinator
Maya Conrad, MMAC Appointee Member (arrived at 5:32 p.m.)
Jennifer Ortega, PARC Appointee Member
Joel Rink, Forester/RPF Member
Tyler Brown, Natural Resources Services Agency
Michele Stephens, McKinleyville Resident Member
Christopher Collier, At-Large Member
Kevin Creed, At-Large Member
Nicole West, Alternate Natural Resources/Biologist Member
Phil Heidrick, Alternate At-Large Member

The following Committee Members were Absent.

Desiree Early Dorvall, Natural Resources/Biologist Member

2 Pledge of Allegiance

The Pledge of Allegiance was led by Jens Andersen.

3 Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4 Seating of Alternates

Nicole West was seated as a voting member in the absence of Joel Rink.

5 Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Kevin Creed **Second:** Jens Andersen

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Jess Elm, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Michele Stephens, Christopher Collier, Kevin Creed, Nicole West

Nays: None

Absent: Desiree Early Dorvall

Motion Summary: Motion passed.

6 Public Comment and Written Communications

There was no public comment.

7 Consider Approval of Minutes of the Regular Meeting of the McKinleyville Community Forest Committee on June 16, 2026

Motion: It was moved to approve the June 16, 2026 meeting minutes.

Motion by: Maya Conrad **Second:** Kevin Creed

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Jess Elm, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Michele Stephens, Christopher Collier, Kevin Creed, Nicole West

Nays: None

Absent: Desiree Early Dorvall

Motion Summary: Motion passed.

8 Trails, Infrastructure, Clean-Ups, & Security (TICS) Subcommittee Report

Michele Stephens, Chair of the Trails, Infrastructure, Clean-Ups, & Security Subcommittee, reviewed the item. She let the Committee know that the meeting scheduled for July 28, 2026 was canceled. The TICS meeting on June 23, 2026 began by taking public comment in favor of a disc golf course in the McKinleyville Community Forest (MCF). Michele explained how the Subcommittee continued reviewing and updating the Draft Trail Plan, focusing on Section 6 *Implementation*. TICS members were instructed to come to the August 25, 2026 TICS meeting with comments and suggestions on the Draft Trail Plan to expedite the review process. Anticipated review by the MCFC for the Draft Trail Plan is for the September 15, 2026 MCFC meeting.

There were no questions or comments from the Committee.

There was no public comment.

This was an information only item. No action was taken.

9 Forest Management Plan and Funding/Budget (FMPFB) Subcommittee Report

Kevin Creed, Chair of the Forest Management Plan and Funding/Budget Subcommittee, presented the item. He let the Committee know that the meeting scheduled for July 7, 2026 was canceled. The FMPFB meeting on June 2, 2026 began by discussing the logistics and considerations for the Memorial Grove Program (MGP). Subcommittee members requested Staff to create a Rough Draft of the Rules and Regulations that would be used to regulate the MGP and bring the Rough Draft back to the FMPFB Subcommittee to review. The Subcommittee also discussed communication steps with the Humboldt County Sheriff's Office on conducting patrols for the MCF. The FMPFB meeting concluded with discussing a potential educational partnership with McKinleyville High doing research in the MCF.

There were no questions or comments from the Committee.

There was no public comment.

This was an information only item. No action was taken.

10 McKinleyville Community Forest Year End Budget for Fiscal Year 2025-26

Kirsten Messmer, MCSD Parks and Recreation Director, presented the item. She reviewed the MCF Quarterly Budget Report which provides the MCF Budget-to-Actuals report from July 1, 2025 through June 30, 2026. Staff also requested ideas from the MCFC that focus on planning for the congressionally appointed funds to be received.

The Committee commented, discussed, and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

11 Discuss Planting of Redwoods within the McKinleyville Community Forest

Jess Elm, MCSD Environmental Programs Coordinator, presented the item. She explained that Green Diamond Resource Co. donated approximately 70 redwood saplings to MCSD. Staff asked the MCFC to discuss whether Committee members would be willing to help plant the saplings, where they should be planted within the MCF, and which dates would allow the greatest number of Committee members to volunteer.

Committee members discussed and asked clarifying questions.

There was no public comment.

Motion: It was moved to recommend MCSD Staff to send out a poll for Committee members to fill out that would allow them to choose the dates they would have available to volunteer with planting the redwood saplings and choosing the location(s) that would be best to plant the saplings.

Motion by: Michele Stephens **Second:** Jennifer Ortega

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Jess Elm, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Michele Stephens, Christopher Collier, Kevin Creed, Nicole West

Nays: None

Absent: Desiree Early Dorvall

Motion Summary: Motion passed.

12 Discuss Outreach and Coordination with the Humboldt County Sheriff's Office on McKinleyville Community Forest Patrols

Jess Elm, MCSD Environmental Programs Coordinator, presented the item. She explained how the FMPFB Subcommittee requested input from the MCFC regarding outreach and coordination with the Humboldt County Sheriff's Office for patrolling the MCF to reduce illegal activities taking place there. The MCFC also discussed the possibility of having a standing Sheriff's office report at the MCFC meetings to report on recent activities related to law enforcement efforts in the forest.

Committee members discussed and asked clarifying questions.

There was no public comment.

Motion: It was moved to recommend MCSD Staff to engage with the current Lieutenant to discuss options for patrolling the MCF, what the potential cost would be to have someone regularly patrolling the MCF, and begin regular communication with the Humboldt County Sheriff's office and report relevant information back to the MCFC.

Motion by: Maya Conrad **Second:** Kevin Creed

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Jess Elm, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Michele Stephens, Christopher Collier, Kevin Creed, Nicole West

Nays: None

Absent: Desiree Early Dorvall

Motion Summary: Motion passed.

13 Committee Chair Report

Gregory Orsini, MCFC Chair, reported that Phil Heidrick's application to join the MCFC as the Alternate At-Large Member was accepted. He also reported that the Board agreed that they would like to go forward with the establishment of a Memorial Grove Program.

14 Committee Member Announcements and Future Agenda Items

- Updates from MCSD Staff
 - Huffman Appropriation Update
 - CAL FIRE Forest Fund Grant Update
- Announcements
 - BMX track Grand Opening on August 22, 2026
 - Next FMP Subcommittee Meeting: September 1, 2026 at 4:30 p.m. at the MCSD Office (1656 Sutter Road)
 - Next MCF Committee Meeting: September 15, 2026 at 5:30 p.m.
 - Next TICS Subcommittee Meeting: August 25, 2026 at 5:15 p.m. at the MCSD Office (1656 Sutter Road)
 - MBTTA Workday scheduled second Saturday 10am-2pm (Weather Dependent)
 - VTS Workday scheduled third Saturday from 9am-noon (Weather Dependent)
- Request for Future Agenda Items
 - There were no requests for future agenda items

15 Adjournment

Meeting Adjourned at 6:50 p.m.



Jess Elm, Environmental Programs Coordinator

McKinleyville Community Services District

BOARD OF DIRECTORS

Oct. 7, 2026

TYPE OF ITEM: **INFORMATIONAL**

ITEM: F.3.D **General Manager's Report for October 7, 2026 Meeting**

PRESENTED BY: **Patrick Kaspari, General Manager**

TYPE OF ACTION: **Information Only**

A summary of activity for the month of September 2026

Cost Savings Related to District Activities – The following is a review of some of the recent cost savings opportunities District staff identified for the past month:

• Use of NHE Services =	\$3,055
• CCC Crew =	\$0
• SWAP =	\$13,440
• Volunteer Pickleball Labor =	\$906
• CSW =	\$270
• MCF Trail Stewards =	\$240
• Amazon Savings =	\$50
• Replace Unit 14 Fuel Pump =	\$770
• Tank 3 Enclosure =	\$2,470
• <u>Install Antenna Base & Tower at Tank 3 =</u>	<u>\$2,080</u>
TOTAL COST SAVINGS FOR SEP =	\$23,281

TOTAL COST SAVINGS FOR FY 26/27 = \$47,076

District Staff should be recognized and commended for their ongoing, efficient and incredibly cost-effective running of the District. It demonstrates again, when it seems like many government agencies are running budget deficits, MCSD Staff are stepping up to ensure that the District comes in underbudget.

4.5 Gallon Water Tank Project – The tank is on-line and we continue to work on closing out this project. Our latest issue with Mercer Fraser is we were withholding \$42,000 for a section of the drainline and dichlorination manhole since the MF foreman at the time installed the line without compacting the subgrade or letting the District test the subgrade or backfill. This foreman was subsequently removed from the job site. The original \$42,000 was negotiated down to \$21,000 with the current job foreman.

However, that person was overruled by someone else at MF who said that they wouldn't accept the reduction and would instead retest the manhole and several hundred feet of drainline. They showed up to perform that work the week of 9/21 and then agreed with the \$21K deduction. We hoped to file the Notice of Completion (NOC) in July but still haven't but continue to get closer and are just waiting on some forms from MF.

We filed the grant close-out documents with CalOES for the Hazard Mitigation Grant prior to the due date of August 1, 2026. We will also close out the North Coast Resource Partnership grant after the NOC is filed and submit our final reimbursement claim with them. The NCRP grant closeout date is December 31, 2026. We have been discussing LDs with Mercer Fraser and District Counsel and intend to charge \$533,911.83 in LDs, which will be withheld from the Final Pay Request.

The total construction base bid is \$11,642,475 and 10% contingency of \$1,164,248 totals \$12,806,723. The overall project amount is \$14,471,094. The project is funded by \$9,617,085 in Hazard Mitigation Grant funding, and \$879,209 in North Coast Resource Partnership/DWR Prop. 1, Round 2 funding, for a **total in grant funding for this project of \$10,496,294**. The District's \$3,174,800 of matching funding was provided by the Certificates of Participation, Series 2021A-Water bonds. There is no money budgeted for this project in the 2026/27 Fiscal Year as it should be completed.

Sewer Undercrossing Project – This project consists of replacing the three highway crossings, where the sewer mains from the east side of McKinleyville cross under Highway 101 to the west side to the District's wastewater treatment facility. We heard from CalOES on March 16, 2026 that they have not received any communication from FEMA on our grant extension so we needed to submit all of the grant close-out paperwork by March 22, 2026, which we did. **This grant is now closed and no further Hazard Mitigation Grant funding is available for the construction of the project.** However, on June 30th, 2026, the District received an email stating that Cal OES is holding the closeout/withdrawal of this project until they receive a final approval/denial from FEMA for the DR4353 time extension. Although the overall DR POP has expired, Cal OES is appealing again for additional time for DR4353. CalOES state that they would update us again when they receive formal notice from FEMA.

Meanwhile the design and bid documents have been finalized and the project went out to bid 7/6/26. The bid opening was at 10:00 am on 8/21. Four bids were received, ranging from \$2,287,301.32 to \$4,851,839.00. As discussed with the Board at the October 7, 2026 Board Meeting, a Bid Protest was filed by Wahlund Construction, who had the second lowest bid at \$2,761,530.00 claiming that McCullough, the low bidder's, drilling subcontractor did not have the experience required by the bid documents.

MCSD Staff and GHD are waiting for Board approval to reject all bids and rebid the project.

This project was to be 75% funded by the Hazard Mitigation Grant from FEMA/CalOES. The grant request was for a total project cost of \$6,840,400, which would be funded by **\$5,130,300** in grant and the District would match \$1,710,100. Unfortunately, as stated above, the grant is now closed out and the \$5M is likely no longer available. The 2026/27 FY budget includes \$4M for this project. We will likely not install the Northern crossing in order to reduce costs. The Project will now have to be funded from the remaining \$2.3M Series 2021B -Sewer bonds as well as \$1.7M from the new sewer Certificates of Participations (COPs) intended to be sold in July 2026.

Office Remodel – LDA Partners continues to work on the Office Remodel design. LDA submitted the design plans to Humboldt County for the Building Permit in June 2025. We have been getting comments from the County and will use those to generate the final bid package. The project went to the County Planning Commission at their November 6th regularly scheduled meeting for a determination of General Plan Conformance. It was approved by the Commission. Given the loss of CalOES/FEMA Hazard Mitigation Grants funding, we will postpone the construction of this project until sometime after 2029. We have budgeted for and are moving ahead with the purchase of a new modular building for the Operations office. It is anticipated that will be delivered in December 2026.

McCluski/Hewitt Tank Replacement Project – The Phase 2 construction funding for this project has been approved. This project consists of the replacement of the two existing redwood tanks at the west end of Hewitt Ave on McCluski Hill. The existing 100,000 gallon and 150,000-gallon redwood tanks will be replaced with two 200,000-gallon, glass-fused lined, bolted steel tanks. The Period of Performance (PoP) for this project will require completion by July 11, 2027. CalOES suggested that we submit a request for an extension, if for no other reason than we lost three months for the approval letter to be mailed. We requested an extension to December 31, 2027, and we will request additional funding as well, but we'll see if either of those are granted. Given the extremely short turnaround, and as discussed with the Board, we have already installed geotechnical borings and are working on the approval of the preliminary design work on the tanks. Kennedy Jenks is working to finalize the tank design and permitting and go out to bid on the construction of the tanks this fall.

The 2026/27 Fiscal Year budget for this project is \$3M, with \$1M budgeted for the 27/28 FYs for completing the construction. The overall grant cost estimate for this project was estimated to be \$1.44 Million, with 75% Federal **Grant Funding (\$1,079,038.50)** and a

25% District match (\$359,679.50). The District match and additional funding would come from the proposed sale of 2026 Water Certificates of Participation.

Fischer Lift Station Upgrade Project – The District received a Phase 1 Hazard Mitigation Grant for the upgrade of the Fischer Sewer Lift station in November 2023. This project would cover the retrofit of the Fischer Lift Station, which pumps wastewater from the entire southern half of McKinleyville to the wastewater management facility. This would include the replacement of the pumps and upgrading the electrical system, valves, and further seismically strengthening the building. The environmental studies required for the CEQA/NEPA permitting as well as draft Plans and Specifications were submitted to CalOES/FEMA for their review on July 23, 2025. We are still waiting for FEMA to approve the Phase 2 grant construction funding for the project and continue to check in with CalOES, but still have not seen anything, and very well may not, given the upheaval at FEMA.

The seismic retrofit of the Fischer Sewer Lift Station is hoped to be funded in part by a Hazard Mitigation Grant and/or Clean Water State Revolving Fund (CWSRF) grant. The original grant application was for a total project cost of \$1,582,000 which would be funded by a 75% **grant of \$1,186,500** with a 25% District match of \$395,500. Phase 1 of the project funding was approved on October 16, 2023 in the total amount of \$269,220, consisting of \$201,915 in Federal funding and a \$67,305 District match. The construction of the project is now estimated to be \$2.5M, and the contract amount for design, permitting and construction oversight is \$410,000 for a total project cost of approximately \$2.9M. \$1.25M has been budgeted for FY 26/27. Again, we are not sure that we are going to get the Hazard Mitigation Grant or CWSRF Grant funding and may have to revisit the funding for this project. The District's funding would come from the Certificates of Participation that will be issued in July 2026.

Mad River Watermain Crossing Project – The District was notified in August 2025 that we have received a Phase 1 Hazard Mitigation Grant for the installation of a redundant watermain crossing under the Mad River from HBMWD. The Phase 1 grant will cover the design and environmental studied for the installation of the waterline. The line will be directionally drilled under the river and connected into the existing main from HBMWD on the southside of the river, and the watermain up North Bank Road to our Ramey pump station on the northside of the river. The Board approved a contract with Kennedy Jenks Consulting Engineers at the December 3, 2025 Board Meeting to implement the Phase 1 scope of work. A challenge with this project is that the FEMA Period of Performance for this grant expires on August 28, 2026. The original grant had the Phase 1 work taking 21 months. We've discussed this quick turnaround with CalOES and they support us submitting a request for an extension out to April 2027, which CalOES approved. KJ has performed the topographic survey work and the

geotechnical borings for the upland areas and is work furiously to get the work done by April 2027.

The installation of the redundant watermain is funded in part by a Hazard Mitigation Grant. The original grant application was for a total project cost of \$3,099,800 which would be funded by a 75% **grant of \$2,324,850** with a 25% District match of \$774,950. Phase 1 of the project funding was approved on August 15, 2025 in the total amount of \$1,271,470 consisting of \$953,601.94 in Federal funding and a \$317,868.06 District match. It now is assumed that the Phase 2 portion of the grant for the construction of the project will likely never be awarded and would have to be funded by the sale of COPs and/or the pursuit of additional grant funding. The District budgeted \$1M for FY 26/27.

Letz Forcemain Replacement – This project is part of the mainline replacement projects to refurbish existing water and sewer mainlines. This project will replace the Letz forcemain, from where it starts at the Station to where it discharges back into the gravity system on Murray Road. This was one of the highest priority projects in the 20-year Main Line Replacement Report, given that the forcemain runs adjacent to Widow White Creek for a portion of its length. The Basis of Design Report recommended to replace the forcemain along the alignment of the Hammond Trail through this section. The District ran this alternative by and received approval and encroachment permits from the County for this alignment. We were then waiting for the Coastal Development Permit (CDP) from the County. The appeal period ended on September 21, and we received the CDP and work began on September 22nd. It should be completed in early October.

The Engineer's Estimate of Probably Construction Cost for this project was \$1,431,000. This project was included in the CIP Budget for FY 26/27 and is being funded by the Mainline Replacement funds being set aside. It will also be funded by the 2026A Certificates of Participation (COP). It is anticipated that with District staff performing the work, the work will be completed for around \$250,000, or \$75,000 less than the \$1M budgeted for FY26/27.

Recycled Water Project - the Recycled Water project consists of upgrading the irrigation systems at Fischer and Pialorsi. The pipelines at Fischer, which Staff must move around manually when recycled water is being delivered in the summer, would be replaced by two pivot systems. The irrigation system on the Pialorsi property would be completely upgraded to install mainlines, and pivots on the lower parcel and flood cells on the upper terrace. The project design was funded by a State Water Resources Control Board Recycled Water Grant. The final design was submitted to the State in 2024, along with a Construction Grant Application.

The District was informed in October 2025 that we will receive a **\$5,473,558 Construction grant** from the SWRCB to construct this project, although we are still going back and forth with the State on this grant, it does look like we will receive it. The Board approved Capital Improvement Project (CIP) budget has \$3M budgeted for the 2026/27 FY, and \$2M for the 27/28 FYs. The District will need to determine whether we will bid this work or install it ourselves. Construction will likely commence in 2026/27.

4x4 Meetings with County & MMAC – A regular meeting has been scheduled with the MCSD Board President, Director Mayo, GM Kaspari, Board Secretary Blaine, Supervisor Madrone, the MMAC Representative- Scott Binder, and the MMAC Chair, Mary Burke. Jesse Miles, the Executive Director of the McKinleyville Chamber of Commerce, also regularly joins us for these meetings. These meetings occur on the fourth Monday of every month to discuss various topics of concern to all organizations and the community. This month the meeting was held with the County Administrative Officer, Elisha Hayes and the Treasurer/Tax Collector, Amy Christensen. It was an informative meeting, with Elisha stressing that the one thing she wished everyone knew was that only \$0.16 of every dollar of property tax goes to the County General Fund, with the majority of the rest going to the schools. We talked about the incorporation study and data feed from the County to Richard Berkson, who is performing the Initial Feasibility Study. That lead into a discussion of separating out of the data on how much the County takes in and spends on the various unincorporated areas, which the County continues to say they don't break out and don't want to set a precedent by breaking them out. Also talked about the \$100M in deferred facility maintenance the County is facing, as well as the salary negotiations with their eight labor unions that they face this budget season. Director Binder also stressed the need for consistent messaging mounng all of our agencies.

Humboldt County Associations of Government (HCAOG) – The September Technical Advisory Committee (TAC) meeting was held with the new Executive Director, Robert Holmlund, who previously worked as the City of Eureka Planning Director as well as for the Harbor District. The agenda consisted of a presentation by Katie Collender, the GM of Humboldt Transit Authority (HTA) about Flex Humboldt, an on-demand ride share service. You can learn more about it and download the app at the RideHumboldt website. There were additional presentations on the Vision Zero projects around the County as well as a presentation on the Draft Transit Network Concepts for Ridership vs. Coverage concepts and the public survey.

The HCAOG Board Meeting was held on September 17th and the agenda included a presentation on the Siting Analysis for the North State Hydrogen Fuel Station Network looking at the 16 northern California counties. The report found limited potential to

share infrastructure between the transit agencies. Katie Collender presented the Humboldt Flex report and Oona Smith presented the Draft Transit Network Concepts to the HCAOG Board again as well.

Grant Applications – As discussed with the Board at the December 7, 2022, Board Meeting, we have submitted a Clean Water SRF application for funding the retrofit of the Fischer and B Street Lift Stations, which are two of our highest priority Capital Improvement Projects. As further discussed at the April & May 2026 Board Meetings, we have also submitted SRF grant applications for the replacement of all the sewer forcemains in the system, as well as retrofits of the Letz and Kelly Lift Stations, the remodeling of the office and performing an alternative disinfection study. We had a meeting with SWRCB Staff to review the application and discuss the projects. We are hopeful that there is sufficient funding to fund these projects through the CWSRF.

We have finally started to make progress on the Huffman Appropriations for the Community Forest. We are working with the Natural Resource Conservation Service (NRCS) staff and have submitted the grant scope and a detailed cost breakdown. Now we are just waiting for them to process the grant application.

We continue to work with Green Diamond and the Humboldt County Resource Conservation District on the CalFIRE wildfire grant to perform wildfire protection work along Murray Road adjacent to the Community Forest. If you have taken Murray Road to Fieldbrook the latter half of September, you have likely seen Green Diamond working on their property. When they have completed their property, they will work west from the Murray Road parking lot down to the west end of the Community Forest. Depending on when the rains hit, Green Diamond may or may not get the Community Forest work done this year but would then finish up in 2027 if not this year.

Staff is also looking at grant funding for the State Water Resources Control Board, 2027 Non-Point Source (NPS) grant to address sediment runoff in the Community Forest Watershed. We would likely need to use this first round of grant funding to complete a Watershed-based plan that meets the USEPA's nine element plan. We could then apply for NPS grants in future years to implement project such as installing bridges at the stream crossing or road surfacing to address sediment runoff.

Attachments: Attachment 1 – WWMF Monthly Self-Monitoring Report

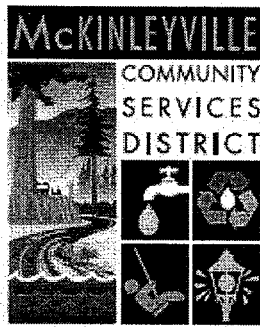
This Page Left Intentionally Blank

PHYSICAL ADDRESS:

1656 SUTTER ROAD
McKINLEYVILLE, CA 95519

MAILING ADDRESS:

P.O. BOX 2037
McKINLEYVILLE, CA 95519



mckinleyvillecsd.com

MAIN OFFICE:

PHONE: (707) 839-3251
FAX: (707) 839-8456

PARKS & RECREATION OFFICE:

PHONE: (707) 839-9003
FAX: (707) 839-5964

R.W.Q.C.B. NORTH COAST REGION
5550 SKYLANE BLVD., SUITE A
SANTA ROSA, CA 95403

September 30, 2026

RE: MONTHLY MONITORING REPORT

Dear Sabrina:

Enclosed is the Monthly Monitoring Report for August 2026 for McKinleyville Community Services District Wastewater Management Facilities WDID NO. 1B82084OHUM, operating under Order Number R1-2024-0023.

The normal discharge of effluent was 31 days going to 003, 004 and 006. The required monitoring and water quality constituents that were tested and reported was in compliance in August.

Effluent Limitations Parameters	Units	Average Monthly	Average Weekly	Avg. % Removal	Max Daily	Instant Min	Instant Max	Results
Monitoring Location EFF- 001								
BOD	mg/L	30	45	>85				Compliance
TSS	mg/L	30	45	>85				Compliance
PH	s.u.					6.5	8.5	Compliance
Settleable Solids	ml/L	0.1			0.2			Compliance
Chlorine Total Residual	mg/L	0.01			0.02			Compliance
Bis(ethyly-hexy) Phthalate	ug/L	1.8			3.0			Compliance
Total Chromium	ug/L	50			100			Compliance
Ammonia Impact Ratio	ratio	1.0			1.0			Compliance
Monitoring Location REC-001								
BOD	mg/L	30	45	>85				Compliance
TSS	mg/L	30	45	>85				Compliance
Nitrate		10						Compliance
PH						6.0	9.0	Compliance

Total Coliform Organisms MPN/100 ml. The Monthly Median not to exceed MPN of 23 and the daily maximum not to exceed MPN of 240. The reported results for the current month are as follows. Median was <1.8 and a Maximum of <1.8. Five samples were collected in the month of August and was in compliance.

Monthly River Monitoring was conducted in August.

Quarter 2 sampling was conducted in August.

Semi Annual Chronic Testing was conducted in January.

McKINLEYVILLE COMMUNITY SERVICES DISTRICT WASTEWATER MANAGEMENT FACILITY MONITORING DATA

MONTH: August 2026

DATE	INFLUENT FLOW		EFFLUENT FLOW		EFFLUENT MAXIMUM		RIVER CFS	RIVER DILUTION	INFLUENT MONITORING			EFFLUENT MONITORING					RSW-001				RSW-002						
	M.G.D.	M.G.D.	M.G.D.	GPM	B.O.D. mg/L	TSS mg/L			pH	(C°)	B.O.D. mg/L	TSS mg/L	CL ₂ RES.	RIVER CL ₂ RES.	SETTLABLE SOLIDS	TOTAL COLIFORM	ENTERIC COCCI	TIME	PH	TEMP	D.O.	ENTERIC COCCI	TIME	PH	TEMP	D.O.	ENTERIC COCCI
1	0.752	0.727	0.730	730			N/A	N/A				7.1	20.1		1.2	N/A											
2	0.805	0.721	781				N/A	N/A				7.1	21.0		1.8	N/A											
3	0.778	0.847	993				N/A	N/A				7.1	20.5		1.9	N/A											
4	0.761	0.822	954				N/A	N/A				7.1	20.5		1.8	N/A											
5	0.756	0.816	941				N/A	N/A				7.0	20.3		1.6	N/A											
6	0.756	0.830	1074				N/A	N/A	200	410		7.0	20.2	2.8	2.7	N/A	<0.1										
7	0.751	0.689	1825				N/A	N/A				7.0	20.1		1.3	N/A											
8	0.750	0.450	384				N/A	N/A				7.0	20.2		1.3	N/A											
9	0.805	0.415	358				N/A	N/A				7.0	19.9		1.2	N/A											
10	0.769	0.509	532				N/A	N/A				7.2	19.1		1.0	N/A											
11	0.757	0.668	1176				N/A	N/A				7.2	19.5		1.5	N/A											
12	0.748	0.705	966				N/A	N/A				7.1	19.7		1.9	N/A											
13	0.775	0.665	697				N/A	N/A	240	440		7.0	19.8	2.3	0.0	2.1	N/A	<0.1									
14	0.759	0.711	741				N/A	N/A				7.0	20.2		2.1	N/A											
15	0.749	0.666	638				N/A	N/A				7.0	20.0		2.1	N/A											
16	0.804	0.667	671				N/A	N/A				7.0	19.8		2.6	N/A											
17	0.771	0.713	809				N/A	N/A				7.1	19.2		1.9	N/A											
18	0.785	0.731	729				N/A	N/A				7.1	19.8		2.0	N/A											
19	0.781	0.726	806				N/A	N/A				7.0	19.4		1.8	N/A											
20	0.761	0.731	856				N/A	N/A	160	400		7.0	19.3	0.0	3.6	1.9	N/A										
21	0.749	0.736	824				N/A	N/A				7.0	19.5		2.0	N/A											
22	0.783	0.688	722				N/A	N/A				7.0	20.0		2.0	N/A											
23	0.839	0.681	786				N/A	N/A				6.9	20.2		2.0	N/A											
24	0.767	0.732	833				N/A	N/A				7.0	20.0		2.1	N/A											
25	0.763	0.722	838				N/A	N/A				7.0	19.9		1.9	N/A											
26	0.754	0.724	837				N/A	N/A				7.0	19.5		1.5	N/A											
27	0.739	0.715	827				N/A	N/A	350	390		7.0	19.9	2.6	2.9	2.2	N/A										
28	0.735	0.715	797				N/A	N/A				7.0	19.9		2.2	N/A											
29	0.763	0.668	676				N/A	N/A				7.0	20.2		2.4	N/A											
30	0.836	0.667	750				N/A	N/A				7.0	19.8		2.6	N/A											
31	0.760	0.710	826				N/A	N/A				7.1	19.6		2.6	N/A											

MONTHLY TESTS EFF-001 DISCHARGE TO RIVER										MONTHLY RIVER RSW-001										MONTHLY RIVER RSW-002											
Ammonia Impact		Ammonia		Nitrate		Hardness		Total Phosphorus		TDS	Hardness	Ammonia	Conductivity	Turbidity	TSS	Hardness	Ammonia	Conductivity	Turbidity												
N/A		N/A		N/A		N/A		N/A		120	100	ND	224	0.9	2700	510	ND	1866	1												
MONTHLY TESTS REC-001 DISCHARGE TO LAND										MONTHLY BOD & TSS										QUARTERLY TESTING											
Organic Nitrogen		TDS		AMMONIA		NITRATE		NITRITE		SODIUM		CHLORIDE		BORON		BOD		TSS		BOD		TSS		BOD		TSS		BOD		TSS	
150		280		0.77		6.30		ND		38		50		210		2		12		2		99		2		14		99		99	
QUARTERLY GROUNDWATER MONITORING										QUARTERLY TESTING										SEMI-ANNUAL CHRONIC TOXICITY											
GW-001		GW-002		GW-006		GW-007		GW-009		GW-019		Bs (2-ethylhexyl) Phthalate		Total Chromium		Dechlorobromomethane		Date		Species		TST Pass/Fail									
Nitrate		Nitrate		Nitrate		Nitrate		Nitrate		Nitrate		Phthalate		Chromium		Methane		1/5/2026		Rainbow Trout		PASS									
2.8		140		6.5		120		3.6		190		2.8		140		2.5		110		6500		ND									
Signature:										Remarks:										Permit Exceedance											

**McKINLEYVILLE COMMUNITY SERVICES DISTRICT
WASTEWATER MANAGEMENT FACILITY
EFFLUENT DISCHARGE DISPOSAL**

August 2026

Discharge Monitoring	004	003	006	005	001
M-INF	REC-001	REC-001	REC-001	REC-001	EFF-001
DATE	FISCHER	FISCHER	PIALORSI	HILLER	RIVER
MGD	MGD	MGD	MGD	MGD	MGD
INFLUENT	UPPER	LOWER		IRRIGATE	
EFFLUENT				TOTAL	
MAXIMUM				MGD	
GPM					
1	0.752	0.727	730	0.727	0.000
2	0.805	0.721	781	0.721	0.000
3	0.778	0.847	993	0.739	0.108
4	0.761	0.822	954	0.718	0.104
5	0.756	0.816	941	0.678	0.102
6	0.756	0.830	1074	0.720	0.068
7	0.751	0.689	1825	0.532	0.110
8	0.750	0.450	384	0.450	
9	0.805	0.415	358	0.415	
10	0.769	0.509	532	0.509	
11	0.757	0.668	1176	0.626	0.042
12	0.748	0.705	966	0.665	0.040
13	0.775	0.665	697	0.665	
14	0.759	0.711	741	0.675	0.036
15	0.749	0.666	638	0.666	
16	0.804	0.667	671	0.667	
17	0.771	0.713	809	0.674	0.039
18	0.785	0.731	729	0.695	0.036
19	0.781	0.726	806	0.685	0.041
20	0.761	0.731	856	0.693	0.038
21	0.749	0.736	824	0.697	0.039
22	0.783	0.688	722	0.688	
23	0.839	0.681	786	0.681	
24	0.767	0.732	833	0.689	0.043
25	0.763	0.722	838	0.681	0.041
26	0.754	0.724	837	0.680	0.044
27	0.739	0.715	827	0.676	0.039
28	0.735	0.715	797	0.679	0.036
29	0.763	0.668	676	0.668	
30	0.836	0.667	750	0.667	
31	0.760	0.710	826	0.671	0.039
TOTAL	23.861	21.567		20.397	0.492
AVERAGE	0.770	0.696	819	0.000	0.000
MAXIMUM	0.839	0.847	1825	0.739	0.110
MINIMUM	0.735	0.415	358	0.415	0.068
DAYS	31	31		31	5
DAYS WITH NO DISCHARGE					17
					0