

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, AUGUST 19, 2025 at 5:30 P.M.
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and

TELECONFERENCE Via ZOOM & TELEPHONE:

ZOOM MEETING ID: 848 9634 6527 (<https://us02web.zoom.us/j/84896346527>) or DIAL IN TOLL FREE:
1-888-788-0099

NOTE: Items are listed in the chronological order in which they were considered.

1 Call To Order

The meeting was called to order at 5:30 p.m. by Gregory Orsini.

Roll Call

The following Committee Members were in attendance in person at Azalea Hall.

Gregory Orsini, Chair, MCSD Board Director (Non-Voting Member)
Patrick Kaspari, MCSD General Manager
James Henry, MCSD Operations Director
Kirsten Messmer, MCSD Parks and Recreation Director
Jens Andersen, MCSD Recreation Coordinator
Maya Conrad, MMAC Appointee Member
Jennifer Ortega, PARC Appointee Member
Joel Rink, Forester/RPF Member
Tyler Brown, Natural Resources Services Agency Member
Desiree Early Dorvall, Natural Resources/Biologist Member
Michele Stephens, McKinleyville Resident Member
Christopher Collier, Alternate Natural Resources Agency Member
Nicole West, Alternate Natural Resources/Biologist Member

The following Committee Members were Absent.

James Biteman, MCSD Board Director (Non-Voting Member)
Todd Truesdell, At-Large Member
Kevin Creed, At-Large Member
Mersadies Campbell, Alternate Forester Member

The following Staff Members were in attendance in person at Azalea Hall.

Jess Elm, MCSD Environmental Programs Coordinator

2 Pledge of Allegiance

The Pledge of Allegiance was led by Joel Rink.

3 Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4 Seating of Alternates

Christopher Collier was seated as a voting member in the absence of Todd Truesdell.
Nicole West was seated as a voting member in the absence of Kevin Creed.

5 Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Michele Stephens **Second:** Joel Rink

Roll Call: Ayes: Patrick Kaspari, James Henry, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Desiree Early Dorvall, Michele Stephens, Christopher Collier, Nicole West

Nays: None

Absent: Todd Truesdell, Kevin Creed, Kirsten Messmer

Motion Summary: Motion passed.

6 Public Comment and Written Communications

There was no public comment.

7 Consider Approval of Minutes of the Regular Meeting of the McKinleyville Community Forest Committee on July 15, 2025

Motion: It was moved to approve the July 15, 2025 meeting.

Motion by: Patrick Kaspari **Second:** Maya Conrad

Roll Call: Ayes: Patrick Kaspari, James Henry, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Desiree Early Dorvall, Michele Stephens, Christopher Collier, Nicole West

Nays: None

Absent: Todd Truesdell, Kevin Creed, Kirsten Messmer

Motion Summary: Motion passed.

8 Trails, Infrastructure, Clean-Ups & Security (TICS) Subcommittee Report

Charlie Caldwell, TICS Subcommittee Chair, reviewed the item. He described how the Subcommittee discussed the potential addition of a Tribal Land Acknowledgement to the Trail Plan they are creating. Charlie explained how there were two guest speakers, Keoki Burbank and Hank Seemann. The Subcommittee then began mapping out possible trails for different user groups in the McKinleyville Community Forest (MCF).

The Committee commented, discussed and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

9 Forest Management Plan and Funding/Budget Subcommittee Report

Maya Conrad, Vice Chair of the Forest Management Plan and Funding/Budget Subcommittee, presented the item. She explained how the Subcommittee discussed the possible recommendation for MCSD to submit comments to CAL FIRE regarding the Timber Harvest Plan (THP) from Roshan Ranch. The Subcommittee also finished the first round of revisions to the Draft MCF Forest Management Plan.

The Committee commented, discussed and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

Kirsten Messmer, MCSD Parks and Recreation Director, arrived at 5:43 p.m..

10 Volunteer Trail Stewards (VTS) Workdays

Jess Elm, MCSD Environmental Programs Coordinator, presented the item. She explained that MCSD is going to be working with Humboldt Trails Council volunteer group, VTS, on building and maintaining multi-use trails in the MCF during monthly workdays. These workdays will continuously be held on the second Saturday of each month from 10a.m.-noon, beginning on September 13th.

Committee members discussed and asked clarifying questions.

There was public comment from Charlie Caldwell.

This was an information only item. No action was taken.

11 Formation of the McKinleyville Community Forest Fund Fundraising Plan

Kirsten Messmer, MCSD Parks and Recreation Director, presented the item. She requested that the Committee review the current list of possible donors and select specific ones they would be willing to reach out to for requesting donations for the McKinleyville Community Forest Fund. She also requested that Committee members reach out to any other businesses, organizations, or individuals that may be willing to donate and add them to the list.

Committee members discussed and asked clarifying questions.

There was public comment from Charlie Caldwell.

Chair Gregory Orsini requested Staff send item back to the Forest Management Plan and Funding/Budget Subcommittee for further development. No action was taken.

12 Consider Recommending the MCSD Board of Directors Provide Public Comments on the Roshan Ranch Timber Harvest Plan

Patrick Kaspari, MCSD General Manager, presented the item. He recommended that the Committee provide comments to CAL FIRE concerning issues with Roshan Ranch's THP.

Committee members discussed and asked clarifying questions.

There was public comment from Charlie Caldwell.

Motion: It was moved to recommend that MCSD Board should provide comments to CAL FIRE regarding the proposed Roshan Ranch Timber Harvest Plan and give staff the authority to submit subsequent comments if time is of the essence.

Motion by: Patrick Kaspari **Second:** Desiree Early Dorvall

Roll Call: Ayes: Patrick Kaspari, James Henry, Kirsten Messmer, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Desiree Early Dorvall, Michele Stephens, Christopher Collier, Nicole West

Nays: None

Absent: Todd Truesdell, Kevin Creed

Motion Summary: Motion passed.

13 Consider Separate Mountain Bike Tribal Trail Alliance (MBTTA) MOU & Request for Funding

Kirsten Messmer, MCSD Parks and Recreation Director, presented the item. She explained that MCSD has a MOU with Humboldt Skate Park Collective (HSC), a nonprofit, that currently has a partnership with MBTTA. Now that MBTTA has acquired its own nonprofit status, they want a MOU separate from HSC, along with adding an addendum which includes compensation for their trail work.

Committee members discussed and asked clarifying questions.

There was public comment from Charlie Caldwell.

A discussion of funding will be considered at a later date.

Motion: It was moved to recommend that MCSD Staff should draft a new MOU between MCSD and MBTTA which will then be brought back to the MCF Committee for review.

Motion by: Maya Conrad **Second:** Desiree Early Dorvall

Roll Call: Ayes: Patrick Kaspari, James Henry, Kirsten Messmer, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Desiree Early Dorvall, Michele Stephens, Christopher Collier, Nicole West

Nays: None

Absent: Todd Truesdell, Kevin Creed

Motion Summary: Motion passed.

14 Committee Chair Report

Gregory Orsini reported that Wright Tree Service now has a MOU with MCSD. He also reported that the fire on July 30th was not on MCF property and that trail cameras are going to be placed in the MCF for safety reasons.

15 Committee Member Announcements and Future Agenda Items

Maya Conrad announced that on August 27th, the McKinleyville Municipal Advisory Committee meeting will be held at 6 p.m. in Azalea Hall.

16 Adjournment

Meeting Adjourned at 7:27 p.m.



Jess Elm, Environmental Programs Coordinator