

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST TRAILS, INFRASTRUCTURE, SECURITY, AND CLEAN-UPS SUBCOMMITTEE HELD ON  
TUESDAY, SEPTEMBER 23, 2025 at 5:15 P.M.  
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,  
MCKINLEYVILLE, CALIFORNIA  
and  
TELECONFERENCE Via ZOOM & TELEPHONE:  
Use ZOOM MEETING ID: 859 8670 1374 (<https://us02web.zoom.us/j/85986701374>) or DIAL IN  
TOLL FREE: 1-669-444-9171 (No Password Required!)

**AGENDA ITEM A. CALL TO ORDER:**

1. **Call to Order & Roll Call:** The meeting was called to order at 5:15 p.m., with the following members and staff in attendance in person at the MCSD Conference Room:

James Henry, MCSD Operations Director  
Justin Brown  
Phil Heidrick  
Jens Andersen, Recreation Coordinator  
Tyler Brown  
Kenneth Burton  
Shaun Fyfe  
Michele Stephens  
Charlie Caldwell  
Nancy Morelli

The following members were absent: Nicole West, Christopher Collier  
Nancy Morelli acted as a voting member for this meeting in her role as an alternate. Shaun Fyfe was attending via Zoom at the start of the meeting and did not vote until he arrived in person after agenda item number 6.

2. **Flag Salute:** The Pledge of Allegiance was led by Charlie Caldwell.

3. **Additions or Changes to the Agenda**

No changes to the agenda.

4. **Approval of the Agenda**

**Motion:** Approve agenda.

**Motion by:** Ken Burton; seconded by: Nancy Morelli.

**Roll Call:** Ayes: James Henry, Justin Brown, Phil Heidrick, Jens Andersen, Tyler Brown, Kenneth Burton, Michele Stephens, Charlie Caldwell, Nancy Morelli Nays: None Absent: Nicole West, Christopher Collier. Not voting: Shaun Fyfe

**Motion Summary:** Motion passed.

5. **Public Comment and Written Communications**

A member of the public, Laura, asked about the flier inviting people for input to the trails plan for accessibility. They use a mobility scooter and wanted to discuss trail access. Jessica Warrick representing Tri-County Independent Living also expressed interest in advocating for disability access.

## **6. Review and Approval of Minutes from August 26, 2025**

**Motion:** It was moved to approve meeting minutes from August 26, 2025.

**Motion by:** Jens Andersen; Seconded by: Michele Stephens

**Roll Call:** Ayes: James Henry, Justin Brown, Phil Heidrick, Jens Andersen, Tyler Brown, Kenneth Burton, Michele Stephens, Charlie Caldwell, Nancy Morelli Nays: None Absent: Nicole West, Christopher Collier. Not voting: Shaun Fyfe

**Motion Summary:** Motion passed.

## **7. Hikers and Dogwalkers User Groups Individual Meeting**

This is a discussion item only. The Subcommittee discussed and took public comment from the Hikers and Dogwalker user groups. Ken discussed his outreach effort to invite groups and individuals that represent the interest of hikers to the TICS Subcommittee to provide input on the Trail Plan.

Public comment was given by Jessica Warrick representing Tri-County Independent Living who expressed her interest in joining the TICS Subcommittee. Jessica also said that she was interested in auditing the Trail Plan to ensure disability access was included. Jessica was told that the TICS Subcommittee was currently open for applications to all McKinleyville residents due October 31, 2025. Additional public comment was given by Kevin Creed to provide input that hikers are often interested in hiking exclusive trails that should be considered for the final Trail Plan.

## **8. Review of Draft Trail Plan v. 2025\_08\_26**

This was a discussion item. No action was proposed. Subcommittee discussion occurred regarding the formation of a breakout group of up to 5 people to focus on copy editing. Subcommittee members Ken, and Nicole volunteered to copy edit the document ahead of the Subcommittee review of the trail plan in order to streamline review. Other members may join at a later date.

Ongoing discussion/review of trail plan occurred reviewing section 1.3 through 2.3 of the draft McKinleyville Community Forest Trail Plan.

## **9. Solicitation of Public Members for the Trails, Infrastructure, Clean-Ups, and Security Subcommittee.**

This was a discussion item. No action was proposed. Jess Elm informed the TICS Subcommittee that the current five public members and one alternate member are set to expire at the end of the calendar year. Staff would like to solicit applications for these seats for the 2026 calendar year. Current public members will be required to re-apply if they wish to continue their service. Applications are available at the District Office (1656 Sutter Road) and online at the District's Website ([www.mckinleyvillecsd.com](http://www.mckinleyvillecsd.com)). The application period will be open through October 31, 2025. Staff will rank all application and present the top candidates at the November 18, 2025 MCFC regular meeting. The MCFC will then recommend candidates for appointment to the MCSD Board of Directions to consider at their December 3, 2025 meeting.

## **10. Committee Member Announcements and Future Agenda Items**

Subcommittee members discussed the Volunteer Trail Stewards workday that occurred in September. There was discussion of scope of future trail volunteer days with regard to the formation of new trails and closure of existing trails.

Public comment was given by Jessica Warrick who informed the Subcommittee that the term "multi-use trail" by definition must include disability access. Another term must be used to discuss trails that are intended for other user groups.

Paul Peebles provided input that in his opinion as a frequent user the rerouted section of trail that happened at the volunteer workday wasn't dangerous and didn't need to be rerouted. He also expressed that certain trails aren't feasible to redesign for accessibility access because of the existing steep grade.

Item to add to future agenda:

- Discuss scope of work for future volunteer trail workdays.

The meeting was adjourned at 7:20 pm.

  
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Tyler Brown, Secretary

