

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
SERVICES DISTRICT HELD ON WEDNESDAY, JULY 2, 2025 at 6:00 P.M.  
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA  
and  
TELECONFERENCE Via ZOOM & TELEPHONE:  
ZOOM MEETING ID: 859 4543 6653 (<https://us02web.zoom.us/j/85945436653>) and  
TOLL FREE: 1-888-788-0099**

**NOTE:** Items are listed in the order in which they were considered.

**AGENDA ITEM A. CALL TO ORDER:**

**A.1 Roll Call:** The meeting was called to order at 6:01 p.m. with the following Directors and Staff in attendance in person at Azalea Hall:

Scott Binder, Director	Pat Kaspari, General Manager
David Couch, Director	Joey Blaine, Board Secretary
Dennis Mayo, Vice President	James Henry, Operations Director
Greg Orsini, Director	Kirsten Messmer, Parks and Recreation Director

Samantha Howard, Finance Director, was present via Zoom.

James Biteman, President, was absent. Vice President Mayo presided over the meeting in his place.

**A.2 Pledge of Allegiance**

The Pledge of Allegiance was led by Director Couch.

**A.3 Additions to the Agenda**

General Manager Kaspari confirmed there were no additions or changes to the agenda.

**A.4 Approval of the Agenda**

**Motion:** It was moved to approve the agenda.

**Motion by:** Director Orsini **Second:** Director Binder

There were no comments from the Board or public.

**Roll Call:** Ayes: Binder, Couch, Mayo and Orsini Nays: None Absent: Biteman

**Motion Summary:** Motion passed.

**A.5 Closed Session Discussion**

There was no closed session scheduled.

**AGENDA ITEM B. PUBLIC HEARINGS**

There was no public hearing scheduled.

**AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:**

Public comment was given by the following individuals:

- Kevin Creed, McKinleyville resident, thanking the Board for their adoption of Ordinance 2025-03 creating rules for the use of e-bikes in the McKinleyville Community Forest.

The Directors held a brief discussion of the candidates' qualifications.

There was no public comment.

**Motion:** It was moved to choose Robert Housely, Mike Scheafer, Tom Wright, and Virginia Chang Kiraly as the candidates of choice and to authorize the General Manager to execute the official ballot for submission to SDRMA.

**Motion by:** Director Binder **Second:** Director Orsini  
There were no comments from the Board or public.

**Roll Call:** Ayes: Binder, Couch Mayo and Orsini Nays: None Absent: Biteman

**Motion Summary:** Motion passed.

### **E.3 Consider Topics and Dates for Joint McKinleyville Municipal Advisory Committee (MMAC) and MCSD Board Meeting**

General Manager Kaspari presented the item.

Board Discussion ensued with Director Orsini proposing the additional topic of emergency preparedness.

Public Comment was given by Elaine Weinreb.

**Motion:** It was moved to recommend that the annual joint meeting between the MCSD Board and the McKinleyville Municipal Advisory Committee (MMAC) be scheduled for October 22, 2025. The recommendation includes consideration of the following topics, listed in priority order, with a strong preference for dedicating the entire meeting to Topic 1:

1. Emergency Preparedness
2. Status Update on the McKinleyville Community Forest
3. Status Update on McKinleyville Incorporation Exploration
4. Status Update on the McKinleyville Town Center

**Motion by:** Director Orsini **Second:** Director Couch  
There were no comments from the Board or public.

**Roll Call:** Ayes: Binder, Couch Mayo and Orsini Nays: None Absent: Biteman

**Motion Summary:** Motion passed.

### **E.4 Consider Approval for the General Manager and Board Members to Speak on Behalf of MCSD in Support of the Town Center Ordinance at the Humboldt County Planning Commission and Board of Supervisors Meetings**

General Manager Kaspari presented the item.

Comment was given by Humboldt County 5<sup>th</sup> District Supervisor Steve Madrone clarifying the upcoming McKinleyville Municipal Advisory Committee meeting would be held on July 30, 2025.

**Motion:** It was moved to approve the General Manager or any Board Member to speak on behalf of the District in support of the Town Center Ordinance at the Humboldt County Planning Commission and/or Board of Supervisor Meetings where it is being considered.

**Motion by:** Director Orsini **Second:** Director Couch  
There were no comments from the Board or public.

**Roll Call:** Ayes: Binder, Couch Mayo and Orsini Nays: None Absent: Biteman

**Motion Summary:** Motion passed

- b. **Operations Department (James Henry):** Operations Director Henry had nothing further to add to his written report.
- c. **Parks & Recreation Department (Kirsten Messmer):** Parks and Recreation Director Messmer had nothing further to add to her written report.
- d. **General Manager (Patrick Kaspari):** General Manager Kaspari gave an update on the planning of a meeting with State Senate Candidate James Gore's staff to be held on Saturday, June 5. As a quorum of Directors desired to be in attendance, the Board requested the General Manager direct Staff to notice it as a special meeting.

#### F.4 PRESIDENT'S REPORT

Vice President Mayo recognized Humboldt County 5<sup>th</sup> District Supervisor Steve Madrone was who gave a brief update from the County.

#### F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS

G. Meeting Adjourned at 8:43 p.m.

  
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Joseph Blaine, CMC, Board Secretary