

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST TRAILS, INFRASTRUCTURE, CLEAN-UPS AND SECURITY SUBCOMMITTEE HELD ON  
TUESDAY, OCTOBER 29, 2024 at 5:00 P.M.  
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,  
MCKINLEYVILLE, CALIFORNIA  
and  
TELECONFERENCE Via ZOOM & TELEPHONE:  
Use ZOOM MEETING ID: 859 8670 1374 (<https://us02web.zoom.us/j/85986701374>) or DIAL IN  
TOLL FREE: 1-669-444-9171 (No Password Required!)**

**I.a Call to Order:** The meeting was called to order at 5:00 p.m.

**I.b Roll Call:** The following members and staff were in attendance in person at the MCSD Conference Room:

James Henry, MCSD Operations Director  
Jens Andersen, Recreation Coordinator  
Tyler Brown  
Michele Stephens  
Nicole West

The following members attended via Zoom:

Christopher Collier

The following members were absent:

Desiree Early Dorvall

**1.c Flag Salute:** The Pledge of Allegiance was led by Michele Stephens

**II. Approval of the Agenda**

**Motion:** It was moved to approve the Agenda

**Motion by:** Stephens **Second:** Brown

There were no comments from the subcommittee or public.

**Roll Call:** Ayes: Henry, Andersen, Brown, Stephens, Collier, West Nays: None Absent: Dorvall

**Motion Summary:** Motion passed.

**III. Public Comment**

Operations Director Henry acknowledged the written public comments submitted by Karen Dorman and Kevin Creed that were distributed with the packet

Public Comment was given by the following individuals:

Kevin Creed, McKinleyville Resident  
Chris Johnson, McKinleyville Resident

**IV. Update on MCFC Subcommittee Applications**

The item was presented by Recreation Coordinator Andersen. There were no comments from the public.

This was an information only item. No action taken.

**V. Discuss and Consider Selection of Subcommittee Chairperson, Vice-Chairperson, and Secretary**

The item was presented by Operations Director Henry. Committee discussion ensued.

**Motion:** It was moved to delay the selection of Chairperson, Vice-Chairperson, and Secretary until next months meeting after the pending public members are officially appointed.

**Motion by:** Brown **Second:** West

There were no comments from the subcommittee or public.

**Roll Call:** Ayes: Henry, Andersen, Brown, Stephens, Collier, West Nays: None Absent: Dorvall

**Motion Summary:** Motion passed

**VI. Discussion on Future Meeting Hybrid Options**

The item was presented by Recreation Coordinator Andersen. Committee discussion ensued.

**Motion:** It was moved to approve the addition of hybrid meetings as an option for future committee meetings.

**Motion by:** Stephens **Second:** West

There were no comments from the subcommittee or public.

**Roll Call:** Ayes: Henry, Andersen, Brown, Stephens, Collier, West Nays: None Absent: Dorvall

**Motion Summary:** Motion passed

**VII. Review of Mountain Bike Tribal Trails Alliance and Redwood Coast Mountain Bike Association Memorandums of Understanding**

The item was presented by Recreation Coordinator Andersen. Committee discussion ensued.

**Motion:** It was moved to approve staff recommendation to review the information provided, discuss, take Public Comment and make a recommendation to the Community Forest Committee to support the MOUs and to recommend that the MCSD Board adopt Resolution 2024-21 affirming board support of the executed Memorandums of Understanding with the Redwood Coast Mountain Bike Association and the Mountain Bike Tribal Trail Alliance.

**Motion by:** Brown **Second:** West

There were no comments from the subcommittee or public.

**Roll Call:** Ayes: Henry, Andersen, Brown, Stephens, Collier, West Nays: None Absent: Dorvall

**Motion Summary:** Motion passed

**VII. Update on Murray Road Automatic Gate Sign and Trail Signs and Discussion of Districts Naming Policy and How it Relates to Trail Naming**

The item was presented by Operations Director Henry. There were no comments from the public.

This was an information only item. No action taken.

## IX Committee Announcements & Future Agenda Items

The Item was presented by Operations Director Henry. Committee discussion ensued.

The following items were proposed as future agenda items:

Discuss and consider the approval of McKinleyville Resident Kevin Creed's proposal of amending Rule 47.02 of the MCSD Rules and Regulations regarding E-bikes.

Discuss and consider the establishment of a liaison between this subcommittee and the Arcata Community Forest.

Explore tasks that the TICS committee can pursue without the need of extra funding.

Discuss and establish a list of committee goals and objectives.

### G. ADJOURNMENT:

Meeting Adjourned at 7:07 p.m.

James Henry for   
Mason Hooven, Recreation Coordinator