

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,
JUNE 3, 2025 at 4:30 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 867 8228 7214 (<https://us02web.zoom.us/j/86782287214>)
or DIAL IN TOLL FREE: 1-669-444-9171 (No Password Required!)**

AGENDA ITEM A. CALL TO ORDER:

- 1.a Call to Order:** The meeting was called to order at 4:30 p.m. by Maya Conrad.
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Patrick Kaspari, MCSD General Manager
Kirsten Messmer, MCSD Parks and Recreation Director
Jennifer Ortega, Subcommittee Member
Joel Rink, Subcommittee Member
Maya Conrad, Subcommittee Vice Chair

Absent: Kevin Creed, Subcommittee Chair

Public Present included:
Mark Andre, BBW & Associates

Staff in Attendance:
Jess Elm, MCSD Environmental Programs Coordinator

2. Pledge of Allegiance

The Pledge of Allegiance was led by Maya Conrad.

3. Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4. Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Patrick Kaspari **Second:** Jennifer Ortega

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Jennifer Ortega, Joel Rink, Maya Conrad

Nays: None

Absent: Kevin Creed

Motion Summary: Motion passed.

5. Public Comment and Written Communications

There was no public comment.

6. Review and Approval of Minutes from May 6, 2025 Meeting

Motion: It was moved to approve the May 6, 2025 meeting minutes.

Motion by: Patrick Kaspari **Second:** Jennifer Ortega

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Jennifer Ortega, Joel Rink, Maya Conrad

Nays: None

Absent: Kevin Creed

Motion Summary: Motion passed.

7. Discuss Possible California Forest Improvement Plan (CFIP) Grant Projects

Item was presented by Mark Andre from BBW & Associates. Discussion was had about doing a portion of thinning that can then be shown to neighbors of the McKinleyville Community Forest (MCF) as a reference for future thinning efforts. Patrick Kaspari explained that MCSD did not get the California Vegetation Treatment Program (CalVTP) grant.

Public comment given by a McKinleyville resident regarding firearms in the MCF.

This was an information only item. No action was taken.

8. Review of Draft Community Forest Management Plan v. 2025_05_07

Item presented by Maya Conrad. The Committee edited the Forest Management Plan (FMP) in real time and discussion ensued. Edits were made to the Community Involvement and Public Safety sections of the Plan. We left off on the Public Safety section of the Draft FMP.

There was no public comment.

This was an information only item. No action was taken.

9. Committee Member Announcements and Future Agenda Items

- Next FMP Subcommittee Meeting: July 1, 2025 @ 4:30pm
- Next MCF Committee Meeting: June 17, 2025 @ 5:30pm
- Next TICS Subcommittee Meeting: June 24, 2025 @ 5:15pm
- Continue Reviewing the Draft Forest Management Plan
- Possible review of CFIP grant projects

10. Adjournment

Meeting Adjourned at 6:08 p.m.



Jesse Elm, Environmental Programs Coordinator