

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,
SEPTEMBER 1, 2026 at 4:30 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA

and

TELECONFERENCE Via ZOOM & TELEPHONE:

Use ZOOM MEETING ID: 843 3939 9410 (<https://us02web.zoom.us/j/84339399410>)

or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

AGENDA ITEM A. CALL TO ORDER:

1.a Call to Order: The meeting was called to order at 4:30 p.m. by Kevin Creed.

1.b Roll Call: The following members and staff in attendance in person at the MCSD Conference Room:

Maya Conrad, Subcommittee Vice Chair
Kevin Creed, Subcommittee Chair
Jess Elm, MCSD Environmental Programs Coordinator
Patrick Kaspari, MCSD General Manager
Jennifer Ortega, Committee Member
Joel Rink, Committee Member

Subcommittee members absent:

None

2. Pledge of Allegiance: The Pledge of Allegiance was led by Kevin Creed.

3. Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4. Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Patrick Kaspari **Second:** Maya Conrad

Roll Call: Ayes: Maya Conrad, Kevin Creed, Jess Elm, Patrick Kaspari, Jennifer Ortega, Joel Rink

Nays: None

Absent: None

Motion Summary: Motion passed.

5. Public Comment and Written Communications

There was no public comment.

6. Review and Approval of Minutes from August 4, 2026 Subcommittee Meeting

Motion: It was moved to approve the August 4, 2026 meeting minutes.

Motion by: Maya Conrad **Second:** Jennifer Ortega

Roll Call: Ayes: Maya Conrad, Kevin Creed, Jess Elm, Patrick Kaspari, Jennifer Ortega, Joel Rink

Nays: None

Absent: None

Motion Summary: Motion passed.

7. Review Potential Maps to be Included in the Forest Management Plan

Item presented by Jess Elm, Environmental Programs Coordinator. The Forest Management Plan/ Funding/ Budget (FMP) Subcommittee reviewed the selected potential maps that could be included in the Forest Management Plan. The Subcommittee members reviewed the maps they thought would be the most relevant and requested updating and editing parts of the chosen maps.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

Motion: It was moved to include Maps 1, 2, and 4 with the appropriate updates into the Forest Management Plan.

Motion by: Maya Conrad **Second:** Patrick Kaspari

Roll Call: Ayes: Maya Conrad, Kevin Creed, Jess Elm, Patrick Kaspari, Jennifer Ortega, Joel Rink

Nays: None

Absent: None

Motion Summary: Motion passed.

8. Review Memorial Grove Program Rules and Regulations Rough Draft

Item presented by Jess Elm, Environmental Programs Coordinator. The Subcommittee reviewed the Memorial Grove Program Rules and Regulations Rough Draft. Members edited the Rough Draft in real time, suggesting changes to the document.

The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

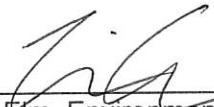
This was an information only item. No action was taken.

9. Committee Member Announcements and Future Agenda Items

- Jennifer Ortega asked about encampments in the McKinleyville Community Forest
- CAL FIRE Forest Health Program Grant Update
- Huffman Appropriation Update
- Next FMP Subcommittee Meeting: October 6, 2026 @ 4:30pm
- Next MCF Committee Meeting: September 15, 2026 @ 5:30pm
- Next TICS Subcommittee Meeting: September 22, 2026 @ 5:15pm

10. Adjournment

Meeting Adjourned at 6:04 p.m.



Jess Elm, Environmental Programs Coordinator