

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, APRIL 15, 2025 at 5:30 P.M.
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and**

TELECONFERENCE Via ZOOM & TELEPHONE:

**ZOOM MEETING ID: 848 9634 6527 (<https://us02web.zoom.us/j/84896346527>) or DIAL IN TOLL FREE:
1-888-788-0099**

NOTE: Items are listed in the chronological order in which they were considered.

1 Call To Order

The meeting was called to order at 5:30 p.m.

Roll Call

The following committee members and staff were in attendance in person at Azalea Hall.

Gregory Orsini, Chair, MCSD Board Director (Non-Voting Member)
James Biteman, MCSD Board Director (Non-Voting Member)
Patrick Kaspari, MCSD General Manager
James Henry, MCSD Operations Director
Kirsten Messmer, MCSD Parks and Recreation Director
Jens Andersen, MCSD Recreation Coordinator
Maya Conrad, MMAC Appointee Member (**Arrived at 5:38 during Item 7**)
Jennifer Ortega, PARC Appointee Member
Joel Rink, Forester/RPF Member
Tyler Brown, Natural Resources Services Agency Member
Desiree Early-Dorvall, Natural Resources/Biologist Member
Michele Stephens, McKinleyville Resident Member
Kevin Creed, At-Large Member
Christopher Collier, Alternate Natural Resources Agency Member
Nicole West, Alternate Natural Resources/Biologist Member
Kevin Creed, At-Large Member
Todd Truesdell, At-Large Member
Joey Blaine, MCSD Board Secretary

Absent: Mersadies Campbell, Alternate Forester Member

Nicole West served as a voting member in the initial absence of Maya Conrad.

2 Pledge of Allegiance

The Pledge of Allegiance was led by Jens Andersen.

3 Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4 Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Creed **Second:** Messmer

Roll Call: Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Early-Dorvall, Stephens, Truesdell, Creed, West

Nays: None

Absent: Conrad

Motion Summary: Motion passed.

5 Public Comment and Written Communications

There was no public comment.

6 Consider Approval of Minutes of the Regular Meeting of the McKinleyville Community Forest Committee on March 18, 2025

Motion: It was moved to approve the March 18, 2025 meeting minutes.

Motion by: Creed **Second:** Kaspari

Roll Call: Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Early-Dorvall, Stephens, Truesdell, Creed, West

Nays: None

Absent: Conrad

Motion Summary: Motion passed.

7 Trails, Infrastructure, Clean-Ups & Security (TICS) Subcommittee Report

Charlie Caldwell, TICS Subcommittee Chair, reviewed the item.

The Committee commented, discussed, and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

8 Forest Management Plan and Funding/Budget Subcommittee Report

Kevin Creed, Chair of the Forest Management Plan and Funding/Budget Subcommittee, reviewed the item.

The Committee commented, discussed and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

9 Consider Recommendation of Approval of Memorandum of Understanding with Humboldt Trails Council to the MCSD Board of Directors

Operations Director James Henry presented the item.

The Committee commented, discussed and asked clarifying questions.

Motion: It was moved to recommend the Draft Memorandum of Understanding go to the MCSD Board for approval.

Motion by: Conrad **Second:** Stephens

Roll Call: Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Early-Dorvall, Stephens, Truesdell, Creed

Nays: None

Motion Summary: Motion passed.

11 Committee Member Announcements and Future Agenda Items

Parks and Recreation Director Messmer announced that the second round of interviews for the Environmental Programs Coordinator were upcoming later in the week.

Maya Conrad announced the April 23, 2025 McKinleyville Municipal Advisory Meeting would host John Ford, Director of Humboldt County Planning and Building, discussing the Town Center Environmental Impact Report.

Parks and Recreation Director Messmer also announced the purchase of a side-by-side to be used by the MCSD Parks and Recreation maintenance crew.

12 Adjournment

Meeting Adjourned at 6:06 p.m.



Joseph Blaine, CMC, Board Secretary