

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,
AUGUST 5, 2025 at 4:30 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 867 8228 7214 (<https://us02web.zoom.us/j/86782287214>)
or DIAL IN TOLL FREE: 1-669-444-9171 (No Password Required!)

AGENDA ITEM A. CALL TO ORDER:

- 1.a Call to Order:** The meeting was called to order at 4:31 p.m. by Chair Creed
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Patrick Kaspari, MCSD General Manager
Kirsten Messmer, MCSD Parks and Recreation Director
Kevin Creed
Jennifer Ortega
Joel Rink
Maya Conrad

Staff in Attendance:
Jess Elm, MCSD Environmental Programs Coordinator

- 2. Pledge of Allegiance:** The Pledge of Allegiance was led by Kevin Creed.
- 3. Additions or Changes to the Agenda**

There were no additions or changes to the agenda.

4. Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Maya Conrad **Second:** Kirsten Messmer

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink, Maya Conrad

Nays: None

Absent: None

Motion Summary: Motion passed.

5. Public Comment and Written Communications

There was no public comment.

6. Review and Approval of Minutes from July 1, 2025 Meeting

Motion: It was moved to approve the July 1, 2025 meeting minutes.

Motion by: Jennifer Ortega **Second:** Patrick Kaspari

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink, Maya Conrad

Nays: None

Absent: None

Motion Summary: Motion passed.

7. Discuss Possibility of Recommending MCSD Provide Public Comments on the Roshan Ranch Timber Harvest Plan

Pat Kaspari, MCSD General Manager, presented the item. Potential comments to submit to CAL FIRE were discussed based on the information that was included in the Timber Harvest Plan.

The Committee commented, discussed and asked clarifying questions.

There was no public comment.

Motion: It was moved to recommend that McKinleyville Community Services District (MCSD) staff should prepare comments to present to the McKinleyville Community Forest Committee (MCFC) for review and possible recommendation for submittal to CAL FIRE requesting that the Timber Harvest Plan include: the location and a description of the existing easement MCSD has through the Roshan Ranch property, provide a map of this easement, address concerns regarding extended closures to the public during timber operations, and emphasize the easements importance as a public resource for both recreation and emergency access to the McKinleyville Community Forest.

Motion by: Joel Rink **Second:** Maya Conrad

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink, Maya Conrad

Nays: None

Absent: None

Motion Summary: Motion passed.

8. Review of Draft Community Forest Management Plan v. 2025_07_02

Item presented by Kevin Creed. The Subcommittee edited the Forest Management Plan (FMP) in real time and discussion ensued. Edits were made to the Management/Planning/Finance section and the Project Planning and Management section of the Plan. The first round of editing for the Draft FMP document was completed. Next meeting, the Subcommittee will begin their second round of editing on the Draft FMP.

There was no public comment.

This was an information only item. No action was taken.

9. Committee Member Announcements and Future Agenda Items

Announcements

- Patrick Kaspari announced that the California Forest Improvement Program (CFIP) Forest Management Plan draft has been completed and is waiting for staff comments.
- Next FMP Subcommittee Meeting: September 2, 2025 @ 4:30pm
- Next MCF Committee Meeting: August 19, 2025 @ 5:30pm
- Next TICS Subcommittee Meeting: August 26, 2025 @ 5:15pm

Future Agenda Items

- Continue Reviewing the Draft Forest Management Plan

10. Adjournment

Meeting Adjourned at 6:04 p.m.



Jess Elm, Environmental Programs Coordinator

