

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST TRAILS, INFRASTRUCTURE, SECURITY, AND CLEAN-UPS SUBCOMMITTEE HELD ON
TUESDAY, MAY 26, 2026 at 5:15 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA
And Use ZOOM MEETING ID: 899 1001 6069 (<https://us02web.zoom.us/j/89910016069>)
or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)**

AGENDA ITEM A. CALL TO ORDER:

- 1.a Call to Order:** The meeting was called to order at 5:15 p.m. by Michele Stephens.
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Jens Andersen, Recreation Coordinator
Justin Brown, At-Large Member
Ken Burton, Subcommittee Vice-Chair, At-Large Member
Charlie Caldwell, At-Large Member
Patrick Courtney, Alternate, At-Large Member
Shaun Fyfe, Alternate, At-Large Member
Phil Heidrick, At-Large Member
James Henry, Operations Director
Nancy Morelli, At-Large Member
Michele Stephens, Subcommittee Chair, McKinleyville Resident Member
Nicole West, Natural Resources/Biologist Member

The following members were absent:
Tyler Brown, Subcommittee Secretary, Natural Resources Service Agency Member
Christopher Collier, Natural Resources Service Agency Member

Staff in Attendance:
Patrick Kaspari, MCSD General Manager
Joey Blaine, Board Secretary

Staff in Attendance via Zoom:
Kirsten Messmer, Parks and Recreation Director

Patrick Courtney and Shaun Fyfe were seated as voting members in the absence of Tyler Brown and Christopher Collier.

- 2. Flag Salute:** The Pledge of Allegiance was led by Michele Stephens.
- 3. Additions or Changes to the Agenda**

There were no changes to the agenda.

4. Approval of the Agenda

Motion: It was moved to approve the agenda.

Motion by: Charlie Caldwell **Second:** Ken Burton

Roll Call: Ayes: Jens Andersen, Justin Brown, Ken Burton, Charlie Caldwell, Patrick Courtney, Shaun Fyfe, Phil Heidrick, James Henry, Nancy Morelli, Michelle Stephens, Nicole West

Nays: None Absent: Tyler Brown, Christopher Collier

Motion Summary: Motion passed.

5. Public Comment and Written Communications

There was Public comment from Stephen Wirtz in favor of a disc golf course in the McKinleyville Community Forest (MCF).

There was Public comment from David, a member of Redwood Coast Mountain Bike Association (RCMBA), reported that RCMBA has installed boundary signage on trails delineating Green Diamond property and MCF property.

6. Review and Approval of Minutes from April 28, 2026 Subcommittee Meeting

Motion: It was moved to approve the April 28, 2026 meeting minutes.

Motion by: Ken Burton **Second:** Phil Heidrick.

Roll Call: Ayes: Jens Andersen, Justin Brown, Ken Burton, Charlie Caldwell, Patrick Courtney, Shaun Fyfe, Phil Heidrick, James Henry, Nancy Morelli, Michelle Stephens, Nicole West

Nays: None Absent: Tyler Brown, Christopher Collier

Motion Summary: Motion passed.

7. Review and Discussion of MBTTA MOU

Operations Director James Henry presented the item.

The Subcommittee commented, discussed, and asked clarifying questions.

Public comments were given by Charlie Caldwell, Shaun Fyfe, Brandi Fyfe, Kevin Creed and Todd Kramer.

Motion: It was moved to require MBTTA to meet with MCSD staff and identified professionals to determine necessary steps to close, abandon, and determine any mitigative maintenance needed on the unapproved trail.

Motion by: Ken Burton **Second:** Phil Heidrick.

Roll Call: Ayes: Jens Andersen, Justin Brown, Ken Burton, Charlie Caldwell, Patrick Courtney, Shaun Fyfe, Phil Heidrick, Nancy Morelli, Michelle Stephens, Nicole West

Nays: None Abstain: James Henry Absent: Tyler Brown, Christopher Collier

Motion Summary: Motion passed.

8. Discussion of Electric Moto Bikes Use Restrictions in the McKinleyville Community Forest

Operations Director James Henry presented the item.

The Subcommittee held a brief discussion.

Public comment was given by Kevin Creed.

This was an information only item. No action was taken.

9. Review of Draft Trail Plan v 05_20_2026

Nicole West presented the item, where she provided an update on the progress of the Draft Trail Plan, reported on the smaller working group within the Subcommittees progress on trail inventory, and requested that Subcommittee members review Section 6 of the Draft before the next meeting. The Subcommittee commented, discussed, and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

10. Committee Member Announcements and Future Agenda Items

- Phil Heidrick announced the 2026 Humboldt Trails Summit, Saturday, May 30th, and that he and Jess Elm would be tabling at the event.

11. Adjournment

Meeting Adjourned at 7:09 p.m.



Joey Blaine, CMC, Board Secretary