December 2, 2026 Special Meeting of the McKinleyville Community Services District Board of Directors

Time: 5:30 p.m.

Location: Azalea Hall, 1620 Picket Road, McKinleyville, California

Or

Teleconference via ZOOM or Telephone

Use ZOOM MEETING ID: 859 4543 6653 (https://us02web.zoom.us/j/85945436653)

or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

To participate by teleconference, please use the toll free number listed above, or join through the internet at the Zoom App with weblink and ID number listed above, or the public may submit written comments to the Board Secretary at: comments@mckinleyvillecsd.com up until 4:30 p.m. on Tuesday, **December 1**.

All Public Comment received before the above deadline may be provided to the Board at 9 a.m. on Wednesday, **December 2** in a supplemental packet that will also be posted on the website for public viewing.

Agenda

A. Call to order

1 Roll Call

2 Pledge of Allegiance

3 Additions or Changes to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

4 Approval of the Agenda

5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

Conference with Legal Counsel – Government Code section 54956.9(d)(2) (anticipated litigation, one potential case).

B. Public Hearings

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

There is no public hearing scheduled.

C. Public Comment and Written Communications

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. Comments are limited to 3 minutes. Letters should be used for complex issues.

D. Consent Calendar

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1 Consider Approval of Draft Minutes of the MCSD/MMAC Joint Meeting on October 28, 2026, Board of Directors Regular Meeting On November 4, 2026 and Special Meeting on November 12, 2026

Attachment 1 – Draft Minutes from October 28, 2026

Attachment 2 – Draft Minutes from November 4, 2026

Attachment 3 – Draft Minutes from November 12, 2026

2 Consider Approval of October 31, 2026 DRAFT Treasurer's Report

Attachment 1 – October 31, 2026 DRAFT Treasurer's Report

3 Compliance With State Double Check Valve (DCV) Law

E. Continued and New Business

1 CalPoly Capstone Biosolids Basin Sludge Compaction and Reuse Project Presentation

Attachment 1 – Capstone Presentation

2 2026 California Water Environmental Association (CWEA) Awards Presentation

Attachment 1 – CWEA Award Nomination Forms

3 Consider Award of Construction Contract for Highway Sewer Crossing Project to Wahlund Construction for $2,579,080

Attachment 1 – GHD Award Recommendation with Bid Tabulation

Attachment 2 – Wahlund Bid Document

4 Consider Approval of Resolution 2026-34 Initiation of Reauthorization and Notice of Public Hearing for Central Avenue Open Space Management Zone (OSMZ)

Attachment 1 – Resolution 2026-34 Initiation of Central Ave OSMZ

Attachment 2 – Central Ave OSMZ Engineers Report

Attachment 3 – Central Ave OSMZ Cost Estimate Breakdown Spreadsheet

Attachment 4 – Central Ave OSMZ Ballot

Attachment 5 – Central Ave OSMZ Public Hearing Notice

Attachment 6 – Central Ave OSMZ Power Point Presentation

5 Consider Second Reading and Adoption of Ordinance 2026-07 Amending Regulation 40 – Parks and Recreation Committee (PARC) of the MCSD Rules and Regulations

Attachment 1 – Draft Regulation 40 – Parks and Recreation Committee

Attachment 1 – Ordinance 2026-07

6 Consider Second Reading and Adoption of Ordinance 2026-08 Amending Regulation 43 – Operation of Hiller Park & Sports Site of the MCSD Rules and Regulations

Attachment 1 – Draft Regulation 43 - Operation of Hiller Park and Sports Site

Attachment 2 – Ordinance 2026-08

7 Consider Appointments and Reappointments for the McKinleyville Community Forest Committee (MCFC); Trails, Infrastructure, Clean Ups & Security Subcommittee (TICS); and Forest Management Plan & Funding/Budget Subcommittee (FMP) for Terms Beginning in 2027

Attachment 1 – Caroline Martorano Application for MCFC

8 Consider Acceptance of Phase 2 Hazard Mitigation Grant for Seismic Retrofit of Fischer Lift Station

Attachment 1 – FEMA Phase 2 Approval Letter

F. Reports

No specific action is required on these items, but the Board may discuss any particular item as required.

1 Active Committee Reports

a. Standing Committees

1. Parks and Recreation Committee **(Binder/Biteman)**
2. Audit and Finance Committee **(Orsini/Biteman)**
3. Employee Negotiations Committee **(Couch/Mayo)**
4. McKinleyville Community Forest Committee **(Orsini/Biteman)**

b. Ad-Hoc Committees

1. Cyber Security Governance Ad-Hoc Committee **(Binder/Orsini)**

c. Board Liasons

1. McKinleyville Area Fund **(John Kulstad/Binder)**
2. Redwood Region Economic Development Commission **(Biteman/Mayo)**
3. McKinleyville Municipal Advisory Committee **(Binder/Orsini)**
4. McKinleyville Senior Center **(Binder/Couch)**
5. Humboldt Local Agency Formation Commission (LAFCo) **(Couch)**

2 Legislative and Regulatory Reports

3 Staff Reports

a. Finance & Administration Department (Samantha Howard)

b. Operations Department (James Henry)

c. Parks & Recreation Department (Kirsten Messmer)

Attachment 1 – MCFC Meeting Minutes from September 15, 2026

d. **General Manager (Pat Kaspari)**

Attachment 1 – WWMF Monthly Self-Monitoring Report

4. President's Report

5. Board Member Comments, Announcements, Reports and Agenda Item Requests

G. Adjournment

Posted 5:00 p.m. on November 27, 2026

Pursuant to California Government Code Section 54957.5. this agenda and complete packet are available for public inspection upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.