

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, MAY 20, 2025 at 5:30 P.M.
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and

TELECONFERENCE Via ZOOM & TELEPHONE:
ZOOM MEETING ID: 848 9634 6527 (<https://us02web.zoom.us/j/84896346527>) or DIAL IN TOLL FREE:
1-888-788-0099

NOTE: Items are listed in the chronological order in which they were considered.

1 Call To Order

The meeting was called to order at 5:30 p.m.

Roll Call

The following Committee Members were in attendance in person at Azalea Hall.

James Biteman, MCSD Board Director (Non-Voting Member)
Patrick Kaspari, MCSD General Manager
James Henry, MCSD Operations Director
Kirsten Messmer, MCSD Parks and Recreation Director
Jens Andersen, MCSD Recreation Coordinator
Jennifer Ortega, PARC Appointee Member
Joel Rink, Forester/RPF Member
Tyler Brown, Natural Resources Services Agency Member
Desiree Early Dorvall, Natural Resources/Biologist Member
Kevin Creed, At-Large Member
Todd Truesdell, At-Large Member
Christopher Collier, Alternate Natural Resources Agency Member

The following Committee Members were Absent

Gregory Orsini, Chair, MCSD Board Director (Non-Voting Member)
Maya Conrad, MMAC Appointee Member
Michele Stephens, McKinleyville Resident Member
Mersadies Campbell, Alternate Forester Member

The following Committee Members were Present via Zoom with just cause under AB 2449:

Nicole West, Alternate Natural Resources/Biologist Member

The following Staff members were in attendance in person at Azalea Hall

Joseph Blaine, MCSD Board Secretary
Jess Elm, MCSD Environmental Programs Coordinator

2 Pledge of Allegiance

The Pledge of Allegiance was led by Joel Rink.

3 Additions or Changes to the Agenda

There were no additions or changes to the agenda.

4 Seating of Alternates

Christopher Collier was seated as a voting member in the absence of Michele Stephens.
Nicole West was seated as a voting member in the absence of Maya Conrad.

5 Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Creed **Second:** Messmer

Roll Call: Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Early-Dorvall, Truesdell, Creed, Collier, West

Nays: None

Absent: Conrad, Stephens

Motion Summary: Motion passed.

6 Public Comment and Written Communications

There was no public comment.

7 Consider Approval of Minutes of the Regular Meeting of the McKinleyville Community Forest Committee on April 15, 2025

Motion: It was moved to approve the April 15, 2025 meeting minutes.

Motion by: Kaspari **Second:** Creed

Roll Call: Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Early-Dorvall, Truesdell, Creed, Collier, West

Nays: None

Absent: Conrad, Stephens

Motion Summary: Motion passed.

8 Trails, Infrastructure, Clean-Ups & Security (TICS) Subcommittee Report

James Henry, MCSD Operations Director, reviewed the item.

The Committee commented, discussed, and asked clarifying questions.

Public comment was given by Laurie Chamberlain, property owner, regarding private development of the First Road property adjacent to the Community Forest.

This was an information only item. No action was taken.

9 Forest Management Plan and Funding/Budget Subcommittee Report

Kevin Creed, Chair of the Forest Management Plan and Funding/Budget Subcommittee, reviewed the item.

Pat Kaspari, MCSD General Manager, added information regarding details of the pursuit of California Forest Improvement Plan (CFIP) funding.

The Committee commented, discussed and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

10 Introduction of Jess Elm, Environmental Programs Coordinator

Kirsten Messmer, MCSD Parks and Recreation Director, reviewed the item and introduced Jess Elm to the Committee.

Jess Elm expressed excitement over her new position with the District to the Committee members.

There was no public comment.

This was an information only item. No action was taken.

11 Discussion of Identifying Possible Donors for the McKinleyville Community Forest Fund at Humboldt Area Foundation and Consider Approval of Funding Solicitation Letter

Kirsten Messmer, MCSD Parks and Recreation Director, reviewed the item.

Committee members discussed distribution efforts for the letter and asked clarifying questions.

There was no public comment.

Motion: It was moved to approve the draft funding solicitation letter with the addition of the Humboldt Area Foundation logo and for Staff to make modifications as necessary.

Motion by: Kaspari **Second:** Henry

Roll Call: Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Early-Dorvall, Truesdell, Creed, Collier, West

Nays: None

Absent: Conrad, Stephens

Motion Summary: Motion passed.

12 Consider Map Approval of Numbered McKinleyville Community Forest (MCF) Trail Map

Jens Andersen, Recreation Coordinator, presented the item.

Committee members discussed and asked clarifying questions regarding the map and the numbering conventions.

There was no public comment.

Motion: It was moved to approve the map with the following modifications: change 2H to 10A and put 2H on the south ridgeline portion of the trail.

Motion by: Messmer **Second:** Collier

Roll Call: Ayes: Kaspari, Henry, Messmer, Andersen, Ortega, Rink, Brown, Early-Dorvall, Truesdell, Creed, Collier, West

Nays: None

Absent: Conrad, Stephens

Motion Summary: Motion passed.

13 Committee Member Announcements and Future Agenda Items

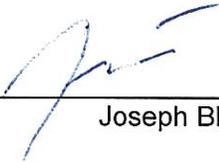
Pat Kaspari, MCSD General Manager, gave a report back on Congressman Huffman's visit to the McKinleyville Community Forest.

Kirsten Messmer, MCSD Parks and Recreation Director, announced a Parks and Recreation survey for the public that will be available to the community at Pony Express Days, and will also be accessible through other channels.

Kirsten Messmer, MCSD Parks and Recreation Director, explained that we are still waiting to hear back about the Wildlife Conservation Board Grant Opportunity.

14 Adjournment

Meeting Adjourned at 6:47 p.m.



Joseph Blaine, Board Secretary