

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,  
JULY 1, 2025 at 4:30 P.M.  
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,  
MCKINLEYVILLE, CALIFORNIA  
and  
TELECONFERENCE Via ZOOM & TELEPHONE:  
Use ZOOM MEETING ID: 867 8228 7214 (<https://us02web.zoom.us/j/86782287214>)  
or DIAL IN TOLL FREE: 1-669-444-9171 (No Password Required!)

**AGENDA ITEM A. CALL TO ORDER:**

- 1.a Call to Order:** The meeting was called to order at 4:30 p.m. by Chair Creed
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Patrick Kaspari, MCSD General Manager  
Kirsten Messmer, MCSD Parks and Recreation Director  
Kevin Creed  
Jennifer Ortega  
Joel Rink  
Maya Conrad

Project Consultants included:  
Mark Andre, BBW & Associates

Staff in Attendance:  
Jess Elm, MCSD Environmental Programs Coordinator

- 2. Pledge of Allegiance:** The Pledge of Allegiance was led by Kevin Creed.
- 3. Additions or Changes to the Agenda**

There were no additions or changes to the agenda.

**4. Approval of Agenda**

**Motion:** It was moved to approve the agenda.

**Motion by:** Maya Conrad **Second:** Jennifer Ortega

**Roll Call:** Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink, Maya Conrad

Nays: None

**Absent:** None

**Motion Summary:** Motion passed.

**5. Public Comment and Written Communications**

There was Public comment from Tim Woodward, Nicolette Amann, Stacy Wilson and William Grover, all residents of the Sutter Ranch neighborhood, which is adjacent to the newly purchased Roshan Ranch LLC's property. They commented on the Timber Harvest Plan from Roshan Ranch.

**6. Review and Approval of Minutes from June 3, 2025 Meeting**

**Motion:** It was moved to approve the June 3, 2025 meeting minutes.

**Motion by:** Maya Conrad **Second:** Patrick Kaspari

**Roll Call:** Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink, Maya Conrad

Nays: None

**Absent:** None

**Motion Summary:** Motion passed.

**7. Discuss Possible California Forest Improvement Plan (CFIP) Grant Projects**

Item was presented by Mark Andre from BBW & Associates. Mark said that the CFIP grant will be finished this month and then be sent to CAL FIRE for approval. He also thought that the Draft CFIP Forest Management Plan would be done in July and MCSD Staff said they would send it around to the Subcommittee Members for review upon receipt.

There was no public comment.

This was an information only item. No action was taken.

**8. Review of Draft Community Forest Management Plan v. 2025\_06\_03**

Item presented by Kevin Creed. The Subcommittee edited the Forest Management Plan (FMP) in real time and discussion ensued. Edits were made to the Public Safety and Education sections of the Plan. We left off on the Management/Planning/Finance section of the Draft FMP.

There was no public comment.

This was an information only item. No action was taken.

**9. Committee Member Announcements and Future Agenda Items**

Announcements

- Patrick Kaspari announced that there is an upcoming CAL FIRE grant that MCSD is pursuing with Green Diamond and Humboldt County Fire Safe Council.
- Patrick Kaspari explained that there is a scheduled meeting with CAL FIRE to debrief about why we did not receive the CalVTP grant.
- Next FMP Subcommittee Meeting: August 5, 2025 @ 4:30pm
- Next MCF Committee Meeting: July 15, 2025 @ 5:30pm
- Next TICS Subcommittee Meeting: July 22, 2025 @ 5:15pm
- Continue Reviewing the Draft Forest Management Plan

**10. Adjournment**

Meeting Adjourned at 5:59 p.m.

  
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Jess Elm, Environmental Programs Coordinator