

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,
SEPTEMBER 2, 2025 at 4:30 P.M.
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,
MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
Use ZOOM MEETING ID: 867 8228 7214 (<https://us02web.zoom.us/j/86782287214>)
or DIAL IN TOLL FREE: 1-669-444-9171 (No Password Required!)

AGENDA ITEM A. CALL TO ORDER:

- 1.a Call to Order:** The meeting was called to order at 4:30 p.m. by Chair Creed
- 1.b Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Patrick Kaspari, MCSD General Manager
Kirsten Messmer, MCSD Parks and Recreation Director
Kevin Creed
Jennifer Ortega
Joel Rink

The following Subcommittee Members were Absent:
Maya Conrad

Staff in Attendance:
Jess Elm, MCSD Environmental Programs Coordinator

- 2. Pledge of Allegiance:** The Pledge of Allegiance was led by Kevin Creed.
- 3. Additions or Changes to the Agenda**

There were no additions or changes to the agenda.

4. Approval of Agenda

Motion: It was moved to approve the agenda.

Motion by: Patrick Kaspari **Second:** Kirsten Messmer

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink

Nays: None

Absent: Maya Conrad

Motion Summary: Motion passed.

5. Public Comment and Written Communications

There was Public comment given by a community member who expressed his gratitude for the McKinleyville Community Forest.

6. Review and Approval of Minutes from August 5, 2025 Meeting

Motion: It was moved to approve the August 5, 2025 meeting minutes.

Motion by: Patrick Kaspari **Second:** Joel Rink

Roll Call: Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink

Nays: None

Absent: Maya Conrad

Motion Summary: Motion passed.

7. Review of Draft Community Forest Management Plan v. 2025_08_21

Item presented by Kevin Creed. The Subcommittee edited the Draft Forest Management Plan (FMP) in real time and discussion ensued. Edits were made to the Introduction section and continued to the Forest Stewardship section of the Plan. Next meeting, the Subcommittee will begin editing the Community Involvement section of the Draft FMP.

There was no public comment.

This was an information only item. No action was taken.

8. Committee Member Announcements and Future Agenda Items

Announcements

- Patrick Kaspari gave an update regarding the California Forest Improvement Program (CFIP) Forest Management Plan draft
- Next FMP Subcommittee Meeting: October 7, 2025 @ 4:30pm
- Next MCF Committee Meeting: September 16, 2025 @ 5:30pm
- Next TICS Subcommittee Meeting: September 23, 2025 @ 5:15pm

Future Agenda Items

- Continue Reviewing the Draft Forest Management Plan

9. Adjournment

Meeting Adjourned at 6:08 p.m.



Jess Elm, Environmental Programs Coordinator