MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT HELD ON WEDNESDAY, JUNE 3, 2026 at 6:00 P.M.
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA
and
TELECONFERENCE Via ZOOM & TELEPHONE:
ZOOM MEETING ID: 859 4543 6653 (https://us02web.zoom.us/j/85945436653) and
TOLL FREE: 1-888-788-0099

Items are listed in the order in which they were considered.

AGENDA ITEM A. CALL TO ORDER:

A.1 Roll Call: The meeting was called to order at 6:00 p.m. with following Directors and Staff in attendance in person at Azalea Hall:

Scott Binder, Director	Pat Kaspari, General Manager
James Biteman, Director	Joey Blaine, Board Secretary
Dennis Mayo, President	James Henry, Operations Director
Greg Orsini, Director	Samantha Howard, Finance Director
	Kirsten Messmer, Parks & Recreation Director
	Lesley Frisbee, Human Resources Director

Director David Couch was absent

Samantha Howard, Finance Director, attending the meeting via Zoom.

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by Director Orsini.

A.3 Additions to the Agenda: General Manager Kaspari requested to move Item A.5, Closed Session Discussion, to the end of the agenda.

A.4 Approval of the Agenda:

Motion: It was moved to approve the agenda with moving Item A.5 to the end of the agenda.
Motion by: Director Binder; **Second:** Director Orsini
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo, and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

AGENDA ITEM B. PUBLIC HEARINGS:

B.1 Conduct Public Hearing to Present Information Regarding Job Vacancies, Recruitment and Retention Strategies in FY 25/26 in Accordance with Requirements Set Forth in AB 2561

President Mayo opened the public hearing at 6:05 p.m.

Human Resources Director Frisbee presented the item.

Directors discussed the success of recruitment and retention for the District.

There was no public comment or testimony.

President Mayo closed the public hearing at 6:12 p.m.

This was an information only item. No action was taken.

B.2 Conduct Public Hearing for the 2025 Urban Water Management Plan (UWMP), Approve Plan for Submittal and Adopt Resolution 2026-20

President Mayo opened the public hearing at 6:15 p.m.

Operations Director Henry presented the item.

Directors asked clarifying questions.

Elaine Weinreb, member of the Public, gave public comment inquiring about the water impact of the proposed Amazon facility.

President Mayo closed the public hearing at 6:23 p.m.

Motion: It was moved to adopt Resolution 2026-20.
Motion by: Director Orsini **Second:** Director Binder
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

There was no public comment.

AGENDA ITEM D. CONSENT CALENDAR:

D.1 Consider Approval of Draft Minutes of the Board of Directors Regular Meeting on May 6, 2026

D.2 Consider Approval of April 30, 2026 Treasurer's Report

D.3 Compliance With State Double Check Valve (DCV) Law

D.4 Consider Approval of Hiller Sports Complex Facility Use Agreement Contracts Between MCSD and the Mad River Youth Soccer League (MRYSL)

D.5 Consider Approval of Memorandum of Understanding (MOU) Between McKinleyville Community Services District (MCSD) and the McKinleyville Chamber of Commerce (Chamber) for Beautification and Decoration within the County Right of Way Along Central Avenue in McKinleyville, CA

D.6 Consider Humboldt Local Agency Formation Commission (LAFCo) Official Ballot Selection

Motion: It was moved to approve the Consent Calendar.
Motion by: Director Orsini **Second:** Director Biteman
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

E.1 Consider and Adopt Resolution 2026-19 Recognizing, Honoring and Commending Seth Meynell for Fifteen (15) Years of Service

Human Resources Director Frisbee presented the item and read Resolution 2026-19 into the record.

Directors and Staff commended Mr. Meynell on 15 years of service with the District.

There was no public comment.

Motion: It was moved to adopt Resolution 2026-19.
Motion by: Director Orsini **Second:** Director Binder
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

E.2 Consider Adoption of Resolution 2026-21 Approving Installment Purchase Contracts, Trust Agreements, a Certificate Purchase Agreements, a Continuing Disclosure Certificate and an Official Statement; Making Certain Determinations Relating thereto; and Authorizing Certain Other Actions in Connection therewith

Finance Director Howard presented the item.

Rick Brandis, Managing Director of Oppenheimer & Co. Inc., gave a summary of the bond process.

Directors asked clarifying questions of Mr. Brandis.

Director Orsini gave a brief summary of the Audit and Finance Committee's part in the bond process and commended staff for their efforts.

There was no public comment.

Motion: It was moved to adopt Resolution 2026-21.
Motion by: Director Orsini **Second:** Director Biteman
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

E.3 Consider Letter of Support for Assembly Bill (AB) 1821 (Pacheco) California Public Records Act: agency response time.

Board Secretary Blaine presented the item.

Directors discussed and asked clarifying questions.

Motion: It was moved to support AB 1821 and authorize the Board President and General Manager to sign a letter of support.
Motion by: Director Orsini **Second:** Director Binder

There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

E.4 Consider Attendance of the California Special Districts Association (CSDA) 2026 Annual Conference, August 24-27, 2026 in Palm Desert, CA

Board Secretary Blaine presented the item.

Directors held a brief discussion.

There was no public comment.

Motion: It was moved to authorize interested Board Members to attend the 2026 CSDA Annual Conference.
Motion by: Director Orsini **Second:** Director Binder
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

E.5 Consider Approval of the FY2026-27 Budget and Approve Resolution 2026-22 Establishing Appropriations Limits for FY2026-27

Finance Director Howard presented the item.

Directors discussed, asked clarifying questions, and commended Finance Director Howard on her effort.

There was no public comment

Motion: It was moved to approve the FY2026-27 Budget and adopt Resolution 2026-22 establishing Gann Limits for FY2026-27.
Motion by: Director Binder **Second:** Director Orsini
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

E.6 Consider Second Reading of Ordinance 2026-03 Amending the District's Rules and Regulations Generalizing Specific Fees to Reference Appendix A: Current Special Fee Schedule and Appendix B: Facility & Park Rental Fee Schedule

Board Secretary Blaine presented the item.

Directors briefly commented in support of the Ordinance.

There was no public comment.

Motion: It was moved to approve the second reading and adoption of Ordinance 2026-03 by title only.
Motion by: Director Biteman **Second:** Director Orsini
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

E.7 Consider Second Reading of Ordinance 2026-04 Amending the District's Rules and Regulations, Rule 7.07 Cross-Connections

Operations Director Henry presented the item.

Directors briefly discussed the item.

There was no public comment.

Motion: It was moved to approve the second reading and adoption of Ordinance 2026-04 by title only.
Motion by: Director Biteman **Second:** Director Orsini
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

E.8 Consider and Approve the MCSD Parks & Recreation Public Art in Our Parks Program

Parks and Recreation Director Messmer presented the item.

Directors commented and asked clarifying questions.

Elaine Weinreb, member of the Public, commented in support of the proposed program.

Motion: It was moved to approve the MCSD Parks and Recreation Public Art in Our Parks Program and associated Public Art in Our Parks Program Application.
Motion by: Director Biteman ; **Second:** Director Binder
There were no comments from the Board or public.
Roll Call: Ayes: Binder, Biteman, Mayo and Orsini Nays: None Absent: Couch
Motion Summary: Motion passed.

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

a. Standing Committees

1. Parks and Recreation Committee (Binder/Biteman) Did not meet.

2. Audit and Finance Committee (Orsini/Biteman) Director Orsini gave a summary of the Audit and Finance Committee's activites for the month of May contributing to the bond process.

3. Employee Negotiations Committee (Couch/Mayo) Did not meet.

4. McKinleyville Community Forest Committee (Orsini/Biteman) Director Orsini gave a brief report of the May 20, 2026 meeting.

b. Ad-Hoc Committees

1. Cyber Security Governance Ad-Hoc Committee (Binder/Orsini) Director Binder gave a report out of the May 26, 2026 meeting.

c. Board Liasons

1. McKinleyville Area Fund (John Kulstad/Binder) Director Binder reported that the McKinleyville Area Fund rewarded scholarships to eight high school students.

2. Redwood Region Economic Development Commission (Biteman/Mayo) Did not meet.

3. McKinleyville Municipal Advisory Committee (Binder/Orsini) Director Binder gave a brief report of the May 27, 2026 meeting.

4. McKinleyville Senior Center (Binder/Couch) Director Binder gave a report on the ongoing activities of the Senior Center.

F.2 LEGISLATIVE AND REGULATORY REPORTS

President Mayo gave a report of his attendance at the Humboldt Trails Summit on May 30 and the Association for California Water Agencies' (ACWA) "Vision for Our Water Future" initiative.

F.3 STAFF REPORTS

a. **Finance and Administration Department:** Finance Director Howard had nothing further to add to her written report.

b. **Operations Department (James Henry):** Operations Director Henry had nothing further to add to his report.

c. **Parks & Recreation Department (Kirsten Messmer):** Parks and Recreation Director Messmer gave an announcement of the Pints for Non-Profits Fundraiser for the BMX Park restrooms on May 14 at Six Rivers Brewery.

d. **General Manager (Patrick Kaspari):** General Manager Kaspari had nothing further to add to his report.

F.4 PRESIDENT'S REPORT

President Mayo had nothing further to add.

F.5 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS

Director Orsini announced the Pony Express Days Chili Cook Off and Parade.

A.5 Closed Session Discussion

The Board adjourned to closed session at 8:18 p.m. and reconvened at 9:30 p.m.

Nothing was reported out of closed session

G. Meeting Adjourned at 9:32

Joseph Blaine, CMC, Board Secretary