

MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST MANAGEMENT PLAN, FUNDING, AND BUDGET SUBCOMMITTEE HELD ON TUESDAY,  
FEBRUARY 3, 2026 at 4:30 P.M.  
IN PERSON AT THE MCSD OFFICE CONFERENCE ROOM – 1656 SUTTER ROAD,  
MCKINLEYVILLE, CALIFORNIA  
and  
TELECONFERENCE Via ZOOM & TELEPHONE:  
Use ZOOM MEETING ID: 843 3939 9410 (<https://us02web.zoom.us/j/84339399410>)  
or DIAL IN TOLL FREE: 1-888-788-0099 (No Password Required!)

**AGENDA ITEM A. CALL TO ORDER:**

- 1.a **Call to Order:** The meeting was called to order at 4:31 p.m. by Kevin Creed.
- 1.b **Roll Call:** The following members and staff in attendance in person at the MCSD Conference Room:

Patrick Kaspari, MCSD General Manager  
Kirsten Messmer, MCSD Parks and Recreation Director  
Kevin Creed, Subcommittee Chair  
Jennifer Ortega, Committee Member (arrived at approximately 4:32 p.m.)  
Joel Rink, Committee Member

Members Present Via Zoom:  
Maya Conrad, Subcommittee Vice Chair

Staff in Attendance:  
Jess Elm, MCSD Environmental Programs Coordinator

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Kevin Creed.
3. **Additions or Changes to the Agenda**

There were no additions or changes to the agenda.

Jennifer Ortega arrived at 4:32 p.m.

4. **Approval of Agenda**

**Motion:** It was moved to approve the agenda.

**Motion by:** Patrick Kaspari **Second:** Jennifer Ortega

**Roll Call:** Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega,  
Joel Rink

Nays: None

**Absent:** Maya Conrad

**Motion Summary:** Motion passed.

5. **Public Comment and Written Communications**

There was no public comment.

## 6. Review and Approval of Minutes from January 6, 2026 Subcommittee Meeting

**Motion:** It was moved to approve the January 6, 2026 meeting minutes.

**Motion by:** Kirsten Messmer **Second:** Joel Rink

**Roll Call:** Ayes: Patrick Kaspari, Kirsten Messmer, Kevin Creed, Jennifer Ortega, Joel Rink

Nays: None

**Absent:** Maya Conrad

**Motion Summary:** Motion passed.

## 7. Review of Draft Community Forest Management Plan v. 2026\_01\_20

Item presented by Kevin Creed. The Subcommittee edited the Draft Forest Management Plan (FMP) in real time and discussion ensued. Subcommittee members reviewed the most recent version of the Draft FMP which had all of the track changes accepted that the Subcommittee had been working on throughout their previous meetings. Edits began at the beginning of the Draft FMP and the Subcommittee members were able to review the document up to the bottom of the *Community Involvement* section. The Subcommittee will continue their review at their next meeting, starting at the *Community Involvement* section.

There was no public comment.

This was an information only item. No action was taken.

## 8. Committee Member Announcements and Future Agenda Items

- Next FMP Subcommittee Meeting: March 3, 2026 @ 4:30pm
- Next MCF Committee Meeting: February 17, 2026 @ 5:30pm
- Next TICS Subcommittee Meeting: February 24, 2026 @ 5:15pm
- Possible review of CFIP grant projects

## 9. Adjournment

Meeting Adjourned at 6:03 p.m.

  
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Jess Elm, Environmental Programs Coordinator