

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY  
FOREST COMMITTEE (MCFC) HELD ON TUESDAY, SEPTEMBER 16, 2025 at 5:30 P.M.  
IN PERSON AT AZALEA HALL – 1620 PICKETT ROAD, MCKINLEYVILLE, CALIFORNIA**

**and**

**TELECONFERENCE Via ZOOM & TELEPHONE:**

**ZOOM MEETING ID: 848 9634 6527 (<https://us02web.zoom.us/j/84896346527>) or DIAL IN TOLL FREE:  
1-888-788-0099**

***NOTE: Items are listed in the chronological order in which they were considered.***

**1 Call To Order**

The meeting was called to order at 5:31 p.m. by Gregory Orsini.

**Roll Call**

The following Committee Members were in attendance in person at Azalea Hall.

Gregory Orsini, Chair, MCSD Board Director (Non-Voting Member)  
James Biteman, MCSD Board Director (Non-Voting Member)  
James Henry, MCSD Operations Director  
Kirsten Messmer, MCSD Parks and Recreation Director  
Jens Andersen, MCSD Recreation Coordinator  
Maya Conrad, MMAC Appointee Member  
Jennifer Ortega, PARC Appointee Member  
Joel Rink, Forester/RPF Member  
Tyler Brown, Natural Resources Services Agency Member  
Desiree Early Dorvall, Natural Resources/Biologist Member  
Todd Truesdell, At-Large Member  
Kevin Creed, At-Large Member  
Christopher Collier, Alternate Natural Resources Agency Member

The following Committee Members were Absent.

Patrick Kaspari, MCSD General Manager  
Michele Stephens, McKinleyville Resident Member  
Nicole West, Alternate Natural Resources/Biologist Member

The following Committee Members were present via Zoom.

Mersadies Campbell, Alternate Forester Member

The following Staff Members were in attendance in person at Azalea Hall.

Jess Elm, MCSD Environmental Programs Coordinator

**2 Pledge of Allegiance**

The Pledge of Allegiance was led by Jens Andersen.

**3 Additions or Changes to the Agenda**

There were no additions or changes to the agenda.

#### 4 Seating of Alternates

Christopher Collier was seated as a voting member in the absence of Michele Stephens.

#### 5 Approval of Agenda

**Motion:** It was moved to approve the agenda.

**Motion by:** Kevin Creed **Second:** Jens Andersen

**Roll Call:** Ayes: James Henry, Kirsten Messmer, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Desiree Early Dorvall, Todd Truesdell, Kevin Creed, Christopher Collier

Nays: None

**Absent:** Patrick Kaspari, Michele Stephens

**Motion Summary:** Motion passed.

#### 6 Public Comment and Written Communications

There was no public comment.

#### 7 Consider Approval of Minutes of the Regular Meeting of the McKinleyville Community Forest Committee on August 19, 2025

**Motion:** It was moved to approve the August 19, 2025 meeting.

**Motion by:** Kevin Creed **Second:** Kirsten Messmer

**Roll Call:** Ayes: James Henry, Kirsten Messmer, Jens Andersen, Maya Conrad, Jennifer Ortega, Joel Rink, Tyler Brown, Desiree Early Dorvall, Todd Truesdell, Kevin Creed, Christopher Collier

Nays: None

**Absent:** Patrick Kaspari, Michele Stephens

**Motion Summary:** Motion passed.

#### 8 Trails, Infrastructure, Clean-Ups & Security (TICS) Subcommittee Report

Charlie Caldwell, TICS Subcommittee Chair, reviewed the item. He described how the Subcommittee discussed creating a schedule for different user groups to participate in upcoming TICS meetings by providing input on trail designation. The Subcommittee then reviewed the current trail map and discussed an invitation to attend a trail presentation given by Dennis Houghton. The Subcommittee ended the meeting by beginning to review the draft McKinleyville Community Forest Trail Plan.

The Committee commented, discussed and asked clarifying questions.

There was Public comment from Ken Burton and Shaun Fyfe, both members of the TICS Subcommittee.

This was an information only item. No action was taken.

#### 9 Forest Management Plan and Funding/Budget Subcommittee Report

Kevin Creed, Chair of the Forest Management Plan and Funding/Budget Subcommittee, presented the item. He explained how the Subcommittee focused on working on the revised "track changes" version of the Draft McKinleyville Community Forest (MCF) Forest Management Plan.

There were no questions or comments from the Committee.

There was no public comment.

This was an information only item. No action was taken.

#### **10 iNaturalist Presentation by Chris Collier**

Chris Collier, Alternate Natural Resources Agency Member, presented the item. He gave a presentation explaining the website iNaturalist and describing what a Bioblitz is to Committee members, suggesting different ways to apply this information and resource to the MCF.

The Committee commented, discussed and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

#### **11 Volunteer Trail Stewards (VTS) Workdays**

Jess Elm, MCSD Environmental Programs Coordinator, presented the item. She explained that the first VTS workday on September 13th was a success and focused on rerouting a section of the multi-use trail to ensure it is safe and accessible for people of all ages.

Committee members discussed and asked clarifying questions.

There was Public comment from Shaun Fyfe and Charlie Caldwell, both TICS Subcommittee Members. There was also Public comment from Paul Peeples who is a McKinleyville resident.

This was an information only item. No action was taken.

#### **12 Formation of the McKinleyville Community Forest Fund Fundraising Plan**

Kirsten Messmer, MCSD Parks and Recreation Director, presented the item. She requested that the Committee review the current list of possible donors and select specific ones they would be willing to reach out to for requesting donations for the McKinleyville Community Forest Fund. She also requested that Committee members reach out to any other businesses, organizations, or individuals that may be willing to donate and add them to the list.

Committee members discussed and asked clarifying questions.

There was no public comment.

This was an information only item. No action was taken.

#### **13 Solicitation of Public Members for the Trails, Infrastructure, Clean-Ups, and Security Subcommittee**

Jess Elm, MCSD Environmental Programs Coordinator, presented the item. She explained how the current public and alternate members terms on the TICS Subcommittee is set to expire at the end of the calendar year. The applications to apply are available to the Public and current members must reapply if they wish to continue on the Subcommittee. All applicants will be ranked and have to go through an approval process.

Committee members discussed and asked clarifying questions.

There was public comment from Ken Burton and Charlie Caldwell, both members of the TICS Subcommittee.

This was an information only item. No action was taken.

#### **14 Committee Chair Report**

Gregory Orsini reported that the Board approved the comments that will be sent to CAL FIRE regarding the Timber Harvest Plan from Roshan Ranch. The Board also discussed the fundraising plan and potential prospects of who will take charge as the "Fundraising Lead".

#### **15 Committee Member Announcements and Future Agenda Items**

There were no additional Committee member announcements, nor any requests for future agenda items to be included.

#### **16 Adjournment**

Meeting Adjourned at 6:37 p.m.

  
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Jess Elm, Environmental Programs Coordinator